

## **Minutes of the Dunnington Parish Council meeting held on 14th April 2014**

Present: Cllr. A. Deuchars (Chairman) Cllrs. A. Brooks, J. Brooks, R. Freer, C. Grant, S. Kay, D. Martin, and J Errington.

Clerk J Bone

Apologies Cllrs N Ford, S Walsh, G Kay (part time), L Black

### **1 Formalities**

- 1.1 Declaration of Interests – Cllr S Kay declared interest in Garden Flats Lane due to the proximity to his own property.
- 1.2 Minutes for Minutes of March 10<sup>th</sup> 2014 agreed – Proposed by Cllr. D. Martin, Seconded by Cllr. R. Freer - Agreed.

### **2 Presentations**

- 2.1 Police Report – The Chairman reported there were no police reports.
- 2.2 Discussion of PFA future Head of Terms - Cllr Errington had attended a PFA meeting the previous week and reported that the situation had not moved forward since the meeting held December 2013. Assumptions have been made that matters were being dealt with but this has not taken place.

Josette Farmer chairman of the PFA was in attendance and gave her thoughts on this situation. It was established that 2 PFA loan payments have now been paid, there are no issues with the running of the PFA, the budget has been prepared and the year-end accounts are still being prepared.

The PC chairman pointed out that an agreement was signed off in 2003 which gave management of the playing fields to the PFA, in 2001 a one page document was added to clarify the intended use of the funds and in 2006 a further amendment was made and this was used for the basis of the discussions that have taken place so far. Basically the funds were for capital maintenance not routine maintenance.

It was agreed that as the original agreement was not sufficiently clear and due to the legal implications for the Parish Council it is of great importance that it is corrected. Cllrs agreed that all background papers need to be supplied and studied to establish what is required to move forward and eradicate the problems. It was agreed that copies of necessary paperwork will be found and issued to councillors before further discussion. The budget for 2014 will not be released until all documents have been looked at.

- 2.3 Projects – The chair reported that there are 8 projects ongoing to be completed by the end of May. The projects are stonemason work to the war memorial, PC road

maintenance and the Tapestry. The Cemetery extension is ongoing and will be reported back on at the May meeting

### 3 Finance

- 3.1 Accounts for Payment and Amounts Received.  
A total of £2844.10 has been received for In Bloom from donations and Events. £7700 representing half of the precept and £7000 grant are expected in May.
- 3.2 Updated Accounts and Accruals to 14/04/14 as presented were agreed as below.

#### DPC Accounts

<u>Investment Bond &amp; Account</u>	<b>£20,103.85</b>	<b>Mar 10th</b>
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<u>Premium Account Income</u>	<b>£2,036.50</b>	<b>Mar 10th</b>
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<u>Current Account</u>	<b>£25,483.85</b>	<b>Mar 10th</b>
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#### Current Account Income

Cemetery Interment	<b>£ 200.00</b>
In Bloom - donation	<b>£ 50.00</b>
Cemetery memorial permit	<b>£ 95.00</b>
Cemetery memorial permit	<b>£ 95.00</b>
Cemetery plot, admin and permit fees	<b>£ 695.00</b>
Cemetery plot and interment	<b>£1,200.00</b>
Cemetery plot	<b>£ 400.00</b>

**£2,735.00**

#### Current Account Expenditure

Miss J Bone Salary Arrears	<b>£ 18.00</b>
Miss J Bone Salary 8/3/14 - 7/4/14	<b>£ 240.00</b>
Subscription Parish Magazine	<b>£ 12.00</b>
Sculpture Emma Stothard – In Bloom	<b>£1,300.00</b>
Alf Deuchars copying costs	<b>£ 122.00</b>

**£1,692.00**

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<b>Forecast Current Account</b>	<b>£26,526.85</b>	<b>Apr 14th</b>
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<b>Premium Account</b>	<b>£2,036.50</b>	<b>Apr 14th</b>
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<b>Investment Bond 1 &amp; 2</b>	<b>£20,103.85</b>	<b>Apr 14th</b>
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**£48,667.20**

### Gypsy and Traveller Fighting Funds Summary

	<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>
<b>10/02/2014</b>	<b>£37,051.00</b>	<b>£16,608.75</b>	<b>£20,442.25</b>

Cllr Martin proposed that the Parish Clerk, J Bone was accepted as the Parish Finance Officer, Cllr J Brooks seconded and all agreed.

#### **4 - Correspondence** – All previously circulated correspondence is listed below

<b>Date</b>		<b>Subject</b>	<b>Sender</b>
06/03/2014	E mail	Local Publications	Kelly McGinty
06/03/2014	E mail	Parish Online News, Asset insurance, Incident Mapping and Group purchases	Parish Online
07/03/2014	E mail	1 Lime Tree Mews	COYC
10/03/2014	E mail	Plans List Week 48	COYC - Amy Brooks
10/03/2014	E mail	Plusnet York Marathon	Lisa Ashcroft
10/03/2014	E mail	Agenda PFA meeting	Linda Newton
11/03/2014	E mail	31 Common Road	COYC
11/03/2014	E mail	Openness and Transparency	Dennis Martin
12/03/2014	E mail	Surgery in York	Police and Crime Commission
13/03/2014	E mail	MP Speech Local Planning	Marie Tulinus
13/03/2014	E mail	Planning Committee Meetings	Mark Warters
14/03/2014	E mail	Decision Sheet for Decision Setting -Cabinet members for Trains, planning and Sustainability	COYC
14/03/2014	E mail	Decision - 8 Greencroft Court	COYC
17/03/2014	E mail	Plans List Week 49	COYC - Amy Brooks
17/03/2014	E mail	Libraries and Archives - York Gateway to History Project	COYC - Libraries and Archives
17/03/2014	E mail	Planning Decision 4 Church Lane	COYC
18/03/2014	E mail	8 Coney Croft - Consultation e mail	COYC
18/03/2014	E mail	Scout Hut	Cllr J Brooks

19/03/2014	E mail	25 Garden Flats Lane - Letters	COYC
21/03/2014	E mail	The Barn Hull Road Consultation	COYC
22/03/2014	E mail	Flyposting	Mark Wartars
23/03/2014	E mail	Spring Clean 7-11 April	Mark Wartars
23/03/2014	E mail	Horses	Mark Wartars
24/03/2014	E mail	Plans List Week 50	COYC - Amy Brooks
24/03/2014	E mail	Ground Survey on Field H35	Adrian Malone
24/03/2014	E mail	Safety Fence at 97 York Street	Alf Deuchars
24/03/2014	E mail	Parking for Methodist chapel Common Road	Sue Gill
24/03/2014	E mail	Safety Fence at 97 York Street	Michael Jones
24/03/2014	E mail	A1079 Layby - STC Application	COYC
25/03/2014	E mail	PFA Minutes 13th March	Linda Newton
25/03/2014	E mail	Agenda Health and Wellbeing Board - We 2nd April	COYC
25/03/2014	E mail	Planning decision Westholme	COYC
26/03/2014	E mail	Planning Committee Meeting	Andrew Docherty
28/03/2014	E mail	Gypsy and Travellers	Geoff Butcher
28/03/2014	E mail	8 Greencroft drive	COYC
28/03/2014	E mail	Minerals and Waste joint plan - Issue and actions consultation	MW Joint Plan
31/03/2014	E mail	Plans List Week 51	COYC - Amy Brooks
31/03/2014	E mail	Plusnet York Marathon	Lisa Ashcroft
31/03/2014	E mail	The Press - Report	Mark Wartars
31/03/2014	E mail	NALC Policy Review Survey 2014	NALC
31/03/2014	E mail	Plant the City Yellow for the Tour de France	COYC
01/04/2014	E mail	1 Lime Tree Mews	COYC
02/04/2014	E mail	Agenda decision session Cabinet members for Transport Planning and Sustainability	COYC
02/04/2014	E mail	May Grapevine - 14th April deadline	Parish Magazine
02/04/2014	E mail	Agenda Area Planning Sub committee	COYC
06/04/2014	E mail	Flyposted Signs	Mark Wartars
07/04/2014	E mail	Plans List Week 52	COYC - Amy Brooks
07/04/2014	E mail	A1079 Layby - STC Application	COYC
07/04/2014	E mail	A1079 Layby - STC Application	Steve Burrell
08/04/2014	E mail	A1079 Layby - STC Application	Phillip Irwin
08/04/2014	E mail	20mph Zones	Mark Wartars
08/04/2014	Letter	Ann Abbiss - Stile on Eastfield Lane	Ann Abiss
09/04/2014	E mail	Protect a Community Asset	Department for the Community and Local Government
11/04/2014	E mail	Parish Online News	Parish Online
11/04/2014	E mail	25 Garden Flats Lane	N Preece

## 5 - General matters

The chairman Cllr Deuchars intends to meet with Sarah Tester from Gateway to History to discuss the PC's transfer of its archives to the new purpose York council archives. It was agreed that before any decisions are made the Parish Council requires to know if they are working to archive standards, and what costs are involved and what access is available.

The chairman put forward a proposal regarding the cycle path that due to the high cost should we just ask for a pavement. Discussion established problems with cycles not being allowed on paths and that that a broader view was needed before the plan could be moved forward.

Cllr J Brooks reported that the issue raised regarding the stile has been taken up with the Public rights of way officer.

The disable parking issue at the Methodist Chapel has been addressed by Sue Gill who has reported that disabled parking spots can be marked out without formal documentation. The PC agreed no objection will be raised and the marking may go ahead.

## **6 Local and Neighbourhood Plans**

### **6.1 Local Plan - Update since DPC Meeting of 10<sup>th</sup> March 2014.**

The field beyond the pig farm has been declared safeguarded land meaning it has been taken out of the green belt but still cannot be built on unless the Local Plan is reviewed. It is very possible that the land will not be required.

The recommendation has been made that the proposed Traveller Site plan should not go ahead but this needed to be verified by the Local Plan working group which meets on 17<sup>th</sup> April and then by Cabinet members on 23<sup>rd</sup> April.

It was noted that an appeal could still be made against this decision so the matter is not yet closed and it was decided that the fighting fund will be retained until after the next round of the Local Plan is completed in about 10 weeks time .

Cllr Martin formally raised the point that the York Council change of policy over the proposed travellers site was without question the result of the enormous efforts made by very many ordinary people in the village to oppose the traveller's site on planning grounds that were strictly limited to the choice of that particular site, and not related to some generalised campaigning around the future of green belt in York.

It was agreed the PC website it would carry a comprehensive commentary on the exact situation after the 23<sup>rd</sup> of May decision and an appropriate statement thanking all those who had been actively involved in opposing the Traveller site proposal.

### **6.2 Neighbourhood Plan (NP) - Update since 10<sup>th</sup> March.**

Cllr Martin reported that he attended a 3 day conference in York on Neighbourhood Planning and his impression was that after a slow and muddled start by both the Government nationally and York Council locally this new

planning policy is being taken very seriously by both, with the latter now having two officers assigned to implementing it.

The City Council Officers had been active in organising a meeting with all responsible agencies on the issue of flooding in the village and were actively looking at how the revised and stronger Village Design Statement in the NP can be modified so its provisions are legally watertight.

Cllrs discussed how to review the feedback from the village NP consultation and also the feedback from the Annual Parish Meeting and suitably modify the NP.

The Parish Council application for a NP grant has resulted with an allocation of £7k from central government.

## **7      Reviews**

- 7.1      Web Site Project – Cllr Kay reported that Cllr Grant and the Parish Clerk Julie Bone were to meet with Nick Hemingway to add content to the site. Cllr Grant has set up a Facebook page and the need to control the content was noted.
- 7.2      Cemetery – Cllr Deuchars reported that as there are only 2 double plots left on the existing plan, so it is to be adjusted to provide more double plots which should be enough to get through the next winter season. The plan is now to extend the eastern side to provide 64 more plots. The meadow will be doubled in size when the new extension is completed.
- 7.3      In-Bloom – Cllr Freer reported the coffee morning had been a success. The launch evening for In Bloom to be held on Thursday 17<sup>th</sup> April still had tickets for sale. A Hog Roast was planned for 5<sup>th</sup> July 2014 and a Sportsman’s dinner is to be held on 3<sup>rd</sup> October in the Reading Rooms.

## **8      Planning**

### **Applications**

- 8.1      8 Greencroft Court, Dunnington, YO19 5NN – Application to the First floor and single storey extensions to rear and dormer to front.
- 8.2      4 Church Lane, Dunnington, YO19 5PS – Application for a single storey side extensions and dormer to front.

### **Decisions (CoYC)**

- 8.3 The Old Cottage, 24 York Street, Dunnington, YO19 5PN – Application to prune Oak and fell Cherry in a Conservation Area – Granted.
- 8.4 Genus Distribution, Common Road Dunnington York YO19 5RU - Alteration and extension to existing car park – Granted.
- 8.5 Cllr J Brooks and Cllr Martin reported back on a meeting held at the request of the developers in respect of the 5 houses proposed on Intake Lane as last minute letters had been received. The applicant asked for the application to go to the next committee meeting. After discussion it was felt no reasons had been presented to change the council's initial response to the proposal.
- 8.6 Cllr A Brooks stated his support for the police objection to the A1079 Layby STC Application.

## **9 AOB**

Cllr A Brooks suggested the formation of groups within the Parish Council to deal with individual projects and changes in policy. All decisions must be taken at Parish Council meetings but the feeling was that these groups could meet beforehand and draw together the main points to be discussed at the Parish Council meetings. To be discussed again at the May meeting.

## **10 Date of next meeting**

Monday 12<sup>th</sup> May 2014 at 19.30 in the Church Tower Room.

END