

## **DUNNINGTON PARISH COUNCIL**

**Chairman : Cllr Stuart Kay Tel : 01904 488357**

**Clerk : Julie Bone Tel : 01904 672199**

Email : [parish.clerk@dunningtonparishcouncil.org.uk](mailto:parish.clerk@dunningtonparishcouncil.org.uk)

Parish Council Meeting Agenda – 10th July 2017  
19.30 Tower Room St Nicholas Church

### **1 FORMALITIES**

- 1.1 Apologies and reasons for non-attendance
- 1.2 Parish Council approval of Apologies and reasons for absence
- 1.3 Previous Meeting Minutes (12/6/17).
- 1.4 Declaration of Interest

### **2 POLICE REPORT**

- 2.1 Police Report

### **3 PUBLIC PARTICIPATION**

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes

### **4 MEMORIAL SEAT**

- 4.1 Consider request for Memorial Seat

### **5 PARISH COUNCIL ADOPTION AND APPROVAL OF POLICIES/REGISTERS/STRATEGIES**

- 5.1 Adopt Standing Orders, Financial Regulations, Data protection Policy, Risk Register and the Emergency Plan.

### **6 CEMETERY SIGNAGE**

- 6.1 Options for Cemetery Signs

### **7 ALLOTMENTS ON THE GREEN AND MILLENIUM GARDENS**

### **8 COMMON ROAD TELEPHONE KIOSK**

### **9 LOCAL AND NEIGHBOURHOOD PLANS**

- 9.1 Update on the Local Plan – Cllr J Brooks
- 9.2 Update on the DPC Neighbourhood Plan – Cllr S Kay
- 9.3 Housing allocation Neighbourhood Plan – Cllr A Brooks

### **10 FINANCE AND CORRESPONDENCE**

- 10.1 Full updated Accounts and Accruals to date for 2017/18
- 10.2 Correspondence – See list below of previously circulated correspondence.
- 10.3 Report Finance and Strategy group – Cllr A Brooks

## **11 REVIEWS**

- 11.1 Local projects – Cllr S Kay
- 11.2 PFA Update – Cllr J Farmer
- 11.3 Web site – Cllr A Dykes
- 11.4 In-Bloom – Cllr R Freer
- 11.5 Environment – Cllr L Turnbull
- 11.6 Cemetery – Cllr N Ford
- 11.7 Playpark – Cllr J Maggs
- 11.8 Transport – Cllr J Maggs
- 11.9 Emergency Plan – Cllr L Black
- 11.10 Ward Committee – Cllr J Brooks
- 11.11 This Is Dunnington – Cllr A Dykes
- 11.12 Scouts and Guides – Cllr A Dykes

## **12 PLANNING - Ongoing Applications**

- 12.1 Land To West Of Foxoak Business Park Common Road Dunnington York - Erection of workshop in connection with new builders yard including hardstanding, parking, storage bays and office accommodation
- 12.2 7 Greencroft Lane Dunnington York YO19 5NL - Dormer windows to front and rear and 2no. rooflights to rear
- 12.3 12 Coneycroft Dunnington York YO19 5RL - Conversion of garage into living accommodation
- 12.4 Land To The South Of Keepers Cottage Intake Lane Dunnington York - Erection of entrance gates, 2no. agricultural stores and shooting platform (retrospective)
- 12.5 21 Greenside Walk Dunnington York YO19 5RQ - Single storey side and rear extensions
- 12.6 Lodge Farm Hull Road Dunnington York YO19 5LR - Conversion of agricultural buildings to 3no. detached dwellings with associated landscaping and parking
- 12.7 P And T Contracts Westfields Hull Road Dunnington York - Erection of workshop and offices/amenity building following demolition of existing structures
- 12.8 The Cottage Hull Road Dunnington York YO19 5LE - The Cottage Hull Road Dunnington York YO19 5LE

## **13 PLANNING - New Applications**

- 13.1 Green Gate Cottage 14 Church Street Dunnington York YO19 5PW - Alterations to existing single storey rear extension, increase in height of existing side wall of rear extension. Addition of window sills to first floor front windows and erection of wall to rear.
- 13.2 5 Undercroft Dunnington York YO19 5RP - Single storey side and rear extensions
- 13.3 18 Garden Flats Lane Dunnington York YO19 5NB - Fell 4 no. trees protected by Tree Preservation Order No: CYC357

13.4 STREET RECORD Common Road Dunnington York - Various tree works including the removal of 2 Horse Chestnut trees in a Conservation Area

**14 PLANNING - Decisions (CoYC)**

14.1 Dunnington Lodge Nursing Home 32 Church Street Dunnington York YO19 5PW - Fell 2 no. and group of Cypress trees; fell 1 no. Juniper in a Conservation Area – Approved

14.2 Dunnington Lodge Nursing Home 32 Church Street Dunnington York YO19 5PW - Fell a tree in conservation area – Approved

14.3 Harlequin House Church Balk Dunnington York YO19 5LH - Display of 2no. internally illuminated wall mounted entrance signs – Approved

14.4 Land To The North Of Unit 8 Derwent Valley Industrial Estate Dunnington York - Erection of building for storage and distribution (use class B8) – Approved

14.5 8 Greenside Close Dunnington York YO19 5PF - Rear extensions to provide accommodation over two floors and single storey extension to existing garage – Approved

14.6 Ashfield Holiday Cottages And Touring Caravan Park Hagg Lane Dunnington York YO19 5PE - Certificate of lawfulness for storage of touring caravans, shipping containers and outdoor equipment (Use Class B8) - Approved

**15 AOB**

Next Meeting to be held Monday 11<sup>th</sup> September 2017 at St Nicholas Church

## CORRESPONDENCE

<b>Date</b>		<b>Subject</b>	<b>Sender</b>
01/06/2017	e mail	Report Website Dunnington Parish Council - 2017, May	Web Analytics Reports
01/06/2017	e mail	Re: Update- Adverts Hull Rd/ Lawrence Street	Mark Warters
02/06/2017	e mail	RE: Holtby Traffic Issues.	Tony Clarke
02/06/2017	e mail	Decision Westwood 23 Water Lane	Gill Mitchell - COYC
02/06/2017	e mail	CITY OF YORK EMAIL REPLY 17/00844/FUL	Sharon Jackson - COYC
02/06/2017	e mail	Fwd: Update re recent events	Lee Pointon - NYP
02/06/2017	e mail	REFORM OF DATA PROTECTION LEGISLATION AND INTRODUCTION OF THE GENERAL DATA PROTECTION REGULATIONS	YLCA
05/06/2017	e mail	RE: Lawrence Street. Poor Claire's	Harvey Lowson
05/06/2017	e mail	Plans List Week 11	Sue Feetenby - COYC
06/06/2017	e mail	Re: Update re recent events	Mark Warters
06/06/2017	e mail	12 June deadline for July Grapevine contributions	Grapevine
07/06/2017	e mail	Re: Update re recent events	Mark Warters
08/06/2017	e mail	EMAIL REPLY 17/00272/FULM	R Smith - COYC
08/06/2017	e mail	Re: Grass cutting.	Mark Warters
09/06/2017	e mail	Training Programme 2017	YLCA
12/06/2017	e mail	Re: Update re recent events	Mark Warters
12/06/2017	e mail	Draft Lower Derwent Valley SPD public consultation 12 June - 24 July 2017	Katie Bowman
12/06/2017	e mail	Elections.	Mark Warters
12/06/2017	e mail	Plans List - Week 12	Sue Feetenby - COYC
12/06/2017	e mail	FW: Potential funding via Spacehive for projects incl renovating public parks, gardens, running sports tournaments or cultural and community events	Michal Czekajlo - COYC
12/06/2017	e mail	YLCA Request for information - Cycle Tracks	YLCA
13/06/2017	e mail	Fw: 17/01337/FUL - Green Gate Cottage 14 Church Street - Consultation Letter	Amy Brooks - COYC
13/06/2017	e mail	Fw: 17/01379/FUL - 5 Undercroft - Consultation Email	Amy Brooks - COYC
13/06/2017	e mail	Fw: 17/01351/TCA - 18 Garden Flats Lane - Consultation Email	Sue Feetenby - COYC
13/06/2017	e mail	CYC Standards Committee	Andrew Docherty
13/06/2017	e mail	Plunkett Foundation Call to Action - Rural Co-operatives' Programme	YLCA
13/06/2017	e mail	Fw: 17/01361/TCA - Street Record, Common Road, Dunnington - Consultation Email	Sue Feetenby - COYC
14/06/2017	e mail	Decision 8 Greenside Close	Gill Mitchell - COYC
14/06/2017	e mail	CITY OF YORK EMAIL REPLY 17/00908/FUL	Sharon Jackson - COYC
14/06/2017	e mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 22nd June, 2017, 2.00 pm	Bartek Wytrzyaszczewski - COYC
14/06/2017	e mail	UK Electoral commission: General Election Fraud 2017	Mark Warters
15/06/2017	e mail	Re: Fwd:	Mark Warters
15/06/2017	e mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 22nd June, 2017, 2.00 pm	Bartek Wytrzyaszczewski - COYC
15/06/2017	e mail	RE: Elections.	Andrew Flecknor
16/06/2017	e mail	Re: Virgin Media Works	Mark Warters
16/06/2017	e mail	Reminder: Transparency Code and Available Funding - Free Support and Guidance Sessions	YLCA

16/06/2017	e mail	FW: Engaging Lunchtime - York Committee Funding	Michal Czekajlo - COYC
16/06/2017	e mail	CITY OF YORK - EMAIL REPLY 17/00272/FULM	R Smith - COYC
18/06/2017	e mail	Travelodge.	Mark Warters
18/06/2017	e mail	Fly posting.	Mark Warters
18/06/2017	e mail	Grass Cutting	Mark Warters
19/06/2017	e mail	Plans List Week 13	Sue Feetenby - COYC
20/06/2017	e mail	Fwd: Automatic reply: Orchids	Mark Warters
20/06/2017	e mail	Solar Powered Street Lamps	YLCA
20/06/2017	e mail	Freedom of Information Request: Contact with oil and gas companies	Friends of the Earth
21/06/2017	e mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 22nd June, 2017, 2.00 pm	Louise Cook - COYC
21/06/2017	e mail	RE: Orchids	Dave Meigh - COYC
21/06/2017	e mail	Local Council Administration Publication by Paul Clayden, 10th Edition	YLCA
21/06/2017	e mail	Suspect incident Elvington Lane, York	NYP
21/06/2017	e mail	Re: Community Involvement Officer support for wards	Mark Warters
21/06/2017	e mail	Re: Update re recent events	Mark Warters
21/06/2017	e mail	RE: Community Involvement Officer support for wards	Mary Bailey - NYP
22/06/2017	e mail	Decision Harlequin House Church Balk Dunnington	Gill Mitchell - COYC
22/06/2017	e mail	Decision Dunnington Lodge Nursing Home 32 Church Street	Gill Mitchell - COYC
22/06/2017	e mail	Decision Dunnington Lodge Nursing Home 32 Church Street	Gill Mitchell - COYC
23/06/2017	e mail	Training Events in July	YLCA
23/06/2017	e mail	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 22nd June, 2017, 2.00 pm	Catherine Clarke - COYC
23/06/2017	e mail	Yorkshire Marathon Pre Event Information	Run for all
26/06/2017	e mail	Adoption of the East Riding of Yorkshire Statement of Community Involvement (2017)	Katie Bowman
26/06/2017	e mail	Plans List Week 14	Sue Feetenby - COYC
26/06/2017	e mail	Grimston Roundabout.	Mark Warters
26/06/2017	e mail	THIS IS GETTING BEYOND SERIOUS	Rupert Waddington
27/06/2017	e mail	RE: Abandoned?	Mick Pythian
27/06/2017	e mail	YLCA COUNCILLOR/CLERK TRAINING COURSES – JULY 2017	YLCA
27/06/2017	e mail	For the attention of councils that run their own burial facilities	YLCA
27/06/2017	e mail	Fw: 17/01338/LBC Green Gate Cottage, 14 Church Street, Dunnington, York, YO19 5PW	Hazel Williams - COYC
28/06/2017	e mail	RE: THIS IS GETTING BEYOND SERIOUS	Mick Pythian
28/06/2017	e mail	Next website funding deadlines	Parish Council Websites
28/06/2017	e mail	Re: Grimston Roundabout.	Mark Warters
28/06/2017	e mail	RE: Abandoned?	James Gilchrist
28/06/2017	e mail	Agenda for Area Planning Sub-Committee, Thursday, 6th July, 2017, 4.30 pm	Laura Clark - COYC
29/06/2017	e mail	Questionnaire for Town and Parish Councils	YLCA
29/06/2017	e mail	A64 Askham Bryan to Grimston Bar Resurfacing	Simon Taylor
29/06/2017	e mail	Re: Highway weed control	Mark Warters
30/06/2017		Procedures, Powers and Policies Training Event - Tuesday, 3 August	YLCA
30/06/2017	e mail	June Report	NYP
30/06/2017	e mail	17/01059/CLU Please find decision notice attached	Anne Curtis - COYC

ACCOUNTS

<b>Investment Bond &amp; Account</b>	<b>£20,762.76</b>	<b>Jun-17</b>
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<b>Premium Account Income</b>	<b>£2,039.27</b>	<b>Jun-17</b>
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<b>Current Account</b>	<b>£70,271.09</b>	<b>Jun-17</b>
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Current Account Income

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<b>£0.00</b>
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Current Account Expenditure

<b>Clerk - Salary July</b>	<b>324.46</b>
<b>PC Councillor expenses invoices x 2 new lawn mowers</b>	<b>1018.00</b>
<b>Publications neighbourhood planning</b>	<b>19.54</b>
<b>PFA annual payment</b>	<b>3000.00</b>
<b>Clerks expenses - HMRC tax</b>	<b>9.20</b>
<b>Grass cutting</b>	<b>404.40</b>
<b>Purchase of Dog bags</b>	<b>146.40</b>

<b>£4,922.00</b>
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<b>Forecast Current Account</b>	<b>£65,349.09</b>	<b>Jul-17</b>
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<b>Premium Account</b>	<b>£2,039.27</b>	<b>Jul-17</b>
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<b>Investment Bond 1 &amp; 2</b>	<b>£20,762.76</b>	<b>Jul-17</b>
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<b>£88,151.12</b>
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