

Minutes of the Dunnington Parish Council meeting held on 13th April 2015

Present, Cllrs R Freer, L Black, D Martin, N Ford, A Brooks, J Brooks (Vice Chairman), J Farmer.

Clerk J Bone

Also in attendance were three nominated Councillors who wished to observe the meeting for when they take up their positions in May: John Maggs, Liz Turnbull and John Harrison.

1 FORMALITIES

- 1.1 Apologies – Cllrs S Kay, G Kay, C Grant, J Errington
- 1.2 Previous Meeting Minutes (9/3/15) – Minutes were proposed by Cllr J Brooks and seconded by Cllr A Brooks.
- 1.3 Declaration of Interest – Item 6.2 Cllrs J Brooks and A Brooks

2 POLICE REPORT

2.1 Police Report – Police Report submitted by North Yorkshire Police as follows:
In **March** 2015 we have had **1 crime** reported within the Ward
This crime was.....

Burglary- Purses stolen from a Care home on Hull Road.

Incidents classed under the **Anti Social Behaviour(ASB)** category are as follows.

There were 3 in total...

- ASB Environment - Male refusing to pay for fuel.
- 2x ASB Personal – Church Lane- Nuisance Calls
Derwent Court- Noise complaints- YCC are aware.

If you have any incidents to report please contact North Yorkshire Police on **Tel 101** no matter how minor. This way we can have a clearer picture of crime & anti social behaviour within the Parish.

Just as a reminder your Safer Neighbourhood Team consists of.....

- Sergeant 305, Colin Sutherland
- Service Delivery Officer PC 508 Steve Gillespie
- PCSO 5655 Laura Harper
- PCSO 5520 Andy Smith
- PCSO 6457 Marie Hampshire
- PCSO 5458 Mark Jackson

If you need to make contact with any of the above you can contact via **101** and when prompted just ask for the officer by name or collar number, or alternative you can email snayorknorth@northyorkshire.pnn.police.uk

The problems on Derwent Estate were again highlighted.

Actions – Cllr L Black will contact NYP to highlight that this is happening every month and Cllr J Brooks will liaise too.

3 PUBLIC PARTICIPATION

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes

A member of the public attended to speak in respect of opposition to item 10.2, 25 Garden Flats Lane.

The Parish Council brought forward item 10.2 for discussion

- 10.2** 25 Garden Flats Lane Dunnington York YO19 5NB - Variation of conditions 3 and 5 of permitted application 13/01960/OUT to amend location of proposed garage and increase height of proposed dwelling – Cllr J Brooks stated objections have been put forward and it has been ‘called in’ which means it should go to the committee. Committee will now only meet after the elections and the discussion will only be on the variations

4 SCOUT AND GUIDE HUT

Cllr L Black has liaised with the probation service who are to carry out the decorating of the Scout Hut and tend to the garden, they will start the work in about a month. She will keep in contact and advise the outcome.

Peter Wilson has agreed to take a look at the hut from a Health and Safety perspective, carrying out the PAT testing and tests on the radiators.

Cllr D Martin wanted to clarify the issue of who owns the Scout Hut – the Parish council own the hut and have the right to sell provided any revenue would go back into a related purpose in the village.

5 UPDATE ON PARISH COUNCIL ELECTIONS

Thirteen people nominated therefore the Council will have no vacancies when the New Council meets in May.

The Vice Chairman Cllr J Brooks was asked to clarify the position regarding Ward elections. Dunnington is now part of the Osbaldwick and Derwent Ward and two Councilors will be elected. The merger is due to Dunnington not being big enough to be a ward in its own right.

6 LOCAL AND NEIGHBOURHOOD PLANS

- 6.1 Update on the Local Plan – Cllr J Brooks reported that the Local Plan is now in abeyance and there is only basic work taking place now until after the election

- 6.2 Update on the DPC Neighbourhood Plan – Cllr D Martin

Cllr Martin reported:

That a very positive meeting had been held with Steve Wragg from CYC flood control in including a tour of the village. He explained the extensive surface water run of measures adopted on the new development at 97 York Street that resulted from Parish Council lobbying.

That the Parish Council has already decided as a priority to allocate resources including 106 and CIL money to progressing these matters and this was again confirmed by the PC.

That all the above are part of our ongoing work to finalise our largely complete Neighbourhood Plan.

That flooding was a complex situation and what was needed was a co-ordinated plan across all the involved agencies to sketch out the best ways to progress matters further, and we had requested an early follow up meeting.

That any plan had to be a team effort between the Parish Council, our residents, local farmers, the CYC flooding department, other key CYC departments and the outside agencies like Yorkshire Water, the Environment Agency, the Drainage Board.

Crucially it would also be necessary to seek early engagement with those developers who have already approached us to undertake significant developments on land currently allocated under the draft Local Plan.

The meeting agreed to fund a high quality leaflet explaining to all parishioners the village's surface water issues, to be circulated as soon as possible after the General Election.

After the meeting Steve Wragg had been sent:

1. Two photos of flooding in the lower parts of Dunnington taken after the worst effects of the storm of 2011 had subsided and typical of the effects in other parts of the village plus some photos dating back to 1977..
 2. The text of a proposed high quality leaflet the Parish Council is keen to circulate at the earliest possible date to every household in Dunnington.
 3. Dunnington's analysis of our flooding issues and parameters.
 4. A context and strategy for tackling the surface water issues.
- (These documents were also circulated in hard copy to all present at the PC meeting and Cllr Martin requested prompt feedback on them please).

6.3 Housing allocation Neighbourhood Plan – Cllr A Brooks

Cllr A Brooks commented that the Housing Allocation is determined by the Local Plan and a discussion paper in regard to Dunnington had been written regarding the proposed sites.

7 FINANCE AND CORRESPONDENCE

- 7.1 Full updated Accounts and Accruals to date for 2014/15 (as below) – Accounts were proposed by Cllr A Brooks and seconded by Cllr D Martin

Investment Bond & Account	£20,358.68	Mar 9th
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Premium Account Income	£2,037.50	Mar 9th
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Current Account	£32,889.89	Mar 9th
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Current Account Income

Cemetery Memorial request (James)	95.00
In Bloom donations	710.00

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£805.00

Current Account Expenditure

Ouse and Derwent Drainage	11.74
Salary J Bone (8/3/15 - 7/4/15)	279.99
J Bone - Expenses - printer and 2nd class stamps	75.59
Alf Deuchars - expenses, cemetery - tree, weed killer, display board	113.21

£480.53

Forecast Current Account	£33,214.36
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**Apr
13th**

Premium Account	£2,037.50
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**Apr
13th**

Investment Bond 1 & 2	£20,358.68
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**Apr
13th**

£55,610.54

7.2 Correspondence – See list below of previously circulated correspondence.

Date		Subject	Sender
01/03/2015	E Mail	Full Council Meeting 26th February 2015	Mark Warters
02/03/2015	E Mail	Neighbourhood Planning Grants and Support Programme 2015-2018 Launches (England)	Mary Bailey - COYC
02/03/2015	E Mail	Weekly E mail	Rural services
02/03/2015	E Mail	Fly Tipping Murton	Michelle Watling - COYC
02/03/2015	E Mail	Pilot Community Speed Watch	Sheree Evans
03/03/2015	E Mail	Agenda for Health and Wellbeing Board, Wednesday, 11th March, 2015, 4.30 pm	Judith Betts - COYC
02/03/2015	E Mail	Local Councils update - Website Access	Clerks and Councils Direct
04/03/2015	E Mail	Rural Opportunities buletin	Rural services
04/03/2015	E Mail	Community Buildings Project Support Grants Scheme Opens for England	Mary Bailey - COYC
04/03/2015	E Mail	Parish Online tips and tools	Parish Online

05/03/2015	E Mail	11th March Deadline	Grapevine Editor
04/03/2015	E Mail	Corrected dates Elections 2015	Clerks and Councils Direct
05/03/2015	E Mail	Dates for your diary	Mora Scaife - COYC
05/03/2015	E Mail	Online Planning Seminar: Special Offer to Council Members	Georganna Simpson
06/03/2015	E Mail	Decision 8 Hunters Wood Way	Gill Mitchell - COYC
06/03/2015	E Mail	Change of date for meeting 17/03/2015, 10:00, Decision Session - Cabinet Member for Communities	Catherine Clark - COYC
08/03/2015	E Mail	Alliance Letter to the Press	Allan Charlesworth
08/03/2015	E Mail	Anti-Social Behaviour	Katherine Last
08/03/2015	E Mail	Police Report	Laura Harper
08/03/2015	E Mail	Joseph Rowntrees Trusts	Mark Warters
09/03/2015	E Mail	Weekly Email News Digest - Monday, 9 March, 2015	Rural services
09/03/2015	E Mail	Plans List Week 48	Amy Brooks
09/03/2015	E Mail	Neighbourhood Planning Workshop - Bolton Percy 27th March 2015 10am - 3pm	Fiona Vicary
10/03/2015	E Mail	Agenda for Decision Session - Cabinet Member for Communities, Wednesday, 18th March, 2015, 10.0	Louise Cook - COYC
10/03/2015	E Mail	Agenda for Decision Session - Cabinet Member for Transport, Planning and Economic Development,	Laura Bootland
10/03/2015	E Mail	Pointless 20 mph Scheme	Mark Warters
10/03/2015	Letter	Drop in surgeries	Julian Sturdy MP
13/03/2015	E Mail	Agenda for Decision Session - Cabinet Member for Communities, Wednesday, 18th March, 2015, 10.0	Catherine Clark - COYC
14/03/2015	E Mail	FOI request 498.2014-15	Mark Warters
15/03/2015	E Mail	FW: Police Report - New Scam in North Yorkshire area	Laura Harper -NYP
15/03/2015	E Mail	Traffic Light Phasing	Mark Warters
15/03/2015	E Mail	2015 Transport Capital Programme	Mark Warters
16/03/2015	E Mail	Weekly Email News Digest - Monday, 16 March, 2015	Rural services
17/03/2015	E Mail	Poor Ofsted results for county that cut children's centre budget by 80%	Public Sector Executive Online
17/03/2015	E Mail	Rural Economy spotlight	Rural services
17/03/2015	E Mail	PSE 2015 special preview edition	Public Sector Executive Online
17/03/2015	E Mail	Arrangements for Double Taxation	Joe Ashton
17/03/2015	E Mail	Decision 15/00235/TCA Dunnington House 31 Common Road	Gill Mitchell - COYC
18/03/2015	E Mail	Rural Vulnerability Service - Rural Transport - March 2015	Rural services
18/03/2015	E Mail	Decision sheet for Decision Session - Cabinet Member for Communities, Wednesday, 18th March,	Jayne Carr - COYC
18/03/2015	E Mail	Agenda for Decision Session - Cabinet Member for Transport, Planning and Economic Development	Laura Bootland
19/03/2015	E mail	LOCAL COUNCILS UPDATE APRIL 2015, NOW ON-LINE	Clerks and Councils Direct
19/03/2015	E mail	FW: Brecks thrown out by SOS	Allan Charlesworth
19/03/2015	E mail	Parish and Local Council App	Boud Digital

20/03/2015	E mail	Valued Feedback - Capita Conferences Survey	Andy Willis - Capita
20/03/2015	E mail	Decision sheet for Decision Session - Cabinet Member for Transport, Planning and Economic Develo	Jayne Carr - COYC
22/03/2015	E mail	Zipwire	Daniel Wilson
23/03/2015	E mail	Weekly Email News Digest - Monday, 23 March, 2015	Rural Services Network
23/03/2015	E mail	Supreme Court ruling could affect councils housing people far afield	Public Sector Online
23/03/2015	E mail	Your invitation to Europe's largest Unified Communications event	UC Expo
23/03/2015	E mail	Play Matters - Bi-Monthly Newsletter	Soveriegn Play
24/03/2015	E mail	Will it be your name in the headlines for not keeping UK data safe?	Public Sector Online
24/03/2015	E mail	Full Council Meeting 26th February 2015	Mark Warters
25/03/2015	E mail	Multi Use Games Area	Mark Gornall
26/03/2015	E mail	Decision sheet for Decision Session - Cabinet Member for Transport, Planning and Economic Devel	Laura Bootland
30/03/2015	E mail	Weekly Email News Digest - Monday, 30 March, 2015	Rural Services Network
30/03/2015	E mail	Public sector employees forecasting pay increases below 1%	Public Sector Executive Online
30/03/2015	E mail	Complimentary passes to Health+Care, courtesy of Public Sector Executive	Public Sector Executive Online
30/03/2015	E mail	Plans List Week 51	Amy Brooks
30/03/2015	E mail	East Riding Local Plan. Strategy Document and Allocations Document Modifications Consultation	Forward Planning - E R Executive
30/03/2015	E mail	Agenda for Area Planning Sub-Committee, Thursday, 9th April, 2015, 2.00 pm	Judith Betts - COYC
30/03/2015	E mail	How Do You Harness the Power of Digital?	Public Sector Executive Online
01/03/2015	E mail	Rural Opportunities Bulletin	Rural Services Network
31/03/2015	E mail	April Newsletter from Julia Mulligan, Police and Crime Commissioner for North Yorkshire	Julia Mulligan
31/03/2015	E mail	Grants for community groups - applications sought - deadline 10 April	Louise Wood - NYP
01/04/2015	E mail	CITY OF YORK EMAIL REPLY 15/00116/FUL	Sharon jackson - COYC
02/04/2015	E mail	City of York Council's Big Community Switch	Rosie Hughes - COYC
02/04/2015	E mail	East Riding Local Plan Newsletter Spring 2015	Forward Planning - E R Executive
02/04/2015	E mail	Parish Online – latest news, top tips and new tools	Parish Online
02/04/2015	E mail	Plans List Week 1	Amy Brooks
02/04/2015	E mail	13 April deadline for May Grapevine items	Grapevine Editor
02/04/2015	E mail	Planning application decision - 15/00116/FUL	Diane Wilkinson - COYC
02/04/2015	E mail	Planning application decision - 15/00455/AGNOT	Diane Wilkinson - COYC

Discussion took place re the Tractors previously discussed that are passing through the village. Nothing has been done yet but Cllr N Ford said he would speak to the Farm involved and a letter will be forthcoming from the Chairman in due course.

- 7.3 Report Finance and Strategy group – Cllr A Brooks reported that a meeting had taken place and that the precept and Neighbourhood Plan were discussed. The next meeting will take place after the new council has met in May.

8 REVIEWS

- 8.1 Local projects – Cllr J Brooks – Nothing to Report but Cllr D Martin reported that the Village Cross is listed so no work can be done unless it is approved by English Heritage.

- 8.2 PFA Update – Cllr J Farmer reported that it has been a successful year for the Playing Field Sporting Sections and the Sports Club. Squash and Football have done well in their leagues and the Tennis section have a new coach for both junior and senior training. Even the Bowls section numbers have increased. Cricket had a lunch in the club to kick start their season which is looking promising with a lot of good young players coming through.

The accounts for the PFA and Sports Club are currently being audited but £12k of the loan has been repayed this year and it should be completed in 2015/16. The refurbishments are completed and it looks good.

In the new financial year the PFA are looking to renew the CCTV cameras and increase their numbers and they are reviewing the fire precautions and exits.

Unfortunately the treasurer and secretary are not able to continue although the latter will stay until replaced. It would be nice to have a consistency of officers for a few years.

- 8.3 Web site – Cllr C Grant – Nothing to Report

- 8.4 In-Bloom – Cllr R Freer – Spring judging day took place the previous Thursday and all went well. The previous Saturday a concert took place in the Village Hall and £500 was raised.

A table top sale will take place on the 25th April sponsored by Costcutter.

Cllr Freer requested that something should be done regarding the dog fouling at the Nature Reserve and asked for any advice from the Council.

Council decided to look at Enforcement issues and Cllr J Brooks will find out about any available leaflets.

Summer judging will be on 16th July 2015

Cllr J Brooks passed on that the In Bloom team were doing very well.

- 8.5 Environment – Cllr C Grant - Nothing to Report

- 8.6 Cemetery – Cllr N Ford – Cllr L Black commented that previously the information sent out may not have included all the necessary fees information.

The meeting agreed the Clerk would circulate as a matter of urgency all the current cemetery documentation to all present at the meeting together with the latest version of the memorials policy

9 PLANNING - Ongoing Applications

- 9.1 Simpson York Ltd Common Road Dunnington York YO19 5PD - Upgrading of existing equipment to allow installation of biomass boiler with associated steel frame and enclosure – ongoing should be no problem
- 9.2 Windmill Farm 9 York Street Dunnington York YO19 5PN - Variation of condition 2 of permitted application 13/01253/FUL to add single storey extension to side and amend openings to ground floor of rear elevation – submitted with significant comment regarding drainage.
- 9.3 Shangri La Hagg Lane Dunnington York YO19 5PE - Removal of condition 5 of permitted application 7/S03/00308J/FUL to remove occupancy restriction

10 PLANNING - New Applications

- 10.1 43 York Street, Dunnington, York YO19 5ST – Erection of Single storey extension extending 3.6 metres beyond the rear wall of the original house with a height to the eaves of 2.95 metres and a total height of 2.95 metres. – surface water issues
- 10.2 25 Garden Flats Lane Dunnington York YO19 5NB - Variation of conditions 3 and 5 of permitted application 13/01960/OUT to amend location of proposed garage and increase height of proposed dwelling
- 10.3 OS Field 4470 Elvington Lane Dunnington York - Conversion of agricultural building to 1no. dwellinghouse (class C3) with associated operational development under Class MB, Part 3, Schedule 2 of Article 3 of The Town and Country Planning (General Permitted Development) Order 1995, as Amended

11 PLANNING - Decisions (CoYC)

- 11.1 Dunnington House 31 Common Road Dunnington York YO19 5NG - Fell Elder, crown reduce 2 Holly Trees in a Conservation Area – Granted
- 11.2 Highborn Stamford Bridge Road Dunnington York YO19 5LN - Dormer to front - Granted

12 AOB

Cllr J Farmer mentioned she has been approached regarding a telephone pole that is leaning towards the children's play area – this is to be reported to BT and Cllr J Farmer will take care of this.

Cllr A Brooks mentioned that he thought a new Logo was required for the PC. Will be discussed in the future.

The meeting agreed that our current Dunnington Planning Modus Operandi as circulated at the meeting would be tabled for any amendment and formal adoption at the next PC by Cllr Andrew Brooks

DATE OF NEXT MEETING – Monday 11th May 2015