

Dunnington Parish Council

Minutes of the Annual Meeting of the Council held on 13th May 2019

- (i) Election of Chairman – Gill Shaw was elected Chairman (Nominated by Cllr J Brooks, seconded by Cllr N Ford) - Unanimous
- (ii) Declaration of Acceptance of office to be signed by the Chairman – Cllr Gill Shaw signed the Declaration. The Clerk signed and dated
- (iii) Election of Vice Chairperson – Cllr J Brooks was elected Vice Chairman
- (iv) Parish Councillors Responsibilities.

Representatives for the positions of:

Finance, Strategy and Audit Group – Cllrs A Dykes, N Ford and J Brooks

Planning Committee – Cllrs A Dykes, L Turnbull, J Brooks, N Ford

Cemetery Management Group – Cllrs J Brooks and N Ford. Non PC members J Harrison and R

Tatham (Cemetery Manager) and the Clerk J Bone

Police Liaison. Byways and police matters – Cllr A Smith

Dunnington Playing Fields – Cllr J Farmer

Activity Park – Cllrs J Maggs and S Hardwell

Highways Group – Cllrs J Maggs and A Dykes

Communications (includes website) – Cllrs A Dykes, D Swallow and L Turnbull

Environment Group – Cllrs L Turnbull and A Smith

Dunnington Primary School – Cllrs A Smith and S Hardwell

Dunnington Scouts and Guides – Cllrs A Dykes, J Brooks and S Hardwell

In-Bloom Committee – Cllr L Turnbull

Parish Land – Cllr G Kay

Dunnington Reading Rooms – Cllrs G Shaw (Chairman) and N Ford

Emergency contact officer – Cllrs G Shaw (Chairman) and J Brooks and L Black (non-PC member)

Data Controller/Processor – Not required

Neighbourhood Plan Group – Cllrs A Dykes, L Turnbull and G Shaw, Non PC members S Ashby, S Kay and A Brooks

YLCA Representatives (2) – Cllrs G Shaw and A Dykes

Responsible officer – J Bone (Clerk)

Minutes of the Dunnington Parish Council meeting held on 13th May 2019

Present: Cllrs A Dykes, J Brooks, A Smith, G Shaw, J Maggs, L Turnbull, G Kay, S Hardwell, D Swallow, and N Ford

Clerk: J Bone

Also present were two Ward Councillors, North Yorks Police representative and a member of the public to be co-opted onto the PC

1 FORMALITIES

1.1 Apologies and reasons for non-attendance

Cllr J Farmer - Away

1.2 Parish Council approval of Apologies and reasons for absence – Resolved

1.3 Previous Meeting Minutes (8/4/19) – Approved with one amendment to item 6

1.4 Declaration of Interest - Cllr G Kay Item 7

2 POLICE REPORT

2.1 Police Report – PCSO attended to discuss the police report and actions from the previous meeting. Discussions took place. North Yorks Police intention is to set up a meeting with residents.

3 PUBLIC PARTICIPATION

None

4 ANNUAL ACCOUNTS 2018-19

4.1 Annual Governance Statement

4.1.1 The Parish Council to consider the findings of the review carried out, of the effectiveness of the system of Internal Control and preparation of the Annual Governance Statement - Resolved

4.1.2 The Parish Council to approve the Annual Governance Statement by resolution – approved by resolution and signed and dated by the Chairman G Shaw and the Clerk J Bone

4.2 The Accounting Statements

4.2.1 The Parish Council to consider the Accounting Statements - Resolved

4.2.2 The Parish Council to Approve the Accounting Statements by resolution – The Parish Council approved by resolution the Accounting Statements

4.2.3 The Accounting statements to be signed and dated by the person presiding at the meeting – the Statements were signed and dated by the Chairman G Shaw and the Clerk J Bone

4.3 Approval of Public Rights Notification – dates were approved from 17/6/19-26/7/19

5 CO-OPTION/VOTE FOR PARISH COUNCILLOR VACANCIES

5.1 The Parish Council considered the candidate Gill Calvert

5.2 The Parish Council voted unanimously to co-opt Gill Calvert onto the Parish council.

6 AGREE NEW SIGNATORIES BANK ACCOUNT AND BONDS

6.1 Agree new signatories – Barclays bank – New signatories will be Cllrs A Dykes and G Kay

6.2 Agree new signatories – Cambridge Bonds - New signatories will be Cllrs N Ford and A Dykes

The Clerk will progress

7 1 CHURCH ST - PLANNING APPLICATION

7.1 The Parish Council considered the proposal by the Planning Group to engage the services of a planning consultant to obtain appropriate advice and prepare a report that can be submitted to COYC – Costs will be £450 plus VAT – Cllr G Kay left the room due to interest in this proposal and discussion took place. PC unanimously agreed to proposal.

8 CROSS KEYS PUBLIC HOUSE – ASSET OF COMMUNITY VALUE

8.1 The Parish Council considered a proposal by the Neighbourhood Plan Group to apply for an Asset of Community Value in respect of the public house – after discussion PC unanimously agreed to proposal.

9 ADOPTION OF RISK ASSESSMENTS FOR SCOUTS AND GUIDES BUILDING

Risk assessments adopted unanimously

10 CONSIDER TRAINING FOR NEW COUNCILLORS

10.1 Council to consider training/cost to be held by YLCA for new Councillors – Councillors agreed funding for training for all new Councillors now and in the future.

11 LOCAL AND NEIGHBOURHOOD PLANS

11.1 Update on the Local Plan – Cllr J Brooks had nothing new to report

11.2 Update on the DPC Neighbourhood Plan – Cllr A Dykes reported that a meeting has taken place and a further meeting will be held. A funding application will be made to COYC.

11.3 Housing allocation Neighbourhood Plan – nothing new to report

12 FINANCE AND CORRESPONDENCE

12.1 Full updated Accounts and Accruals to date for 2019/20 as below

Investment Bond & Account	£20,929.64	Apr-19
Premium Account Income	£2,044.73	Apr-19
Current Account	£60,937.30	Apr-19

Current Account Income

Cemetery - Memorial Inscription	80.00
Cemetery - Plot	445.00
Allotment rents (cheques)	45.00
Cemetery Interment	235.00
In Bloom donations	480.00
Precept	9779.00
Allotment Rents - BACS	75.00
Credit Trees	171.60
In Bloom donations	20.00
	£11,330.60

Current Account Expenditure

Clerks Expenses -2 x file folders, Mileage allowance, HMRC TAX, Land Registry costs, Ink cartridge	141.94
Garage Rent	450.00
Salaries	501.66
Grass cutting	434.40
Gate Hassacarr	500.00
Dog Bags	146.40
In Bloom Maintenance	137.21
Sports Club Grant - 2019-20	3000.00
Wel Medical Ltd - Defibrillator Pads	44.28
Ian Scott - Internal Audit costs	180.00
	£5,535.89

Forecast Current Account	£66,732.01	May-19
Premium Account	£2,044.73	May-19
Investment Bond 1 & 2	£20,929.64	May-19

£89,706.38

Also additional items of expenditure - Defibrillator pads £44.28 and Audit costs £180.00

12.2 Correspondence – No comments on previously circulated correspondence list

12.3 Report Finance and Strategy group – nothing to report

13 REVIEWS

13.1 Local projects

Crisp packet Bin – Clerk to contact the Parishioner to see if assistance required

Street lights – Await more information before proceeding further

13.2 PFA Update – Cllr J Farmer sent the following report

A lot of hard work being undertaken by volunteers to ensure the surface is suitable for cricket and to repair the football areas. A volunteer has repaired the heating within the sports club. In general everything is going okay.

13.3 Web site – Cllr A Dykes had nothing new to report

13.4 In-Bloom – Cllr L Turnbull reported that a coffee morning had raised £600, hanging baskets will go up on 20/6/19 and the verges on York St and Church St will be edged.

13.5 Environment – Cllr L Turnbull reported that no meeting has taken place, refund received for trees so hopefully the purchase of new trees can now progress. Ward funding to be applied for in respect of Street signs in need of replacement.

13.6 Cemetery – nothing new to report

13.7 Playpark – Cllr J Maggs reported that the interim inspection has taken place.

13.8 Transport – Cllr J Maggs reported that there had been no progress with the Speeding signs PC should consider an email

13.9 Ward Committee – Cllr J Brooks had nothing new to report

13.10 This Is Dunnington – Cllr A Dykes reported that This is Dunnington have given great support with the recent elections. PC needs to look at its own Facebook page.

13.11 Scouts and Guides – Cllr A Dykes reported that since the last meeting the Risks Assessments have been completed. An AGM will take place on 4/5/19. Cllrs A Dykes and J Brooks attended a meeting with the former Chairman S Kay and it was discussed that there is still work to be done.

14 PLANNING - Ongoing Applications

14.1 42 York Street Dunnington York YO19 5QS - Formation of new access and driveway to house (retrospective)

14.2 Common Farm Common Lane Dunnington York YO19 5LS - Erection of 2no. mono pitched open fronted storage buildings in existing storage yard (resubmission)

14.3 Coney Garth Farm Hull Road Dunnington York YO19 5LW - Outline application for the relocation of an existing dwelling (resubmission)

14.4 25 Garden Flats Lane Dunnington York YO19 5NB - Erection of 2no. dwellings with new access following demolition of existing bungalow

14.5 Mars Centre Stamford Bridge Road Dunnington York - Erection of storage building

15 PLANNING - New Applications

15.1 1 Church Street Dunnington York YO19 5PP - Erection of 3no. dwellings and extension to existing dwelling through barn conversion with associated works

15.2 The Windmill Hull Road Dunnington York YO19 5LP - Change of use of existing letting bedroom block to 4 no. one bedroom residential units and 1 no. two bedroom residential unit with external alterations, siting of 5 no. holiday lodges with associated car parking and landscaping.

16 PLANNING - Decisions (COYC)

16.1 30 Water Lane Dunnington York YO19 5NS - Single storey rear extension – Approved

16.2 The Sycamores Bore Tree Balk Dunnington York YO19 5HE - Erection of 3 no. single garages – Refused

16.3 Village Hall Church Street Dunnington York YO19 5PW - Erection of ground floor meeting room, WC, entrance ramp and canopy following demolition of existing single detached garage and partial demolition of dressing room and female wc – Approved

16.4 Ideal Marble And Granite Ltd Unit A Mars Centre Stamford Bridge Road Dunnington - Change of use former tile showroom to leisure/gym use (D2) – Approved

16.5 George Blades And Son 2 Common Road Dunnington York YO19 5NG - Change of use from veterinary practice (Use Class D1) to residential dwelling (Use Class C3) to include single storey rear extension, replacement of front door with window, erection of boundary wall to side and associated parking – Approved

16.6 39 Church Street Dunnington York YO19 5PP - Fell 2 no. Silver Birch; reduce Fir, Cherry and Holly trees in a Conservation Area - Approved

17 AOB

Next Meeting to be held Monday 10TH June 2019 in the Tower Room, St Nicholas Church

Signed.....Dated.....