

Minutes of the Dunnington parish Council meeting held on 9<sup>th</sup> April 2018

Present: Cllrs S Kay, A Dykes, N Ford, L Turnbull, J Errington, R Freer, J Farmer, J Maggs and J Harrison

Clerk: J Bone

Angela Smith attended as an observer as she has indicated she was willing to be co-opted on to the council to fill the current vacancy.

**1 FORMALITIES**

1.1 Apologies and reasons for non-attendance

Cllr J Brooks - Away

Cllr A Brooks – Away

Cllr Gary Kay did not attend and did not send apologies

1.2 Parish Council approved all apologies received

1.3 Previous Meeting Minutes (12/3/18) were approved with the word ‘some’ deleted in item 14.9 and the Chairman asked the PC to note that in follow up to Item 4 Cllrs S Kay and A Dykes attended the licencing meeting and the outcome was that a licence was granted for four events, the full conditions surrounding the events are as yet unknown.

1.4 Declaration of Interest – Cllr N Ford Item 12.1, Parish Clerk item 6

**2 POLICE REPORT**

2.1 Police Report received from North Yorkshire Police indicates more incidents than previous reports. Sergeant Lee Pointon had attended the Annual Parish Meeting and spoke to the meeting taking questions. His attendance was well received by parishioners.

Action – Clerk will find out the Operation Collaborate patrol dates and post on website

Action – Clerk will post details of the recent reported scam foiled by Easingwold Post office

**3 PUBLIC PARTICIPATION**

One member of the public attended and spoke about the litter problem on the A1079 and the layby and problem caused by lorry drivers.

Cllr S Kay will follow this up with COYC Cllr Wartens who has been in contact with COYC on this matter.

**4 PARISH COUNCIL VACANCY**

4.1 Parish Council Co-opt new Councillor

Angela Smith was proposed by the Chairman S Kay and seconded by Cllr J Maggs. The PC voted unanimously to co-opt.

**5 TRAFFIC CONCERNS CHURCH BALK**

An email request was received by a Parishioner to ask if anything could be done to alleviate the problem. A discussion took place and it was agreed to add this to the list of problems to discuss with COYC. Cllr J Maggs will draft something in respect of the overhanging trees at Grimston Court which are obscuring the road signs.

**6 PARISH CLERK TERMS AND CONDITIONS**

The Parish Clerk left the room and a discussion took place on the increase of hours. It was agreed to increase the Clerks hours from 7 to 10 per week and grant an hourly pay increase in line with NJC agreement.

**7 DATA PROTECTION**

The Clerk and the Chairman will attend Training on Wednesday 11<sup>th</sup> April 2018

**8 LOCAL AND NEIGHBOURHOOD PLANS**

8.1 Update on the Local Plan – Cllr J Brooks

Cllr S Kay has submitted a response on behalf of the PC.

8.2 Update on the DPC Neighbourhood Plan – A meeting will take place before the next PC meeting. The £3k Neighbourhood Plan Grant has now been received from COYC.

8.3 Housing allocation Neighbourhood Plan – Nothing new to report

**9 FINANCE AND CORRESPONDENCE**

9.1 Full updated Accounts and Accruals to date for 2017/18 as follows

<u>Investment Bond &amp; Account</u>	<b>£20,762.76</b>	<b>Mar-18</b>
<u>Premium Account Income</u>	<b>£2,039.63</b>	<b>Mar-18</b>
<u>Current Account</u>	<b>£59,252.53</b>	<b>Mar-18</b>
<u>Current Account Income</u>		
<u>Allotment rents</u>	<b>380.00</b>	
	<b>£380.00</b>	
<u>Current Account Expenditure</u>		

<b>Clerks Expenses - Yorks Water missed invoice</b>	<b>7.94</b>
<b>Grass cutting</b>	<b>404.40</b>
<b>Subscription and Training costs Data Protection YLCA</b>	<b>818.00</b>
<b>Hassacar Maintenance and Honorarium</b>	<b>550.00</b>
<b>Cemetery Management</b>	<b>750.00</b>
<b>Clerks Salary</b>	<b>333.66</b>
<b>Dog Bags</b>	<b>146.40</b>

**£3,010.40**

<b>Forecast Current Account</b>	<b>£56,622.13</b>
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**Apr-18**

<b>Premium Account</b>	<b>£2,039.63</b>
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**Apr-18**

<b>Investment Bond 1 &amp; 2</b>	<b>£20,762.76</b>
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**Apr-18**

**£79,424.52**

Additional items were paid to be included in the 2017-18 year Expenses: insurance – £605.41, Clerks expenses £9.70, Flyers -£355, and Millennium Garden expenses - £690. Income - £4,119.30 (VAT), In Bloom donations £600.

9.2 Correspondence – See list below of previously circulated correspondence.

<b>Date</b>		<b>Subject</b>	<b>Sender</b>
01/03/2018	Email	General Data Protection Regulation (GDPR): Toolkit for Local Councils and Parish Meetings	YLCA
01/03/2018	Email	Fwd: General Data Protection Regulation (GDPR): Toolkit for Local Councils and Parish Meetings	Mark Warters
01/03/2018	Email	Re: 1079 lay-by litter	Mark Warters
02/03/2018	Email	Fwd: City of York Council Local Plan.	Mark Warters
02/03/2018	Email	Fwd: City of York Council Local Plan.	Mark Warters
02/03/2018	Email	NALC Chief Executive's Bulletin no. 9: 2 March 2018	YLCA
03/03/2018	Email	Thousands of 'unnecessary' road signs face being taken down   Daily Mail Online	Mark Warters
05/03/2018	Email	Police Action Osbaldwick/Tang Hall	Mark Warters
05/03/2018	Email	Re: Kerb side drainage - A1079 & Build Up of Rubbish on Highway Verges	BT
05/03/2018	Email	RE: Contact form	Parishioner
05/03/2018	Email	RE: Contact form	COYC
05/03/2018	Email	Contact form	Parishioner
05/03/2018	Email	Re: Kerb side drainage - A1079 & Build Up of Rubbish on Highway Verges	Mark Warters
06/03/2018	Email	Plans List Week 50	COYC
06/03/2018	Email	Crime Prevention Roadshow - NYP Volunteers	NYP

06/03/2018	Email	Decision sheet for Decision Session - Economic Development and Community Engagement, Tuesday, 6th March, 2018, 2.00 pm	COYC
06/03/2018	Email	Report	NYP
06/03/2018	Email	Fwd: LICENSING APPLICATION - EASTFIELD SHOWFIELD	Parishioner
07/03/2018	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 15th March, 2018, 2.00 pm	COYC
07/03/2018	Email	Flyposting	Mark Warters
07/03/2018	Email	Fwd: General Data Protection Regulation (GDPR): Toolkit for Local Councils and Parish Meetings	Mark Warters
07/03/2018	Email	Fwd: GFL	Mark Warters
08/03/2018	Email	Road Safety Concern - Kerb side drainage - A1079 & Build Up of Rubbish on Highway Verges	BT
08/03/2018	Email	General Data Protection Regulation (GDPR): Toolkit for Local Councils and Parish Meetings	YLCA
08/03/2018	Email	RE: Road Safety Concern - Kerb side drainage - A1079 & Build Up of Rubbish on Highway Verges	COYC
08/03/2018	Email	RE: Road Safety Concern - Kerb side drainage - A1079 & Build Up of Rubbish on Highway Verges	Mark Warters
08/03/2018	Email	Northern Gas Networks (NGN) - £5 Amazon Voucher	NGN
08/03/2018	Email	General Data Protection Regulation (GDPR) - Data Audit Pro Forma	YLCA
08/03/2018	Email	Withdrawn 12 Church Street Dunnington	COYC
08/03/2018	Email	local-plan.pdf	Mark Warters
09/03/2018	Email	Re: Road Safety Concern - Kerb side drainage - A1079 & Build Up of Rubbish on Highway Verges	Kexby PC
11/03/2018	Email	Economic Development & Transport Policy & Scrutiny Committee, 10 May 2017 - YouTube	Mark Warters
11/03/2018	Email	Fwd: Russet Drive	Mark Warters
12/03/2018	Email	FW: It's a #crime not to care - new campaign	NYP
12/03/2018	Email	Standards Committee	COYC
12/03/2018	Email	Plans List Week 51	COYC
12/03/2018	Email	Re: Russet Drive	Mark Warters
12/03/2018	Email	NALC Chief Executive's Bulletin No. 10: 9 March 2018	YLCA
12/03/2018	Email	Re: Road Safety Concern - Kerb side drainage - A1079 & Build Up of Rubbish on Highway Verges	BT
12/03/2018	Email	RE: Road Safety Concern - Kerb side drainage - A1079 & Build Up of Rubbish on Highway Verges	COYC
12/03/2018	Email	Four vans stolen during same night in York   York Press	Mark Warters
12/03/2018	Email	DCG	T Weston
12/03/2018	Email	Decision Manor Farm Elvington Lane	COYC
12/03/2018	Email	CITY OF YORK EMAIL REPLY 18/00040/FUL	COYC

12/03/2018	Email	Re: Road Safety Concern - Kerb side drainage - A1079 & Build Up of Rubbish on Highway Verges	COYC
13/03/2018	Email	News from North Yorkshire Police March 2018	NYP
13/03/2018	Email	Request for Information from Wilsden Parish Council - Installation of CCTV	YLCA
14/03/2018	Email	Decision The Poplars 46 York Street	COYC
14/03/2018	Email	Decision 1 Copperbeech Close	COYC
15/03/2018	Email	YLCA - GDPR Training sessions	YLCA
15/03/2018	Email	NYP Community Safety Roadshow York Outer Villages- Meeting Date	NYP
15/03/2018	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 15th March, 2018, 2.00 pm	COYC
15/03/2018	Email	Decision 10 Stockhill Close	COYC
15/03/2018	Email	CITY OF YORK EMAIL REPLY 17/02754/FUL	COYC
16/03/2018	Email	£3m of improvements on the way for North Yorkshire's 999 and 101 services	PCC
17/03/2018	Email	Contact form	Parishioner
17/03/2018	Email	Dunning Garage Burglary	NYP
19/03/2018	Email	Plans List Week 52	COYC
19/03/2018	Email	RE: YLCA - GDPR Training sessions	YLCA
19/03/2018	Email	Re. Meeting cancelled - 03/04/2018, 14:00, Decision Session - Economic Development and Community Engagement	COYC
20/03/2018	Email	GDPR Training Sessions - Further information	YLCA
22/03/2018	Email	Re: Grass cutting 2018	Mark Warters
22/03/2018	Email	Request for Information from Rossington Parish Council - Accounts with reasonable bank interest	YLCA
23/03/2018	Email	GDPR training session, 11 April, Fairfield Manor Hotel, York	YLCA
23/03/2018	Email	Re: Update from Julian Sturdy, MP for York Outer	Mark Warters
25/03/2018	Email	POTHoles: THE VITAL STATISTICS   RSTA – Road Surface Treatments	Mark Warters
25/03/2018	Email	Fwd: York to benefit from pothole fund boost - embargoed until 00:01 Monday 26 March 2018	Mark Warters
26/03/2018	Email	Plans List Week 53	COYC
26/03/2018	Email	Verge damage.	Mark Warters
26/03/2018	Email	The Practitioners' Guide for 2018/19 and Schedule of Amendments	YLCA
26/03/2018	Email	NALC Chief Executive's Bulletin 12 - 23 March 2018	YLCA
26/03/2018	Email	Agenda for Area Planning Sub-Committee, Thursday, 5th April, 2018, 4.30 pm	COYC
27/03/2018	Email	EMAIL REPLY 18/00041/FULM	COYC
27/03/2018	Email	Contact form	Parishioner
27/03/2018	Email	Jihadi who wanted to bomb Big Ben had TWO council houses   Daily Mail Online	Mark Warters
28/03/2018	Email	Re: Presurface Dressing drainage works on Stamford Bridge Road 19th - 23rd March	Mark Warters
29/03/2018	Email	Request for Information from Killinghall Parish Council - Outdoor fitness/gym equipment	YLCA
29/03/2018	Email	Contact form	Parishioner

29/03/2018	Email	Request for information from Monk Fryston Parish Council - Suppliers of electricity for street lighting	YLCA
29/03/2018	Email	YLCA - Additional GDPR Training!	YLCA

9.3 Report Finance and Strategy group – Nothing new to report

9.4 Review of 2017-18 Accounts – The Chairman covered the likely reserving position at Year end.

## 10 REVIEWS

10.1 Local projects

Telephone box - After the last meeting it was agreed to sell the box on Ebay but there may be interest from two other parties so this is on hold.

Hassaccar – Cllrs S Kay and A Dykes will attend a meeting with Yorkshire Water. A discussion took place on who was responsible and the Parish Council’s position.

Allotments – Fencing is on order, quote received for shed and windows for £1,750 – the Parish Council to consider other options.

10.2 PFA Update – Cllr J Farmer reported that the Year End accounts are being finalised and the AGM is in July. Weather has impacted on the Cricket and Football.

10.3 Web site – Cllr A Dykes reported that the website had its highest number of hits this month at just under 400.

10.4 In-Bloom – Cllr R Freer reported that new barrels are now in place, very generous donations have been received after sending out the flyers - £900. The Reading Room will be asked once again if they are willing to waive the room hire cost for the whist drive, otherwise it may not be viable to run.

Cllr L Turnbull reported that the men’s team have raked over and reseeded many of the damaged verges. They also picked up 74 discarded dog bags within the last week. A discussion took place on the provision of dog bags which are still being used by some residents in an inappropriate manner. They are not a substitute for buying your own.

10.5 Environment – Cllr L Turnbull is emailing in respect of the Rights of Way water issues. Steve Ashy to be thanked for work collecting discarded dog bags. It is hoped that more wild flower seeds will be planted by the end of May.

10.6 Cemetery – Cllr J Harrison had nothing new to report

10.7 Playpark – Cllr J Maggs reported that safety checks have been carried out and that there are also discarded dog bags found close to the Playpark.

10.8 Transport – A discussion took place in respect of trucks damaging verges on Common Road and obtaining some new signage. Cllr J Maggs will revisit this (efforts made nearly 2 year ago) when Cllr J Brooks returns. A discussion took place in respect of the moved speed limit signs and as to their impact.

10.9 Ward Committee – A meeting is taking place on 24/4/18

- 10.10 This Is Dunnington – Cllr A Dykes had nothing new to report
- 10.11 Scouts and Guides – Cllr A Dykes reported that the asbestos firm had met on site and reported that it should take 6 days to set up and complete the work which could possibly be towards the end of May. Quotes have been obtained for the kitchen. The risk assessment has not been done and discussion took place on the way forward.

## **11 PLANNING - Ongoing Applications**

- 11.1 42 York Street Dunnington York YO19 5QS - Formation of new access and driveway to house (retrospective)
- 11.2 Manor Farm Elvington Lane Dunnington York YO19 5LT - Erection of replacement agricultural building for storage of grain, fertilizer and machinery
- 11.3 Common Farm Common Lane Dunnington York YO19 5LS - Erection of 2no. mono pitched open fronted storage buildings in existing storage yard (resubmission)
- 11.4 21 Eastfield Lane Dunnington York YO19 5ND - Two storey rear extension, single storey front extension and dormer to front.
- 11.5 Haygarth Hull Road Dunnington York YO19 5LR - Erection of detached two storey dwelling following the demolition of existing dwelling
- 11.6 3 Water Lane Dunnington York YO19 5NW - Two storey side and rear extension and single storey side and rear extensions
- 11.7 1 Pear Tree Lane Dunnington York YO19 5QQ - Two storey side extension

## **12 PLANNING - New Applications**

- 12.1 OS Field 0040 Stamford Bridge Road Dunnington York - Erection of stables and field shelter
- 12.2 Newlands York Road Dunnington York YO19 5LF - Installation of underground LPG Tank to front. – No objections submitted

## **13 PLANNING - Decisions (CoYC)**

- 12.1 1 Copperbeech Close Dunnington York YO19 5PY - Installation of ground floor window to side – Approved
- 12.2 The Poplars 46 York Street Dunnington York YO19 5QE - Erection of detached double garage and log store following the removal of existing shed – Approved
- 12.3 12 Church Street Dunnington York YO19 5PW - Replacement windows to front – Withdrawn
- 12.4 10 Stockhill Close Dunnington York YO19 5NF - Two storey side extension – Approved
- 12.5 Land To The South Of Keepers Cottage Intake Lane Dunnington York - Erection of entrance gates, 2no. agricultural stores and shooting platform (retrospective) – Refused

12.6 Manor Farm Elvington Lane Dunnington York YO19 5LT - Erection of replacement agricultural building for general storage and occasional sheep housing - Approved

**14 AOB**

Next Meeting to be held Monday 14<sup>th</sup> May 2018 at St Nicholas Church

Cllr Jill Errington submitted her resignation to the Chairman which will be effective from the May meeting. The Chairman thanked her for her 10 years of service.