

DUNNINGTON PARISH COUNCIL

Chairman : Cllr Stuart Kay Tel : 01904 488357

Clerk : Julie Bone Tel : 01904 672199

Email : parish.clerk@dunningtonparishcouncil.org.uk

19.30 Tower Room St Nicholas Church

Annual Meeting of the Council 2016

- (i) Election of Chairman.
- (ii) Declaration of Acceptance of office to be signed by the Chairman
- (iii) Election of Vice Chairperson.
- (iv) Parish Councillors Responsibilities.

Representatives for the positions of:

Finance, Strategy and Audit Group
Planning Committee.
Cemetery Management Group.
Police Liaison. Byways and police matters
Dunnington Sports Club.
Activity Park
Highways Group
Website
Environment Group
Dunnington Primary School.
Dunnington Scouts and Guides.
In-Bloom Committee and Allotments.
Dunnington Reading Rooms.
Emergency contact officer.
Responsible officer

Dunnington Parish Council Meeting Agenda – 9th May 2016

1 FORMALITIES

- 1.1 Apologies and reasons for non-attendance – Cllr J Errington (Away)
- 1.2 Parish Council approval of Apologies and reasons for absence
- 1.3 Previous Meeting Minutes (11/04/16).
- 1.4 Declaration of Interest

2 POLICE REPORT

- 2.1 Police Report

3 PUBLIC PARTICIPATION

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes

4 ANNUAL ACCOUNTS 2015-16

- 4.1 Annual Governance Statement

4.1.1 The Parish Council to consider the findings of the review carried out, of the effectiveness of the system of Internal Control and preparation of the Annual Governance Statement

- 4.1.2 The Parish Council to approve the Annual Governance Statement by resolution.
- 4.2 The Accounting Statements
 - 4.2.1 The Parish Council to consider the Accounting Statements
 - 4.2.2 The Parish Council to Approve the Accounting Statements by resolution
 - 4.2.3 The Accounting statements to be signed and dated by the person presiding at the meeting
- 4.3 Approval of Public Rights Notification
- 5 REGISTER OF INTEREST AND CODE OF CONDUCT**
- 5.1 Reminder to ensure all Register of Interest forms are up to date and to submit any that require updating
- 5.2 Review and Adopt Code of Conduct
- 6 EMERGENCY PLAN**
- 6.1 Progress of the Emergency Plan – Cllr L Black
- 7 CHANGES TO NUMBER 10 BUS**
- 8 LOCAL AND NEIGHBOURHOOD PLANS**
- 8.1 Update on the Local Plan – Cllr J Brooks
- 8.2 Update on the DPC Neighbourhood Plan – Cllr S Kay
- 8.3 Housing allocation Neighbourhood Plan – Cllr A Brooks
- 9 FINANCE AND CORRESPONDENCE**
- 9.1 Full updated Accounts and Accruals to date for 2016/17
- 9.2 Correspondence – See list below of previously circulated correspondence.
- 9.3 Report Finance and Strategy group – Cllr A Brooks
- 9.4 Approve Updated Asset Register
- 10 REVIEWS**
- 10.1 Local projects – Cllr S Kay
 - 10.1.1 Defibrillator
- 10.2 PFA Update – Cllr J Farmer
- 10.3 Web site – Cllr L Turnbull
- 10.4 In-Bloom – Cllr R Freer
- 10.5 Environment – Cllr L Turnbull
- 10.6 Cemetery – Cllr N Ford
- 10.7 Playpark – Cllr J Maggs
- 10.8 Transport – Cllr J Maggs
- 11 PLANNING - Ongoing Applications**

- 11.1 8 Petercroft Lane Dunnington York YO19 5NQ - Erection of dwelling to rear of 8 Petercroft Lane and replacement garage
- 11.2 23 Kerver Lane Dunnington York YO19 5SL - Crown reduce and thin Oak tree protected by Tree Preservation Order.: 3/1992
- 11.3 Dunnington Lodge Cottage Elvington Lane Dunnington York YO19 5LT - Fell Cypress tree in a Conservation Area
- 11.4 Pumping Station Stamford Bridge Road Dunnington York - Proposed change of use from agricultural building to business (use class B1) under Schedule 2, Part 3, Class R of The Town and Country Planning (General Permitted Development) Order 2015
- 11.5 Proposed Agricultural Building Coneygarth Lane Dunnington York - Erection of agricultural building
- 11.6 Quality Clinical Reagents 15 Chessingham Park Dunnington York YO19 5SE - Variation of condition 2 of permitted application 15/00756/FUL to add first floor escape door and external metal staircase to rear
- 11.7 Proposed Agricultural Building Coneygarth Lane Dunnington York - Erection of agricultural building
- 11.8 Kiln Cottage 13 Common Road Dunnington York YO19 5NG - Erection of 1no. dwelling (resubmission)
- 11.9 25 Garden Flats Lane Dunnington York YO19 5NB - Reserved matters application for approval of appearance, landscaping and scale for erection of detached dwelling and garage with room in roof to rear following previous approval of outline application 15/00442/OUT
- 11.10 Westholme 29 Church Street Dunnington York YO19 5PP - Erection of detached single storey dwelling with associated access
- 11.11 5 Water Lane Dunnington York YO19 5NW - Three storey side and rear extension and single storey front and rear extensions

12 PLANNING - New Applications

- 12.1 Stockhill Cottage Church Balk Dunnington York YO19 5LH - ON HOLD - Erection of dwelling and garage following demolition of existing house, garage and greenhouses
- 12.2 Dunnington Church Of England Primary School Pear Tree Lane Dunnington York YO19 5QG – Alteration of flat roof to pitched roof
- 12.3 18 Common Road Dunnington York YO19 5NG - Conservatory to side
- 12.4 Shangrila 44 Church Lane Dunnington York YO19 5QA - Fell Pear tree in a Conservation Area
- 12.5 Land Adj To 16 Undercroft Dunnington York - Fell Sycamore tree protected by Tree Preservation Order.: 9/1979

13 PLANNING - Decisions (CoYC)

- 13.1 7 Eastfield Lane Dunnington York YO19 5NE - First floor side extension – Approved

14 AOB

Next Meeting to be held Monday 13th June 2016 at St Nicholas Church

CORRESPONDENCE

Date		Subject	Sender
04/04/2016	E mail	Plans List Week 2	Amy Brookes - COYC
04/04/2016	E mail	Weekly Email News Digest - Monday, 4 April,	Rural Services
04/04/2016	E mail	Agenda for Decision Session - Executive Member for Transport and Planning,	Laura Bootland - COYC
04/04/2016	E mail	Agenda for Decision Session - Economic Development and Community Engagement	Laura Bootland - COYC
04/04/2016	E mail	Re. Meeting Thursday, 14th April, 2016, 2.00 pm, Decision Session - Executive	Laura Bootland - COYC
05/04/2016	E mail	Fundraising Week and the IDM	Third sector
06/04/2016	E mail	Agenda for Decision Session - Executive Member for Transport and Planning,	Judith Betts - COYC
06/04/2016	E mail	Parish Online – latest news, top tips and new tools	Parish online
07/04/2016	E mail	11.4.16 deadline for May Grapevine	Grapevine
08/04/2016	E mail	Fw: Adoption e-mail	Owen Robinson - East Riding
08/04/2016	E mail	REQUEST FOR INFORMATION - ADOPTION OF RED TELEPHONE BOX	YLCA
11/04/2016	E mail	Re: Flyposting.	Mark Warters
11/04/2016	E mail	Plans List Week 3	Amy Brookes - COYC
12/04/2016	E mail	FW: Consultation- changes to council-supported bus services	buses York
12/04/2016	E mail	Shadow Minister for Environment, Food & Rural Affairs to Attend Floodex	Public Sector online
12/04/2016	E mail	Decision sheet for Decision Session - Economic Development and Community	Laura Bootland - COYC
12/04/2016	E mail	Agenda for Health and Wellbeing Board, Wednesday, 20th April, 2016, 4.30 pm	Judith Betts - COYC
12/04/2016	E mail	Agenda for Decision Session - Executive Member for Transport and Planning,	Jill Pickering - COYC
14/04/2016	E mail	Weed killing	Mark Warters/Russell Stone
14/04/2016	E mail	ACCESS TO THE WEBSITE OF THE NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC)	YLCA
14/04/2016	E mail	NEW EDITION OF 'GOVERNANCE AND ACCOUNTABILITY', THE FINANCIAL GUIDE	YLCA
14/04/2016	E mail	Jewson funding	Michal Czekaljo
14/04/2016	E mail	Agenda for Health and Wellbeing Board, Wednesday, 20th April, 2016, 4.30 pm	Judith Betts - COYC
14/04/2016	E mail	Decision sheet for Decision Session - Executive Member for Transport and	Jill Pickering - COYC
15/04/2016	E mail	Weed killing	Mark Warters/Russell Stone
15/04/2016	E mail	Forward Planing Spring 2016 Newsletter	Owen Robinson - East Riding
16/04/2016	E mail	RE: White Rose Update	YLCA
18/04/2016	E mail	PFA Facebook Page	Gareth Wigdahl
19/04/2016	E mail	HNR	Terry Weston
19/04/2016	E mail	Plans List Week 4	Amy Brookes - COYC
19/04/2016	E mail	Request for Information Regarding Installation of a Defibrillator	YLCA
20/04/2016	E mail	Rural Housing Spotlight	Rural Services
20/04/2016	E mail	Notice of adoption of the Affordable Housing Supplementary Planning	Jessica Hobson - East Riding
20/04/2016	E mail	INVITATION - York Hive - Crowdfunding Workshop - 28.04.16 (1300-1500)	Joe Ashton - COYC
21/04/2016	E mail	RE: Re Allotments and Community Service	Irene Watson
21/04/2016	E mail	The latest from the UK's largest Public Sector Network	Editor - Public sector .co
22/04/2016	E mail	Request for Information - Transport Provision	YLCA
25/04/2016	E mail	East Riding Local Plan ? Consultation on Draft Open Space Supplementary Planning	East Riding .cov

25/04/2016	E mail	Plans List Week 5	Amy Brookes - COYC
25/04/2016	E mail	NYOS - Art & Garden themed events this Summer!	France-Leigh
25/04/2016	E mail	Weekly Email News Digest - Monday, 25 April, 2016	Rural Services
26/04/2016	E mail	Parish council grant schemes	Joe Ashton - COYC
26/04/2016	E mail	Request for Information - Lychgate Refurbishment	YLCA
26/04/2016	E mail	Jewson Fund	Joe Ashton - COYC
26/04/2016	E mail	Agenda for Area Planning Sub-Committee, Thursday, 5th May, 2016, 4.30 pm	Judith Betts - COYC
27/04/2016	E mail	FW: Parish council Invitation (6 May) (ref Ineos)	Mike Benton Rose
28/04/2016	E mail	Wed 11 May deadline for June Grapevine	Grapevine
28/04/2016	E mail	One Planet York - Official Launch 15 June 2016	Joe Ashton - COYC
28/04/2016	E mail	Invitation to a presentation from INEOS Shale - Reminder	Peter Reilly - Ineos
29/04/2016	E mail	Ref: Flood Advisory Service roadshow coming to York - 5 May please spread the word!	Sarah Marriott - Flood advisory
29/04/2016	E mail	Bags of Help TESCO's funding pot	Michal Czekaljo
29/04/2016	E mail	Agenda for Decision Session - Economic Development and Community Engagement	Judith Betts - COYC

DPC ACCOUNTS

<u>Investment Bond & Account</u>	£20,654.28	Apr 11th
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<u>Premium Account Income</u>	£2,038.52	Apr 11th
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<u>Current Account</u>	£55,198.18	Apr 11th
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Current Account Income

In Bloom donations x 1 cheque	50.00
Cemetery memorial permit - (Barlow)	95.00
Allotment Rents x 6 cheques	90.00
Allotment rent cash	10.00
Precept First Instalment	8031.50
Cemetery Plot	410.00

£8,686.50

Current Account Expenditure

J Bone Salary (8/4/16 - 7/5/16) and backdated salary for error in April	341.42
HMRC - PAYE tax due Month 1 and 2	1.60
J Bone - expenses binders and stamps, ink cartridge	29.03
Trueman and Partners	48.95
D Safhill - Audit	40.00
Acer garden Services	362.40

£823.40

<u>Forecast Current Account</u>	£63,061.28	May 9th
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<u>Premium Account</u>	£2,038.52	May 9th
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<u>Investment Bond 1 & 2</u>	£20,654.28	May 9th
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£85,754.08

