

DUNNINGTON PARISH COUNCIL

Chairman : Cllr Stuart Kay Tel : 01904 488357

Clerk : Julie Bone Tel : 01904 672199

Email : parish.clerk@dunningtonparishcouncil.org.uk

19.30 Tower Room St Nicholas Church

Annual Meeting of the Council 8th May 2017

- (i) Election of Chairman.
- (ii) Declaration of Acceptance of office to be signed by the Chairman
- (iii) Election of Vice Chairperson.
- (iv) Parish Councillors Responsibilities.

Representatives for the positions of:

Finance, Strategy and Audit Group
Planning Committee.
Cemetery Management Group.
Police Liaison. Byways and police matters
Dunnington Sports Club.
Activity Park
Highways Group
Website
Environment Group
Dunnington Primary School.
Dunnington Scouts and Guides.
In-Bloom Committee and Allotments.
Dunnington Reading Rooms.
Emergency contact officer.
Responsible officer

Dunnington Parish Council Meeting Agenda – 8th May 2017

1 FORMALITIES

- 1.1 Apologies and reasons for non-attendance
Cllr J Harrison (Away)
- 1.2 Parish Council approval of Apologies and reasons for absence
- 1.3 Previous Meeting Minutes (10/04/17).
- 1.4 Declaration of Interest

2 POLICE REPORT

- 2.1 Police Report

3 PUBLIC PARTICIPATION

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes

4 ANNUAL ACCOUNTS 2016-17

4.1 Annual Governance Statement

4.1.1 The Parish Council to consider the findings of the review carried out, of the effectiveness of the system of Internal Control and preparation of the Annual Governance Statement

4.1.2 The Parish Council to approve the Annual Governance Statement by resolution.

4.2 The Accounting Statements

4.2.1 The Parish Council to consider the Accounting Statements

4.2.2 The Parish Council to Approve the Accounting Statements by resolution

4.2.3 The Accounting statements to be signed and dated by the person presiding at the meeting

4.3 Approval of Public Rights Notification

5 DUNNINGTON FAYRE

5.1 Taking a Stall

6 THE DUNNINGTON PARISH TRAIL

7 CEMETERY NOTICEBOARD

7.1 New Noticeboard Cemetery – Cllr L Black

8 OWLWOOD LANE PROPOSAL

8.1 Proposal by Ward Cllr M Warters for Owlwood Lane Dunnington

9 LOCAL AND NEIGHBOURHOOD PLANS

9.1 Update on the Local Plan – Cllr J Brooks

9.2 Update on the DPC Neighbourhood Plan – Cllr S Kay

9.3 Housing allocation Neighbourhood Plan – Cllr A Brooks

10 FINANCE AND CORRESPONDENCE

10.1 Full updated Accounts and Accruals to date for 2016/17

10.2 Correspondence – See list below of previously circulated correspondence.

10.3 Report Finance and Strategy group – Cllr A Brooks

10.4 Approve Updated Asset Register

10.5 Risk Register

11 REVIEWS

11.1 Local projects – Cllr S Kay

11.1.1 Request for Grant from Dunnington Players for necessary building Repairs

11.1.2 Request for new bus stop on the A1079

11.1.3 Exercise Equipment for the Playing Fields

- 11.2 PFA Update – Cllr J Farmer
- 11.3 Web site – Cllr A Dykes
- 11.4 In-Bloom – Cllr R Freer
- 11.5 Environment – Cllr L Turnbull
- 11.6 Cemetery – Cllr N Ford
- 11.7 Playpark – Cllr J Maggs
- 11.8 Transport – Cllr J Maggs
- 11.9 Emergency Plan – Cllr L Black
- 11.10 Ward Committee – Cllr J Brooks
- 11.11 School – Cllr J Errington
- 11.12 This Is Dunnington – Cllr A Dykes
- 11.13 Scouts and Guides – Cllr A Dykes

12 PLANNING - Ongoing Applications

- 12.1 The Ridings 95 York Street Dunnington York YO19 5QW - Erection of 1no. dwelling
- 12.2 Land To West Of Foxoak Business Park Common Road Dunnington York - Erection of workshop in connection with new builders yard including hardstanding, parking, storage bays and office accommodation
- 12.3 Philip Welch Specialist Cars Unit 2 Old Station Yard Common Road Dunnington - Subdivision of unit 2 into 3no. units to be used as garage (Use Class B2) and for storage (Use Class B8) following demolition of unit 4
- 12.4 5 Water Lane Dunnington York YO19 5NW - Two storey side and rear extension and single storey front and rear extensions (resubmission)
- 12.5 Land To The North Of Unit 8 Derwent Valley Industrial Estate Dunnington York - Erection of building for storage and distribution (use class B8)

13 PLANNING - New Applications

- 13.1 7 Greencroft Lane Dunnington York YO19 5NL - Dormer windows to front and rear and 2no. rooflights to rear
- 13.2 Westwood 23 Water Lane Dunnington York YO19 5NP - First floor rear extension
- 13.3 8 Greenside Close Dunnington York YO19 5PF - Rear extensions to provide accommodation over two floors and single storey extension to existing garage

14 PLANNING - Decisions (CoYC)

- 14.1 Holme Lea Hull Road Dunnington York YO19 5LR - Installation of a hard surfaced access track to serve agricultural land off Hagg Lane - Approved
- 14.2 Telephone Box Opposite Station House Common Road Dunnington York - Removal of public payphone – No Objections

- 14.3 Trunk Road Services A1079 Hull Road Dunnington York YO19 5LP - Display of 2no. internally illuminated signs on gable ends of building and 1no. internally illuminated totem sign – Approved
- 14.4 88 Cedar Glade Dunnington York YO19 5PL - Single storey rear extension – Householder Approval

15 AOB

Next Meeting to be held Monday 12th June 2017 at St Nicholas Church

CORRESPONDENCE

Date		Subject	Sender
03/04/2017	Email	Plans List Week 2	Amy Brooks - COYC
03/04/2017	Email	2017 Governance and Accountability financial guide published	YLCA
03/04/2017	Email	Local Council Review - Article in the next edition on Neighbourhood Planning	YLCA
03/04/2017	Email	APPLICATIONS TO THE SMALLER AUTHORITIES TRANSPARENCY FUND 2017/18	YLCA
03/04/2017	Email	YLCA Request for information - Schemes to deal with dog related issues	YLCA
03/04/2017	Email	Understanding the planning system seminars	YLCA
05/04/2017	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 13th April, 2017, 2.00 pm	Judith Betts - COYC
05/04/2017	Email	Decision Trunk Road Services A1079 Hull Road Dunnington	Gill Mitchell - COYC
06/04/2017	Email	16 April Deadline for May Grapevine	Grapevine
06/04/2017	Email	CITY OF YORK EMAIL REPLY 16/01839/FUL	Victoria Bell - COYC
10/04/2017	Email	Plans List Week 3	Amy Brooks - COYC
11/04/2017	Email	'Cyber Essentials' - HM Government recommended Cyber Security System	YLCA
11/04/2017	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 13th April, 2017, 2.00 pm	Judith Betts - COYC
12/04/2017	Email	YLCA Annual Review 2016/2017	YLCA
13/04/2017	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 13th April, 2017, 2.00 pm	Judith Betts - COYC
14/04/2017	Email	Removal of HWRC charges among government's litter strategy proposals Resource Magazine	Mark Warters
17/04/2017	Email	Executive member decision session 13th April.	Mark Warters
18/04/2017	Email	RE: Removal of HWRC charges among government's litter strategy proposals Resource Magazine	Russell Stone - COYC
18/04/2017	Email	RE: Removal of HWRC charges among government's litter strategy proposals Resource Magazine	Mark Warters
18/04/2017	Email	Plans List Week 4	Amy Brooks - COYC
18/04/2017	Email	RE: Executive member decision session 13th April.	Catherine Higgins - COYC
18/04/2017	Email	YLCA Request for Advice - Green Belt Land Specialists	YLCA
19/04/2017	Email	Re: Removal of HWRC charges among government's litter strategy proposals Resource Magazine	Mark Warters
19/04/2017	Email	YLCA Request for Advice - Audio Recording Equipment	YLCA
19/04/2017	Email	News from North Yorkshire Police April 2017	NYP
19/04/2017	Email	NALC LEGAL BRIEFING (LO2-17): THE CODE OF RECOMMENDED PRACTICE ON LOCAL AUTHORITY PUBLICITY (ENGLAND)	YLCA
21/04/2017	Email	Executive member decision session 13th April.	Mark Warters
21/04/2017	Email	Agenda for Decision Session - Economic Development and Community Engagement (Deputy Leader), Tuesday, 2nd May, 2017, 2.00 pm	Jill Pickering - COYC
21/04/2017	Email	FW: Information Fair Dunnington	Michal Czekajlo - COYC
21/04/2017	Email	Fw: 17/00908/FUL - 8 Greenside Close - Consultation Email	Amy Brooks - COYC
24/04/2017	Email	Re: Monty Don (@TheMontyDon) Twitter	Mark Warters
24/04/2017	Email	Plans List Week 5	Ed Bainbridge - COYC
24/04/2017	Email	Re: Monty Don (@TheMontyDon) Twitter	Rupert Waddington
24/04/2017	Email	Re: Monty Don (@TheMontyDon) Twitter	Alison Newbould
25/04/2017	Email	Dunnington.	Mark Warters
25/04/2017	Email	Agenda for Area Planning Sub-Committee, Thursday, 4th May, 2017, 4.30 pm	Laura Clark - COYC
25/04/2017	Email	RE: Dunnington.	Anthony Richard

25/04/2017	Email	Decision 19 Lime Tree Mews	Gill Mitchell - COYC
26/04/2017	Email	IMG_4266.JPG	Mark Warters
26/04/2017	Email	Re: Monty Don (@TheMontyDon) Twitter	Mark Warters
26/04/2017	Email	Holtby Signs.	Mark Warters
26/04/2017	Email	RE: Monty Don (@TheMontyDon) Twitter	Rights of way
26/04/2017	Email	RE: Monty Don (@TheMontyDon) Twitter	Mark Warters
26/04/2017	Email	Parish Council Reports	NYP
27/04/2017	Email	RE: Monty Don (@TheMontyDon) Twitter	Russell Stone - COYC
27/04/2017	Email	RE: Monty Don (@TheMontyDon) Twitter	Gwen Swinburn
27/04/2017	Email	Re: Holtby Signs.	Derek Utley
28/04/2017	Email	Stewart Halliday	Mark Warters
28/04/2017	Email	Wirralleaks Hello Citizens! If you have news, grievances or proof of bullying, incompetence, cover ups and malpractice ? Come on over!	Mark Warters

ACCOUNTS

<u>Investment Bond & Account</u>	£20,762.76	Apr 11th
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Premium Account Income	£2,039.27	Apr 11th
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<u>Current Account</u>	£59,889.65	Apr 11th
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Current Account Income

In Bloom Donations	710.00
Allotments rents	70.00
Dunnington Through the Ages (Repaid PC grant)	450.00
Precept 1st Instalment	8288.00

£9,518.00

Current Account Expenditure

Clerks Salary May and additional hours (10) April	412.46
Dog bags	146.40
Clerks Expenses - ink cartridge, HMRC paid tax pay period 1 and 2	41.20
Costs for Disconnection of Telephone box	331.20
Playpark inspection	300.00
Grass cutting April	362.40

£1,593.66

<u>Forecast Current Account</u>	£67,813.99	May 8th
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Premium Account	£2,039.27	May 8th
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<u>Investment Bond 1 & 2</u>	£20,762.76	May 8th
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£90,616.02