

## Minutes of the Dunnington Parish Council Meeting held on 11<sup>th</sup> April 2016

Present: Cllrs S Kay, J Brooks, A Brooks, R Freer, L Turnbull, J Maggs, N Ford, J Errington, L Turnbull, L Black, J Harrison and A Dykes

Clerk: J Bone

### **1 FORMALITIES**

- 1.1 Apologies – Cllr G Kay
- 1.2 Welcome new Parish Councillor – Andrew Dykes – The Chairman congratulated Andrew Dykes the new Parish Councillor for his success in the bye election held on 31/3/16 and welcomed him to the Parish Council.
- 1.3 Previous Meeting Minutes (14/03/16) – Minutes were approved by the Parish Council and signed and dated by the Chairman S Kay.
- 1.4 Declaration of Interest – Cllr A Dykes item 8.1

### **2 POLICE REPORT**

- 2.1 Police Report – The data on the Police website has not been updated and nothing new has been posted since January 2016. Cllr L Black has obtained information showing the classification of the crimes which have been reported. They include theft, ASB, vehicle crimes and a violent or sexual offence on or near Church Street.

A discussion took place by the PC on how unsatisfactory the reporting of crime data is and a decision was made that the Chairman should speak to the most senior police contact to discuss the situation and how to remedy it.

### **3 PUBLIC PARTICIPATION**

No members of the public attended

### **4 LOCAL AND NEIGHBOURHOOD PLANS**

- 4.1 Update on the Local Plan – Cllr J Brooks reported that a meeting has not taken place of the LPWG since November – nothing further to report
- 4.2 Update on the DPC Neighbourhood Plan – Cllr S Kay reported no change in position
- 4.3 Housing allocation Neighbourhood Plan – Cllr A Brooks reported no change in position

### **5 FINANCE AND CORRESPONDENCE**

- 5.1 Full updated Accounts and Accruals to date for 2015/16 – the accounts for the first month of the new financial year were discussed as follows

#### DPC ACCOUNTS

<b>Investment Bond &amp; Account</b>	<b>£20,502.86</b>	<b>Mar-16</b>
<b>Premium Account Income</b>	<b>£2,038.77</b>	<b>Mar-16</b>
<b>Current Account</b>	<b>£55,104.90</b>	<b>Mar-16</b>

### Current Account Income

Cemetery memorial permit	100.00
In Bloom donations x 19 cheques	1485.00
In Bloom donations x 6 cheques	105.00
Allotment rents x 16 cheques	230.00
Allotment rents x 10 cheques and cash	220.00
Donation - for Wooden bench and In bloom	250.00

**£2,390.00**

### Current Account Expenditure

T Weston - Honorarium and Maintenance Hassacarr	550.00
Richard Tatham - Cemetery management	750.00
YLCA subs 2016-17	691.00
J Bone salary (8/3/16 - 7/4/16)	293.98
Ouse and Derwent Drainage board	11.84

**£2,296.82**

**Forecast Current Account**

**£55,198.08**

**Apr-16**

**Premium Account**

**£2,038.77**

**Apr-16**

**Investment Bond 1 & 2**

**£20,502.86**

**Apr-16**

**£77,739.71**

5.2 Review of 2015-16 Annual Accounts – The Chairman explained the new procedure for reporting in respect of the Annual accounts for 2015-16 and gave an overview of the figures and the Reserves position that will be reported to the External Auditor. The PC were happy with the position in respect of the held reserves. Formal adoption of the accounts will take place at the May Meeting.

5.3 Correspondence – See list below of previously circulated correspondence.

Date		Subject	Sender
01/03/2016	E mail	Invitation to attend Emergency Planning Rest Centre Exercise	Katie Fisher - COYC
01/03/2016	E mail	We can make you a website in just 2 weeks	Parish Council Websites
02/03/2016	E mail	Agenda for Area Planning Sub-Committee, Thursday, 10th March, 2016, 4.30 pm	Laura Bootland - COYC
02/03/2016	E mail	Decision.pdf	Mark Warters
03/03/2016	E mail	Agenda for Area Planning Sub-Committee, Thursday, 10th March, 2016, 4.30 pm	Catherine Clarke - COYC
03/03/2016	E mail	Parish Online – latest news, top tips and new tools	Parish Online

03/03/2016	E mail	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 3rd March, 2016, 2.00 pm	Jill Pickering - COYC
05/03/2016	E mail	Re: 15/00442/OUT 25 Garden Flats Lane.	Mark Warters
05/03/2016	E mail	FW: FNZ Ward report January 2016	Marie Hampshire - NYP
07/03/2016	E mail	Deadline 11.3.16 for April Grapevine	Grapevine
07/03/2016	E mail	Plans List Week 50	Amy Brooks - COYC
07/03/2016	E mail	Easingwold Surgery	Sheree Evans - NYP
08/03/2016	E mail	North Yorkshire Health and Wellbeing Board Newsletter	YLCA
08/03/2016	E mail	Decision sheet for Decision Session - Economic Development and	Laura Bootland - COYC
08/03/2016	E mail	White Rose Update March 2016	YLCA
08/03/2016	E mail	Streetscape March newsletter	YLCA
09/03/2016	E mail	NEW AUDIT REGIME: THIRD COMMUNICATION FROM THE	YLCA
09/03/2016	E mail	CCLA - Public Sector Deposit Fund and Local Authorities Property Fund	YLCA
10/03/2016	E mail	LOCAL GOVERNMENT ACT 1972: SECTION 137 EXPENDITURE LIMIT 2016/2017	YLCA
10/03/2016	E mail	News from North Yorkshire Police March 2016	NYP
10/03/2016	E mail	7 Days in York - 10th March 2016	Sarah Olley
14/03/2016	E mail	Plans List Week 51	Amy Brooks - COYC
14/03/2016	E mail	Weekly Email News Digest - Monday, 14 March, 2016	Rural Services Network
15/03/2016	E mail	Goodbye to a Friend & New Trading Name	Metanym
16/03/2016	E mail	PFA Minutes	Pamela Ward
16/03/2016	E mail	Kerver Lane Street party	Ken Sutcliffe
18/03/2016	E mail	7 Days in York - 18th March 2016	Sarah Olley
21/03/2016	E mail	Dunnington Parish Council - Cemetery Dilemma (Our Ref: Mar10)	YLCA
21/03/2016	E mail	Planning consultants	YLCA
22/03/2016	E mail	School Visit	Stuart Kay
24/03/2016	E mail	East Riding Community Infrastructure Levy Preliminary Draft Charging	James Durham
24/03/2016	E mail	Re: Virgin Media roll out in Osbaldwick & Derwent Ward	Mark Warters
29/03/2016	E mail	Re: Flyposting.	Mark Warters
29/03/2016	E mail	Plans List Week 1	Amy Brooks - COYC
29/03/2016	E mail	Notes of York Parish Liaison Group 24th March 2016	Joe Ashton COYC
29/03/2016	E mail	Bulletin on National Developments and Meetings - 24 March 2016	YLCA
29/03/2016	E mail	Agenda for Area Planning Sub-Committee, Thursday, 7th April, 2016, 4.30 pm	Judith Betts - COYC
30/03/2016	E mail	Rural Vulnerability Service - Rural Transport - March 2016	Rural Services Network
30/03/2016	E mail	RE: Virgin Media roll out in Osbaldwick & Derwent Ward	Rob Mcanally
30/03/2016	E mail	Fundraising Week is now just 3 weeks away	Third Sector
30/03/2016	E mail	H M Queen Elizabeth II's 90th Birthday	Julie Glenville
31/03/2016	E mail	Invitation to a presentation from INEOS Shale	Shale
31/03/2016	E mail	Employee Code of Conduct	YLCA
31/03/2016	E mail	Guest places to attend - The Future of Pensions Conference	Chris Reynolds
01/04/2016	E mail	5 Water Lane Dunnington - Consultation e mail	Amy Brooks - COYC
01/04/2016	E mail	Decision - Bingley House Farm	Gillian Mitchell - COYC

A request was received to contribute funding for a Street Party for HM Queen 90<sup>th</sup> birthday celebrations but the PC decided it would set a precedent and could not therefore contribute but the Chairman has ordered 350 coins for the children of the village to Commemorate the event.

- 5.4 Report Finance and Strategy group – Cllr A Brooks reported that the F&S Group had met and discussed the new requirements of the External Audit, this was explained to the PC. The Risk assessment was also discussed and Cllr Brooks pressed the importance of keeping this up to date.

Cllr Brooks mentioned the increase in Planning Applications and the importance of considering these carefully. As there are only two members on the Planning Committee at the moment Cllr A Dykes was nominated to be on the Committee.

A discussion took place as to how the planning group would operate in future.

## **6 REVIEWS 6**

- 6.1 Local projects – Cllr S Kay reported that the PC will hopefully be able to apply for a defibrillator in April, this will be funded from Ward Money with a contribution from the British Heart Foundation.

The Chairman met with managing director of Grimme regarding the verges. He has agreed the best solution is to put down some 'hard standing grass' and is prepared to contribute. Cllr S Kay has contacted COYC but has not heard back as yet.

Ward Grant will be requested for In Bloom, Manor Drive Corner and the Primary school.

- 6.2 PFA Update – Cllr J Farmer reported as follows

The year end accounts are being finalised and the financial situation is looking much better. The loan has been completely repaid in addition to some rent. It is important to remember that the Sports Club is the funding mechanism for the Sporting Sections. That was its aim from the beginning.

There is a Greens meeting on Thursday to agree the rents for next year and to discuss the Sections needs for 2016/17. There is a lot of work that goes into keeping the facilities to the high standard that is achieved and a lot of volunteers put in a lot of work to ensure that sport is provided for the village.

We have 3 quotes for the fire system and hope to review the squash roof and the possible installation of solar panels over the next year. The b-fit gym is looking to upgrade as demand has increased. We will be reviewing any possible sources of lottery/energy grants. The one downside is the vandalism and having put off getting CCTV cameras because the cost is so high there have been problems as follows and I do not think without CCTV we will either stop it or find the culprits. Glass on football pitch causing game to be cancelled.

1. Skateboarding on tennis courts and nets/handles tampered with.
2. Damage to football dugouts.
3. Laughing gas capsules found near tennis courts.
4. General Play area issues.

The cameras around the club seem to have stopped problems there so it does seem the only way forward.

- 6.3 Web site – Cllr L Turnbull has obtained 3 different quotes for a new website. There will be a meeting between Cllrs S Kay, L Turnbull, A Dykes and the Clerk J Bone to discuss the quotes and websites available

- 6.4 In-Bloom – Cllr R Freer reported that 1000 leaflets and flyers have been delivered, 28 cheques and some cash received in donations. A total of around £2,000 has been received. Flowers on The Green are in need of replacement and estimates have been obtained. A lady in the village has offered 25 packets of wild flower seeds.

- Allotment 3b has now been worked on by the Probation services and is now looking in a fit state to once again be let – thanks have been given to the Probation service.  
The children at the school will be given their potatoes in a bucket this week.
- 6.5 Environment – Cllr L Turnbull reported there will be an environment meeting on Wednesday 13<sup>th</sup> April. A successful pollinators workshop was held where 12 people turned up.  
There will be an article by Steve Ashby in the next issue of Grapevine on the subject of Dunnington being an environmental friendly village.
- 6.6 Cemetery – Cllr N Ford reported that the tree in the cemetery has now been moved and the groundworks for the seat have been dug. The new seat has been delivered and the gates and fences have been painted.  
The outstanding memorial issue has now been resolved with help from YLCA.
- 6.7 Playpark – Cllr J Maggs reported that the Ward committee grant application has almost been completed, quotes have been obtained and this will be submitted as soon as possible.  
Following the Annual Parish meeting two volunteers came forward one of which has begun providing help in the Playpark.  
  
The Playpark has been used extensively over the school holiday period but there has not been as many problem issues. Litter still a problem but this is also a general issue in the village as the litter bins seem to be filling up quicker and no remedial action is being taken. Cllr J Brooks will follow this up with COYC.
- 6.8 Transport – Cllr J Maggs reported the Transport issues need following up and this will be taken forward. A meeting will be arranged of the Transport group
- 6.8.1 Traffic lights on Common Road – Cllr J Errington reported that this was a key issue but the only way it would be taken seriously would be if a clear case was presented. A discussion took place where it was agreed that nothing will be done if work was not carried out to present a good case for traffic light installation. The costs would be excessive but it was agreed that this should still be pursued and a good case put forward. The Chairman will look at the last report that was compiled on this issue and will report back. More volunteers are needed to discuss the issue.

## **7 PLANNING - Ongoing Applications**

- 7.1 8 Petercroft Lane Dunnington York YO19 5NQ - Erection of dwelling to rear of 8 Petercroft Lane and replacement garage – This has been called in
- 7.2 23 Kerver Lane Dunnington York YO19 5SL - Crown reduce and thin Oak tree protected by Tree Preservation Order.: 3/1992
- 7.3 Dunnington Lodge Cottage Elvington Lane Dunnington York YO19 5LT - Fell Cypress tree in a Conservation Area
- 7.4 Pumping Station Stamford Bridge Road Dunnington York - Proposed change of use from agricultural building to business (use class B1) under Schedule 2, Part 3, Class R of The Town and Country Planning (General Permitted Development) Order 2015
- 7.5 Proposed Agricultural Building Coneygarth Lane Dunnington York - Erection of agricultural building
- 7.6 Quality Clinical Reagents 15 Chessingham Park Dunnington York YO19 5SE - Variation of condition 2 of permitted application 15/00756/FUL to add first floor escape door and external metal staircase to rear
- 7.7 Proposed Agricultural Building Coneygarth Lane Dunnington York - Erection of agricultural building

- 7.8 Kiln Cottage 13 Common Road Dunnington York YO19 5NG - Erection of 1no. dwelling (resubmission) – action – to be called in
- 7.9 25 Garden Flats Lane Dunnington York YO19 5NB - Reserved matters application for approval of appearance, landscaping and scale for erection of detached dwelling and garage with room in roof to rear following previous approval of outline application 15/00442/OUT – has been called in
- 7.10 7 Eastfield Lane Dunnington York YO19 5NE - First floor side extension

## **8 PLANNING - New Applications**

- 8.1 Westholme 29 Church Street Dunnington York YO19 5PP - Erection of detached single storey dwelling with associated access – discussion took place – general issues with drainage and building in back gardens – design statement policy
- 8.2 5 Water Lane Dunnington York YO19 5NW - Three storey side and rear extension and single storey front and rear extensions – discussion took place regarding the layout and the run of houses along this stretch of houses.

New application received on 11<sup>th</sup> April for Dunnington Lodge which is in the Conservation area. The Chairman suggested a meeting with the Ouse and Derwent Drainage Board would be useful – Cllr J Brooks will look into this.

## **9 PLANNING - Decisions (CoYC)**

- 9.1 39 Church Street Dunnington York YO19 5PP - Fell 2no. Silver Birch trees; prune Cherry tree in a Conservation Area – Approved
- 9.2 6 Deerstone Way Dunnington York YO19 5RB - Two storey side and rear extension – Approved
- 9.3 Newlands, York Road, Dunnington York - Single storey side extension to form self contained annex accommodation - Approved
- 9.4 31 Springbank Avenue Dunnington York YO19 5PZ - Extension to existing rear dormer including additional pitch to existing roof – Approved
- 9.5 12 Hunters Wood Way Dunnington York YO19 5RA - Two storey side and single storey rear extensions – Approved
- 9.6 Bingley House Farm Hull Road Dunnington York YO19 5LA - Crown lift by 2.5m, reduce back from property by 3m Cedar tree; remove deadwood from Sycamore protected by Tree Preservation Order No.: CYC136 - Approved

## **10 AOB**

Next Meeting to be held Monday 9th May 2016 at St Nicholas Church

A meeting will be held by the Emergency Planning Committee on Friday 15<sup>th</sup> April.

The boundary for the Noodle Hill Layby is still under discussion with COYC.

The Annual Parish meeting had been a success and the Chairman thanked all concerned and Councillors were asked to think about the format for next year's meeting.