

DUNNINGTON PARISH COUNCIL

Chairman : Cllr Stuart Kay Tel : 01904 488357

Clerk : Julie Bone Tel : 01904 672199

Email : parish.clerk@dunningtonparishcouncil.org.uk

Annual Meeting of the Council and Parish Council Meeting Agenda – 13th May 2019
19.30 Tower Room St Nicholas Church

Annual Meeting of the Council 13th May 2019

- (i) Election of Chairman.
- (ii) Declaration of Acceptance of office to be signed by the Chairman
- (iii) Election of Vice Chairperson.
- (iv) Parish Councillors Responsibilities.

Representatives for the positions of:

Finance, Strategy and Audit Group
Planning Committee.
Cemetery Management Group.
Police Liaison. Byways and police matters
Dunnington Playing Fields
Activity Park
Highways Group
Website Group/Webmaster
Environment Group
Dunnington Primary School.
Dunnington Scouts and Guides.
In-Bloom Committee and Allotments.
Dunnington Reading Rooms.
Emergency contact officer.
Data Controller/Processor
Neighbourhood Plan Group
YLCA Representatives (2)
Responsible officer

Dunnington Parish Council Meeting Agenda – 13th May 2019

1 FORMALITIES

- 1.1 Apologies and reasons for non-attendance
Cllr J Farmer - Away
- 1.2 Parish Council approval of Apologies and reasons for absence
- 1.3 Previous Meeting Minutes (8/4/19).
- 1.4 Declaration of Interest

2 POLICE REPORT

- 2.1 Police Report

3 PUBLIC PARTICIPATION

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes

4 ANNUAL ACCOUNTS 2018-19

- 4.1 Annual Governance Statement
 - 4.1.1 The Parish Council to consider the findings of the review carried out, of the effectiveness of the system of Internal Control and preparation of the Annual Governance Statement
 - 4.1.2 The Parish Council to approve the Annual Governance Statement by resolution.
- 4.2 The Accounting Statements
 - 4.2.1 The Parish Council to consider the Accounting Statements
 - 4.2.2 The Parish Council to Approve the Accounting Statements by resolution
 - 4.2.3 The Accounting statements to be signed and dated by the person presiding at the meeting
- 4.3 Approval of Public Rights Notification

5 CO-OPTION/VOTE FOR PARISH COUNCILLOR VACANCIES

- 5.1 The Parish Council will consider the candidate who wish to be co-opted on to the PC
- 5.2 The Parish Council will vote on the candidate and an absolute majority vote should be obtained

6 AGREE NEW SIGNATORIES BANK ACCOUNT AND BONDS

- 6.1 Agree new signatories – Barclays bank
- 6.2 Agree new signatories – Cambridge Bonds

7 1 CHURCH ST - PLANNING APPLICATION

- 7.1** The Parish Council to consider a proposal by the Planning Group to engage the services of a planning consultant to obtain appropriate advice and prepare a report that can be submitted to COYC

8 CROSS KEYS PUBLIC HOUSE – ASSET OF COMMUNITY VALUE

- 8.1** The Parish Council to consider a proposal by the Neighbourhood Plan Group to apply for an Asset of Community Value in respect of the public house.

9 ADOPTION OF RISK ASSESSMENTS FOR SCOUTS AND GUIDES BUILDING

10 CONSIDER TRAINING FOR NEW COUNCILLORS

- 10.1** Council to consider training/cost to be held by YLCA for new Councillors

11 LOCAL AND NEIGHBOURHOOD PLANS

- 11.1** Update on the Local Plan – Cllr J Brooks
11.2 Update on the DPC Neighbourhood Plan – Cllr A Dykes
11.3 Housing allocation Neighbourhood Plan

12 FINANCE AND CORRESPONDENCE

- 12.1** Full updated Accounts and Accruals to date for 2019/20
12.2 Correspondence – see list below
12.3 Report Finance and Strategy group –

13 REVIEWS

- 13.1** Local projects
13.2 PFA Update – Cllr J Farmer
13.3 Web site – Cllr A Dykes
13.4 In-Bloom
13.5 Environment – Cllr L Turnbull
13.6 Cemetery
13.7 Playpark – Cllr J Maggs
13.8 Transport – Cllr J Maggs
13.9 Ward Committee – Cllr J Brooks
13.10 This Is Dunnington – Cllr A Dykes
13.11 Scouts and Guides – Cllr A Dykes

14 PLANNING - Ongoing Applications

- 14.1 42 York Street Dunnington York YO19 5QS - Formation of new access and driveway to house (retrospective)
- 14.2 Common Farm Common Lane Dunnington York YO19 5LS - Erection of 2no. mono pitched open fronted storage buildings in existing storage yard (resubmission)
- 14.3 Coney Garth Farm Hull Road Dunnington York YO19 5LW - Outline application for the relocation of an existing dwelling (resubmission)
- 14.4 25 Garden Flats Lane Dunnington York YO19 5NB - Erection of 2no. dwellings with new access following demolition of existing bungalow
- 14.5 Mars Centre Stamford Bridge Road Dunnington York - Erection of storage building

15 PLANNING - New Applications

- 15.1 1 Church Street Dunnington York YO19 5PP - Erection of 3no. dwellings and extension to existing dwelling through barn conversion with associated works
- 15.2 The Windmill Hull Road Dunnington York YO19 5LP - Change of use of existing letting bedroom block to 4 no. one bedroom residential units and 1 no. two bedroom residential unit with external alterations, siting of 5 no. holiday lodges with associated car parking and landscaping.

16 PLANNING - Decisions (COYC)

- 16.1 30 Water Lane Dunnington York YO19 5NS - Single storey rear extension – Approved
- 16.2 The Sycamores Bore Tree Balk Dunnington York YO19 5HE - Erection of 3 no. detached single garages – Refused
- 16.3 Village Hall Church Street Dunnington York YO19 5PW - Erection of ground floor meeting room, WC, entrance ramp and canopy following demolition of existing single detached garage and partial demolition of dressing room and female wc – Approved
- 16.4 Ideal Marble And Granite Ltd Unit A Mars Centre Stamford Bridge Road Dunnington - Change of use former tile showroom to leisure/gym use (D2) – Approved
- 16.5 George Blades And Son 2 Common Road Dunnington York YO19 5NG - Change of use from veterinary practice (Use Class D1) to residential dwelling (Use Class C3) to include single storey rear extension, replacement of front door with window, erection of boundary wall to side and associated parking – Approved
- 16.6 39 Church Street Dunnington York YO19 5PP - Fell 2 no. Silver Birch; reduce Fir, Cherry and Holly trees in a Conservation Area - Approved

17 AOB

Next Meeting to be held Monday 10TH June 2019 in the Tower Room, St Nicholas Church

ACCOUNTS

<u>Investment Bond & Account</u>	£20,929.64	Apr-19
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<u>Premium Account Income</u>	£2,044.73	Apr-19
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<u>Current Account</u>	£60,937.30	Apr-19
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Current Account Income

Cemetery - Memorial Inscription	80.00
Cemetery - Plot	445.00
Allotment rents (cheques)	45.00
Cemetery Interment (Jones)	235.00
In Bloom donations	480.00
Precept	9779.00
Allotment Rents - BACS	75.00
Credit Trees	171.60
In Bloom donations	20.00

£11,330.60

Current Account Expenditure

Clerks Expenses - 2 x file folders, Mileage allowance, HMRC TAX, Land Registry costs, Ink cartridge	141.94
Garage Rent	450.00
Salaries	501.66
Grass cutting	434.40
Gate Hassacarr	500.00
Dog Bags	146.40
In Bloom Maintenance	137.21
Sports Club Grant - 2019-20	3000.00

£5,311.61

<u>Forecast Current Account</u>	£66,956.29	May-19
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<u>Premium Account</u>	£2,044.73	May-19
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<u>Investment Bond 1 & 2</u>	£20,929.64	May-19
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£89,930.66

CORRESPONDENCE

Date		Subject	Sender
01/04/2019	Email	Report Website Dunnington Parish Council - 2019, March	Website provider
01/04/2019	Email	Plans List Week 1	COYC
01/04/2019	Email	RE: 18/02874/HRN - Monks Cross - Hedgerow Removal Notice	Various
02/04/2019	Email	Appeal for views on Fire & Rescue priorities	PFCC
02/04/2019	Email	ANNUAL AUDIT – DETAILED INSTRUCTIONS FROM PKF LITTLEJOHN AND OTHER AUDIT MATTERS OF NOTE	YLCA
02/04/2019	Email	Let nature heal climate and biodiversity crises, say campaigners Environment The Guardian	Ward Councillor
03/04/2019	Email	March Parish Council Report	NYP
03/04/2019	Email	Spring update from Julia Mulligan - North Yorkshire Police, Fire and Crime Commissioner	NYP
03/04/2019	Email	Re: Osbaldwick Gypsy Caravan Site.	Ward Councillor
04/04/2019	Email	Re: Murton fly tipping	Ward Councillor
04/04/2019	Email	Fwd: Business Burglary	Ward Councillor
04/04/2019	Email	19-00121-FUL Decision Notice.pdf	COYC
04/04/2019	Email	Proposed amendments to the Traffic Regulation Order - Dunnington	COYC
04/04/2019	Email	Terms and Conditions - Your response?	Website provider
08/04/2019	Email	Flytipping.	Ward Councillor
08/04/2019	Email	Plans List Week 2	COYC
08/04/2019	Email	RE: Osbaldwick Gypsy Caravan Site.	COYC
09/04/2019	Email	Re: Dunnington speed reduction scheme	Ward Councillor
09/04/2019	Email	Re: Flytipping.	Ward Councillor
09/04/2019	Email	Dunnington 7.5t weight limit.	Ward Councillor
09/04/2019	Email	RE: New Lamp Standards in Dunnington	COYC
09/04/2019	Email	Last nights meeting	Parishioner
09/04/2019	Email	RE: Flytipping.	COYC
09/04/2019	Email	RE: Dunnington 7.5t weight limit.	Various
09/04/2019	Email	Planning Consultation - 19/00742/TCA - 39 Church Street Dunnington	COYC
10/04/2019	Email	RE: Common Road speed limit	COYC
10/04/2019	Letter	PFA Complaint letter	Parishioner
10/04/2019	Email	Agenda - FSPC	FSPC
11/04/2019	Email	A Guide to the Community Infrastructure Levy (CIL) for Parish and Town Councils	YLCA
11/04/2019	Email	NALC Star Council Awards	YLCA
11/04/2019	Email	Fwd: EE Network Status Update	Parishioner
11/04/2019	Email	Consultation on Fire & Rescue priorities closing soon - New resources available & Thank you for your help	PFCC
11/04/2019	Email	Decision The Sycamores Bore Tree Balk	COYC
12/04/2019	Email	19-00293-FUL Decision Notice.pdf	COYC
12/04/2019	Email	RE: Dunnington 7.5t weight limit.	NYP
12/04/2019	Email	Fwd: Traffic and Cycle offences	Ward Councillor
12/04/2019	Email	Plans List Week 8.4.19 - 12.4.19	COYC
15/04/2019	Email	YLCA Annual Review 2018/2019 - Photo request	YLCA
15/04/2019	Email	RE: A64 litter.	Highways England

15/04/2019	Email	18_02949_FUL Decision Notice.pdf	COYC
15/04/2019	Email	So how hard does your York Councillor work for you? Steve Galloway	Ward Councillor
16/04/2019	Email	19/00680/FUL - 1 Church Street - Consultation Email	COYC
17/04/2019	Email	Fly-tipping.	Ward Councillor
17/04/2019	Email	Re: Legal obstructions in the verge.	Ward Councillor
17/04/2019	Email	Re: Traffic and Cycle offences	Ward Councillor
18/04/2019	Email	Streetlighting.	Ward Councillor
18/04/2019	Email	19/00664/FUL - The Windmill, Hull Road - consultation email	COYC
18/04/2019	Email	Request for information from Wetherby Town Council - PACT Meetings	YLCA
18/04/2019	Email	NHS Vale of York CCG Stakeholder newsletter - Easter 2019	NHS
18/04/2019	Email	FW: Dunnington street lighting replacement works.	COYC
19/04/2019	Email	18_02688_TCA--2125950.pdf	Ward Councillor
23/04/2019	Email	Plans List Week 4	COYC
23/04/2019	Email	Flyposting	Ward Councillor
23/04/2019	Email	Re: Hull Rd.	Ward Councillor
23/04/2019	Email	White Rose Update April Edition	YLCA
23/04/2019	Email	Fwd: Re: PROPOSED MEGA PRISON AT FULL SUTTON IN EAST YORKSHIRE	FSPC
24/04/2019	Email	Postal votes.	Ward Councillor
24/04/2019	Email	Off to a flying start - New Councillor Training	YLCA
24/04/2019	Email	Bogus Callers	Parishioner
25/04/2019	Email	Hull Road P&R	Ward Councillor
26/04/2019	Email	19/00632/FUL - 4 Deerstone Way - consultation email	COYC
27/04/2019	Email	Fwd: Verge re made by house owner	Ward Councillor
27/04/2019	Email	So who will win the York Council elections Steve Galloway	Ward Councillor
28/04/2019	Email	RE: Hull Road P&R	COYC
28/04/2019	Email	BT broadband pricing.	Ward Councillor
29/04/2019	Email	Plans List Week 5	COYC
29/04/2019	Email	Election procedure.	Ward Councillor
29/04/2019	Email	Decision George Blades And Son 2 Common Road	COYC
29/04/2019	Email	SLCC Advice Note	YLCA
29/04/2019	Email	RE: Dog fouling stickers.	Ward Councillor
30/04/2019	Email	Defamatory material.	Ward Councillor