

DUNNINGTON PARISH COUNCIL

Chairman : Cllr Gill Shaw

Clerk : Julie Bone Tel : 01904 672199

Email : parish.clerk@dunningtonparishcouncil.org.uk

Dunnington Parish Council Meeting Agenda – 9th September 2019

19.30 Tower Room St Nicholas Church

1 FORMALITIES

1.1 Apologies and reasons for non-attendance

Cllr J Farmer – Away

Cllr J Brooks - Away

1.2 Parish Council approval of Apologies and reasons for absence

1.3 Previous Meeting Minutes (8/7/19).

1.4 Declaration of Interest

2 POLICE REPORT

2.1 Police Report

3 PUBLIC PARTICIPATION

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes

4 DOUBLE TAXATION

4.1 Parish Council to discuss/decide return figures for Double taxation Claim

5 REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

5.1 Adopt Review of Effectiveness of Internal Audit for 2018-19 Annual Accounts

6 CONTACT REQUEST – THE KEEP

7 CEMETERY

7.1 PC to discuss a request for a Shed to store Cemetery Tools

8 ALLOTMENTS

8.1 PC to consider options for allotment clearing

9 BUS SHELTER A1079

9.1 PC to consider options for clearance of debris and payment for clearance

9.2 PC to consider options for ownership and replacement of Bus Shelter

10 EMERGENCY PLAN

11 TOWER ROOM HIRE AGREEMENT

11.1 PC to agree Tower Room Form to be returned

12 LOCAL AND NEIGHBOURHOOD PLANS

12.1 Update on the Local Plan – Cllr J Brooks

12.2 Update on the DPC Neighbourhood Plan/Housing Allocation – Cllr A Dykes

13 FINANCE AND CORRESPONDENCE

13.1 Full updated Accounts and Accruals to date for 2019/20

13.2 Correspondence – see list below

13.3 Report Finance and Strategy group – Cllr A Dykes

14 REVIEWS

14.1 Local projects

14.2 PFA Update – Cllr J Farmer

14.3 Communications – Cllr D Swallow

14.4 In-Bloom - Cllr L Turnbull

14.5 Environment – Cllr L Turnbull

14.6 Cemetery – Cllr J Brooks/N Ford

14.7 Playpark – Cllr J Maggs

14.8 Transport – Cllr J Maggs

14.9 Ward Committee

14.10 Scouts and Guides – Cllr A Dykes

14.11 Parish Land – Cllr G Kay

15 PLANNING - Ongoing Applications

15.1 Common Farm Common Lane Dunnington York YO19 5LS - Erection of 2no. mono pitched open fronted storage buildings in existing storage yard (resubmission)

15.2 Coney Garth Farm Hull Road Dunnington York YO19 5LW - Outline application for the relocation of an existing dwelling (resubmission)

15.3 1 Church Street Dunnington York YO19 5PP - Erection of 3no. dwellings and extension to existing dwelling through barn conversion with associated works

15.4 4 Deerstone Way Dunnington York YO19 5RB - Single storey side and rear extension

15.5 Cedar House York Road Dunnington York YO19 5LF - Removal of condition 3 (agricultural occupancy restriction) of planning permission reference 8/03/396/PA dated 12 March 1993

15.6 10 Greencroft Court Dunnington York YO19 5NN - Erection of replacement detached garage to rear

15.7 Fernholme Common Lane Dunnington York YO19 5LS - First floor extension to raise roof height of house to create additional living accommodation at first floor.

- 15.8 Primecourse Ltd 16A York Street Dunnington York YO19 5PN - Change of use of shop (A1) to cafe (A3) (retrospective) and use of public highway for siting of 2no. picnic benches for cafe customers

16 PLANNING - New Applications

- 16.1 14 Hunters Close Dunnington York YO19 5QH - Single storey side extension to house, creation of new window with juliet balcony to first floor of rear elevation together with rooflights to side roofslopes in connection with creation of first floor living accommodation and single storey side and rear extension to existing detached garage.
- 16.2 Fishers Catering Ltd, Unit 4, Thorn Hill, Stamford Bridge Road, Dunnington - Change of use of existing industrial units to 2 no. dwellings (Use Class C3) together with rear extensions and associated works.
- 16.3 17 Intake Lane Dunnington York YO19 5NX - Installation of window in side elevation

17 PLANNING - Decisions (COYC)

- 17.1 6 Pear Tree Lane Dunnington York YO19 5QF - Fell Silver Birch tree protected by Tree Preservation Order no. 1/1977 - Approved
- 17.2 The Beeches 2A Pear Tree Lane Dunnington York YO19 5QF - Various pruning works to 5 no. trees protected by Tree Preservation Order no. 1/1977 – Approved
- 17.3 Bright Holme 3 Eastfield Lane Dunnington York YO19 5NE - Single storey front extension to extend existing garage and repositioning of front door from side to front elevation – Approved
- 17.4 4 Deerstone Way Dunnington York YO19 5RB - Single storey side and rear extension – Approved
- 17.5 18A Water Lane Dunnington York YO19 5NS - Single storey front extension – Approved
- 17.6 Certas Energy UK Ltd Shell Direct 3 Derwent Valley Industrial Estate Dunnington York - Erection of a single storey modular office building following the demolition of the existing building – Approved
- 17.7 12 Greenside Walk Dunnington York YO19 5RQ - Single storey rear extension to rear of existing bungalow, internal alterations and raising of existing flat roofs – Approved

18 WEBSITE

- 18.1 Further to the Public Bodies (Admissions to meetings) Act 1960 Dunnington PC to resolve the exclusion of the Press and Public'
- 18.2 The Parish Council to discuss website points previously taken up with the Website provider which the Website provider requested to be discussed at the full Parish Council meeting and agree a response
- 18.3 The Parish Council to discuss other website points and decide a response

19 AOB

Next Meeting to be held Monday 14th October 2019 in the Tower Room, St Nicholas Church

CORRESPONDENCE

Date		Subject	Sender
01/07/2019	Email	Report Website Dunnington Parish Council - 2019, June	Website Provider
01/07/2019	Email	Weekly list of planning applications received between 24th-28th June 2019 (Week 14)	COYC
01/07/2019	Email	19/01309/FUL - Cedar House, York Road - Consultation Email	COYC
01/07/2019	Email	Decision The Ridings 95 York Street	COYC
02/07/2019	Email	Fwd: Appeal Dismissed Spark York Piccadilly	Ward councillor
02/07/2019	Email	Full day, play area training event – Thursday 25 July 2019 at Fairburn Community Centre WF11 9LA	YLCA
02/07/2019	Email	YLCA Annual Review 2018/2019	YLCA
02/07/2019	Email	White Rose Update July Edition	YLCA
03/07/2019	Email	Re: Gypsy settlement A166.	Ward councillor
03/07/2019	Email	Contact Form	Builder
03/07/2019	Email	Re: FW: Website "Security"	Website Provider
03/07/2019	Email	RE: Gypsy settlement A166.	COYC
04/07/2019	Email	Decision 6 Pear Tree Lane	COYC
04/07/2019	Email	Parish Council question	Parishioner
04/07/2019	Email	Police Report	NYP
05/07/2019	Email	York annual weed growing contest off to a good start Steve Galloway	Ward councillor
05/07/2019	Email	UK's roadsides flourish after Plantlife campaign to let grass grow leads to more colourful flowers Daily Mail Online	Various
05/07/2019	Email	Decision 18A Water Lane Dunnington	COYC
05/07/2019	Email	YLCA Advice	YLCA
05/07/2019	Email	City of York Council Dog Wardens	YLCA
06/07/2019	Email	Re: White lining	Ward councillor
06/07/2019	Email	Contact Form	Parishioner
06/07/2019	Email	Flyposting.	Ward councillor
08/07/2019	Email	NALC Chief Executive's Bulletin - send to members of YLCA, chairmen and the lists of councillors that we have	YLCA
08/07/2019	Email	'Unacceptable': One in four York roads is in need of repair YorkMix	Ward councillor
08/07/2019	Email	Parish Consultation Email - 19/00656/FUL - Primecourse Ltd 16A York Street Dunnington York YO19 5PN	COYC
08/07/2019	Email	Weekly list of planning applications received between 1st – 5th July 2019 (Week 15)	COYC
08/07/2019	Email	Change of date and location for meeting 22/08/2019, 14:00, Decision Session - Executive Member for Transport	COYC
08/07/2019	Email	Parish Consultation Email - 19/01257/FUL - Moorland Common Lane Dunnington York YO19 5LS	COYC
09/07/2019	Email	Re: Gypsy settlement A166.	Various
09/07/2019	Email	19/01186/FUL - 12 Greenside Walk - consultation email	COYC
09/07/2019	Email	19/01015/FUL - Certas Energy UK Ltd - consultation email	COYC
09/07/2019	Email	Re. Meeting cancelled - 17/07/2019, 16:00, Decision Session - Executive Leader (incorporating Policy, Strategy and Partnerships)	COYC
10/07/2019	Email	Agenda 15.07.19	fspc

10/07/2019	Email	York council boss off sick and 'unlikely to return for some time' YorkMix	Ward councillor
11/07/2019	Email	IMPORTANT INFORMATION - 2018/19 AGAR SUBMISSION, NOTICE OF 1ST CHARGEABLE CHASER LETTER RUN ON 15 JULY	Auditor
12/07/2019	Email	GoGet - Home	Ward councillor
12/07/2019	Email	19/01309/FUL Cedar House, York Rd Dunnington.	Ward councillor
12/07/2019	Email	Agenda for Decision Session - Executive Member for Economy and Strategic Planning [previously Executive Member for Economic Development and Community Engagement (Deputy Leader)], Monday, 22nd July,...	COYC
12/07/2019	Email	Re: Public Realm SService Update - 15th July	Ward councillor
15/07/2019	Email	Weekly list of planning applications received between 8th – 12th July 2019 (Week 16)	COYC
15/07/2019	Email	LPWG	Ward councillor
16/07/2019	Email	Re: Gypsy settlement A166.	Various
16/07/2019	Email	Decision Bright Holme 3 Eastfield Lane	COYC
16/07/2019	Email	19/01028/FUL - 14 Hunters Close - consultation email	COYC
17/07/2019	Email	Agenda for Decision Session - Executive Member for Transport, Thursday, 25th July, 2019, 2.00 pm	COYC
17/07/2019	Email	Re: White lining	Ward councillor
17/07/2019	Email	Decision 4 Deerstone Way	COYC
18/07/2019	Email	Re: Gypsy settlement A166.	Various
18/07/2019	Email	YLCA ONE-DAY CONFERENCE, 13 SEPTEMBER 2019 – SHOWCASE WHAT YOUR COUNCIL HAS DONE/ACHIEVED!	YLCA
18/07/2019	Email	Contact Form	Company
19/07/2019	Email	Fwd: Planning Consultation for 18/04105/STOUT Land To The West Of HM Prison Full SuttonMoor LaneFull SuttonEast Riding Of YorkshireYO41 1PS	fspc
19/07/2019	Email	Withdrawal - 18/00131/FUL - Common Farm, Common Lane, Dunnington	COYC
20/07/2019	Email	Contact form	Parishioner
21/07/2019	Email	Council, including Special Council Meeting, 17 July 2019 - YouTube	Ward councillor
22/07/2019	Email	Weekly list of planning applications received between 15th – 19th July 2019 (Week 17)	COYC
22/07/2019	Email	LATEST BULLETIN FROM THE NALC CHIEF EXECUTIVE	YLCA
22/07/2019	Email	Decision sheet for Decision Session - Executive Member for Economy and Strategic Planning [previously Executive Member for Economic Development and Community Engagement (Deputy Leader)], Monday, 22...	COYC
22/07/2019	Email	IMG_0164.JPG	Ward councillor
24/07/2019	Email	Agenda for Health and Wellbeing Board, Thursday, 1st August, 2019, 4.30 pm	COYC
25/07/2019	Email	Murton wildflower verge.	Ward councillor
25/07/2019	Email	Contact form	Parishioner
25/07/2019	Email	Flyposting.	Ward councillor
25/07/2019	Email	Decision sheet for Decision Session - Executive Member for Transport, Thursday, 25th July, 2019, 2.00 pm	COYC
26/07/2019	Email	York voted the most beautiful city to photograph in the UK YorkMix	Various
27/07/2019	Email	Which wards are the worst for fly tipping in York? Steve Galloway	Ward councillor
28/07/2019	Email	Parish Council Report - July	NYP
29/07/2019	Email	Re: York annual weed growing contest off to a good start Steve Galloway	Ward councillor

29/07/2019	Email	Weekly list of planning applications received between 22nd – 26th July 2019 (Week 18)	COYC
29/07/2019	Email	MEMBERSHIP OF THE LARGER COUNCILS COMMITTEE OF THE NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC)	YLCA
29/07/2019	Email	Request for information from Grewelthorpe Parish Council - Improving mobile phone signal coverage	YLCA
29/07/2019	Email	Re Tower Room - Dunnington	Tower Room Bookings
30/07/2019	Email	Fwd: YORK CITY COUNCIL BIN EMPTYING	Ward councillor
30/07/2019	Email	National Association of Local Councils – Elections 2019; request to complete surveys	YLCA
30/07/2019	Email	Re: FOI request IGF/16000 Cost of fly tipping	Ward councillor
30/07/2019	Email	New Councillors Training	YLCA
30/07/2019	Email	TRAINING FOR NEW COUNCILLORS – EVENING SESSION AT HORSFORTH	YLCA
30/07/2019	Email	White Rose Update Mid July Edition	YLCA
31/07/2019	Email	NY0163 2018/19 AGAR Section 3 External Auditor Report	Auditor
31/07/2019	Email	Parish Consultation Email - 19/01091/FUL - Unit 4, Thorn Hill, Stamford Bridge Road, Dunnington	COYC
31/07/2019	Email	RE: Gully drain clearance programme.	Various
31/07/2019	Email	Agenda for Area Planning Sub-Committee, Thursday, 8th August, 2019, 4.30 pm	COYC
31/07/2019	Email	Decision The Beeches 2A Pear Tree Lane	COYC
01/08/2019	Email	Report Website Dunnington Parish Council - 2019, July	Website Provider
01/08/2019	Email	Re: Gypsy settlement A166.	Ward councillor
01/08/2019	Email	20190610_171546.jpg	Ward councillor
01/08/2019	Email	Re: Dog fouling stickers.	Ward councillor
01/08/2019	Email	Fwd: Bus Shelter on A1079 Hull Road	Ward councillor
02/08/2019	Email	Re: Gypsy settlement A166.	Ward councillor
02/08/2019	Email	Fwd: Bus Shelter on A1079 Hull Road	Ward councillor
02/08/2019	Email	19/00680/FUL 1 Church Street Dunnington	COYC
02/08/2019	Email	RE: Bus Shelter on A1079 Hull Road	Various
02/08/2019	Email	TRAINING FOR NEW COUNCILLORS – EVENING SESSION AT HORSFORTH	YLCA
02/08/2019	Email	FW: 19/01055/FUL - 17 Intake Lane - consultation email	COYC
02/08/2019	Email	ONE-DAY CONFERENCE 2019 AND YLCA 75TH ANNIVERSARY CELEBRATION - FRIDAY, 13 SEPTEMBER	YLCA
02/08/2019	Email	Planning Committee	fspc
04/08/2019	Email	Weeds	Ward councillor
04/08/2019	Email	CYC Weedkilling contract.	Ward councillor
05/08/2019	Email	Request for Information from Bingley Town Council - Assessing access needs of staff and members	YLCA
05/08/2019	Email	Weekly list of planning applications received between 22nd – 26th July 2019 (Week 19)	COYC
05/08/2019	Email	Re: Traveller Encampment A166	Various
05/08/2019	Email	Celebrating 75 years of YLCA at our conference for councillors/clerks on 13 September - Local council achievements display	YLCA
06/08/2019	Email	Agenda for Decision Session - Executive Member for Economy and Strategic Planning [previously Executive Member for Economic Development and Community Engagement (Deputy Leader)], Wednesday, 14th Au...	COYC
06/08/2019	Email	Request for information - Keighley Town Council	YLCA
06/08/2019	Email	COUNCILS THAT RUN THEIR OWN BURIAL GROUND VIA A COMMITTEE OF THE COUNCIL	YLCA
06/08/2019	Email	Fwd: CYC Weedkilling contract.	Ward councillor
08/08/2019	Email	New Financial Regulations	Website Provider

09/08/2019	Email	Decision - Enter into a funding agreement with York BiD for the provision of new Wayfinding signs to give effect to the Full Council Decision to co fund the Wayfinding project	Ward councillor
11/08/2019	Email	Weedkilling.	Ward councillor
11/08/2019	Email	Fwd: Case Outcomes	Ward councillor
12/08/2019	Email	Weekly list of planning applications received between 5th - 9th August 2019 (Week 20)	COYC
12/08/2019	Email	Selby Conference/Workshop in local history and community archaeology	YLCA
12/08/2019	Email	Request for information from Stainland and District Parish Council - Various potential projects	YLCA
13/08/2019	Email	Re: Traveller Encampment A166	Ward councillor
13/08/2019	Email	Contact form	Parishioner
13/08/2019	Email	Agenda 19/8/19	fspc
14/08/2019	Email	Dunnington works?	Various
14/08/2019	Email	Spark, York.	Various
14/08/2019	Email	Decision sheet for Decision Session - Executive Member for Economy and Strategic Planning [previously Executive Member for Economic Development and Community Engagement (Deputy Leader)], Wednesday,....	COYC
15/08/2019	Email	19/01621/FUL - 31 Church Lane - Consultation Email	COYC
15/08/2019	Email	NALC Model Financial Regulations	YLCA
15/08/2019	Email	ICO toolkit for town/parish councils	Website Provider
15/08/2019	Email	RE: Dunnington works?	Various
15/08/2019	Email	Re: Traveller Encampment A166	Various
16/08/2019	Email	Wrecked bus shelter.	Various
16/08/2019	Email	Re: Case Outcomes	Ward councillor
17/08/2019	Email	Bus Shelter Suppliers Littlethorpe Wooden Bus Shelters	Ward councillor
19/08/2019	Email	Re: Traveller Encampment A166	Various
19/08/2019	Email	RE: Dunnington works?	Various
19/08/2019	Email	Plans List Week 12-16 August 2019	COYC
19/08/2019	Email	Re: Complaint to the Monitoring Officer	Ward councillor
19/08/2019	Email	GDPR Toolkit - Broken Link	Website Provider
19/08/2019	Email	Re: Reinstatement Works at Dunnington	Ward councillor
19/08/2019	Email	Fwd: Tarmac deposit . Dunnington Methodist Chapel	Ward councillor
19/08/2019	Email	Press article.	Various
20/08/2019	Email	Chief Executive's Bulletins - 16 August 2019	YLCA
20/08/2019	Email	Agenda for Decision Session - Executive Member for Transport, Thursday, 29th August, 2019, 2.00 pm	COYC
20/08/2019	Email	Reinstatement Works at Dunnington	Various
20/08/2019	Email	RE: Bus Shelter Suppliers Littlethorpe Wooden Bus Shelters	Various
20/08/2019	Email	RE: Reinstatement Works at Dunnington	Various
21/08/2019	Email	Decision Certas Energy UK Ltd	COYC
23/08/2019	Email	letter from council 20 8 19.jpg	Ward councillor
23/08/2019	Email	NALC Chief Executive's bulletin	YLCA
23/08/2019	Email	White Rose Update August edition	YLCA
24/08/2019	Email	Fwd: EIR request IGF/16000 Fly Tipping costs	Various
24/08/2019	Email	Mega-Prison Planning Committee Preparations - Dunnington	Prison Committee
24/08/2019	Email	Fwd: Bus stop lay by	Ward councillor
24/08/2019	Email	Re: Re Tower Room - Dunnington	Tower Room Bookings
27/08/2019	Email	Week 22	COYC
27/08/2019	Email	Fwd: Plans List Week 19-23 August 2019	Ward councillor
27/08/2019	Email	Re: Bus Shelter Suppliers Littlethorpe Wooden Bus Shelters	Ward councillor

27/08/2019	Email	Competition.	Ward councillor
28/08/2019	Email	Weedkilling.	Ward councillor
28/08/2019	Email	Enormous phone masts will be installed in some of the UK's remote regions Daily Mail Online	Ward councillor
28/08/2019	Email	Re: Bus Shelter Suppliers Littlethorpe Wooden Bus Shelters	Ward councillor
28/08/2019	Email	Agenda for Area Planning Sub-Committee, Thursday, 5th September, 2019, 5.30 pm	COYC
28/08/2019	Email	Call for council to tackle weeds 'taking over' York York Press	Ward councillor
28/08/2019	Email	Agenda for Area Planning Sub-Committee, Thursday, 5th September, 2019, 5.30 pm	COYC
29/08/2019	Email	Call for council to tackle weeds 'taking over' York York Press	Ward councillor
29/08/2019	Email	How we control weed growth in York will be reviewed.. Steve Galloway	Ward councillor
29/08/2019	Email	Contact form	Parishioner
29/08/2019	Email	AGENDA FOR PFA MEETING THURSDAY 5TH SEPTEMBER 2019	PFA
29/08/2019	Email	Request for information from Middleham Town Council - Procurement and installation of electric car charging points	YLCA
29/08/2019	Email	Decision sheet for Decision Session - Executive Member for Transport, Thursday, 29th August, 2019, 2.00 pm	COYC
30/08/2019	Email	Ward funding.	Ward councillor
30/08/2019	Email	Fwd: VAS for Common Road Dunnington	Various
30/08/2019	Email	Agenda for Decision Session - Executive Member for Economy and Strategic Planning	COYC
30/08/2019	Email	Decision 12 Greenside Walk	COYC
30/08/2019	Email	NALC Legal Topic Note 22: 'Disciplinary and Grievance Arrangements@ - Updates and revised templates	YLCA
31/08/2019	Email	Executive, 29 August 2019 - YouTube	Ward councillor

ACCOUNTS

<u>Investment Bond & Account</u>	£ 20,929.64	Jul-19
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Premium Account Income	£ 2,044.73	Jul-19
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Premium account Interest	£ 1.02	Jul-19
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<u>Current Account</u>	£ 64,018.69	Jul-19
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Current Account Income

Ward grant	£ 300.00
Cemetery memorial inscription	£ 120.00
Cemetery memorial inscription	£ 80.00
Contribution to Hassacarr maintenance	£ 90.00
Cemetery interment	£ 235.00
Allotment rent	£ 15.00
Nieghbourhood Plan Grant	£ 3,675.00
In Bloom Donations	£ 520.00
Cemetery plot and interment	£ 1,340.00

£ 6,375.00

Current Account Expenditure

Planning consultation	£ 1,080.00
In Bloom Maintenance	£ 167.16
Tree work	£ 240.00
Joinery work allotment	£ 520.00
External Audit costs	£ 240.00
Salaries	£ 493.93
Admin expenses - Internet security	£ 22.99
Grass cutting , cemetery spray and tree work	£ 471.07
Dog Bags	£ 146.40
Website Hosting 2019-200	£ 108.00
Barrels and Compost	£ 256.76
Room hire In Bloom and PC	£ 160.00
Repairs to Bus stop	£ 80.00
Crisp packet bin	£ 381.35
Planning consultation	£ 1,830.00
Admin expenses - stamps and ink cartridges, paper, a4 binder, shredder	£ 65.44
Water costs Cemetery and allotments	£ 18.63
Allotments Maintenance	£ 120.00
Salaries	£ 493.93

£ 6,895.66

<u>Forecast Current Account</u>	£ 63,498.03
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Premium Account	£ 2,045.75	Sep-19
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<u>Investment Bond 1 & 2</u>	£ 20,929.64	Sep-19
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£ 86,473.42