

## Minutes of Dunnington Parish Council Meeting held on 12<sup>th</sup> December 2016

Present: Cllrs S Kay, A Brooks, J Maggs, L Black, A Dykes, J Brooks, N Ford, J Harrison, L Turnbull, R Freer, G Kay and J Farmer and J Errington

Clerk: J Bone

### **1 FORMALITIES**

- 1.1 Apologies and reasons for non-attendance –All Parish Councillors were in attendance. City of York Councillor Mark Warters sent his apologies.
- 1.2 There were no apologies or reasons for absence to approve.
- 1.3 Previous Meeting Minutes (14/11/16) – Minutes were approved and signed by the Chairman Cllr S Kay
- 1.4 Declaration of Interest – None

### **2 POLICE REPORT**

- 2.1 Police Report – Cllr L Black has responded to PCSO Marie Hampshire’s request for what further detail the PC would find useful which should be included in the monthly report.

The Chairman read a written submission from Mark Warters asking the PC to support some action in respect of the A1079 layby which was recently used to dump a container full of used tyres. The request is that either the layby should be closed or its use restricted by having a set of gates installed. A discussion took place and it was decided that the Chairman will reply that the PC is sympathetic but there are other issues to be considered including the rights of access to the adjacent farmer’s fields which would need to be resolved and further discussion is required before any action is taken.

### **3 PUBLIC PARTICIPATION**

Three members of the public attended but there was no public participation

### **4 BUDGET 2017-18**

- 4.1 The Chairman presented the likely outcome for 2016 -17and the proposed Budget for 2017-18. Discussions took place in respect of the new level of precept and the increasing reliance on the Cemetery income. This will require further work in future years. The budget for 2017 – 18 requires formal approval at the January meeting.

### **5 EX BT TELEPHONE BOX ON COMMON ROAD**

- 5.1 Update – Cllr A Dykes has obtained some quotes for refurbishing and moving (around £5k). A discussion took place in respect of the options and it was decided that Cllr Dykes will look at the original agreement to ensure any options including selling the BT box (if this was desired) are allowed.

### **6 SUPPORTING LOCAL BUSINESSES**

- 6.1 Update Cllr A Dykes has spoken to local businesses. They seem in favour of a meeting to exchange view and ideas. A meeting will be arranged in the New Year.

## 7 LOCAL AND NEIGHBOURHOOD PLANS

- 7.1 Update on the Local Plan – Cllr J Brooks reported there had been a meeting of the LPWG. There will be a further delay of around 6 months while COYC consider the effect of the recently announced MOD plans for York and some new revised population projections.
- 7.2 Update on the DPC Neighbourhood Plan – Cllr A Brooks reported that a group will start on the draft of a plan in the New Year but this will depend on the Local Plan. A discussion took place on the need for a housing assessment.
- 7.3 Housing allocation Neighbourhood Plan – Cllr A Brooks asked for suggestions for the next meeting.

## 8 FINANCE AND CORRESPONDENCE

- 8.1 Full updated Accounts were discussed as follows

<u>Investment Bond &amp; Account</u>	£20,654.28	Nov-16
--------------------------------------	------------	--------

Premium Account Income	£2,038.77	Nov-16
------------------------	-----------	--------

<u>Current Account</u>	£69,489.24	Nov-16
------------------------	------------	--------

### Current Account Income

Cemetery - Plot and interment	620.00
WI contribution - Defibrillator training	200.00
Cemetery - interment	210.00

£1,030.00

### Current Account Expenditure

Water Allotments and Cemetery	42.27
Grass cutting	362.40
Clerk expenses - Cemetery advert, stamps, HMRC tax, website subscription	235.39
Clerk - Salary	317.70
Cost of new benches	716.40
Returned cheque - Rospa report (paid by Third party)	-121.80

£1,552.36

<b>Forecast Current Account</b>	<b>£68,966.88</b>
---------------------------------	-------------------

**Dec-16**

<b>Premium Account</b>	<b>£2,038.77</b>
------------------------	------------------

**Dec-16**

<b>Investment Bond 1 &amp; 2</b>	<b>£20,654.28</b>
----------------------------------	-------------------

**Dec-16**

**£91,659.93**

Additional Costs for Cemetery Car Park - £787.20, In Bloom £2,495.00, Xmas tree lights – £105.18, Xmas trees £505.20. Also extra income received – Cemetery - £1230 and In Bloom donation £505.20

## 8.2 Correspondence – See list below of previously circulated correspondence below

<b>Date</b>		<b>Subject</b>	<b>Sender</b>
01/11/2016	Email	Join the webchat with Julia Mulligan, your Police and Crime Commissioner	NYP
01/11/2016	Email	FW: Community group networking, 3 Nov, 7:30pm	Michal Czekajlo - COYC
02/11/2016	Email	Re: Leaf clearance information Autum 2016	Mark Warters
02/11/2016	Email	Information about the Northern Powerhouse	YLCA
02/11/2016	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 10th November, 2016, 2.00 pm	Judith Betts - COYC
02/11/2016	Email	CITY OF YORK EMAIL REPLY 16/01993/FUL	Sharon Jackson - COYC
04/11/2016	Email	Matrix Speed Signs	YLCA
04/11/2016	Email	Survey closes 18 November - Your opinion is important, please act now	NYP
04/11/2016	Email	ADOPTION OF TELEPHONE BOXES, ASSOCIATED COSTS AND CONSIDERATIONS	YLCA
05/11/2016	Email	PFA Agenda for Thursday 10th November 2016	Pamela Ward - PFA
06/11/2016	Email	Telephone boxes under threat	Alison Sinclair - COYC
07/11/2016	Email	Re: Ref 161014/JC20 Incident Reference - 1473273	Mark Warters
07/11/2016	Email	Fwd: Restored WWII Remembrance Board : Dedication	Peter Helm
07/11/2016	Email	Plans list week 33	Ed Bainbridge - COYC
07/11/2016	Email	Fw: Agenda for November meeting	Ally Sinclair
07/11/2016	Email	Barracks Closure Announcement.	Mark Warters
09/11/2016	Email	Community Led Housing Workshops	YLCA
09/11/2016	Email	Minerals and Waste Joint Plan - Publication Stage	Joint Plan
09/11/2016	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 10th November, 2016, 2.00 pm	Judith Betts - COYC
09/11/2016	Email	2 Hunters Close Dunnington - Consultation	Hazel Williams - COYC
10/11/2016	Email	Parish Councils face increasing planning pressures ...	Peter Edwards
10/11/2016	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 10th November, 2016, 2.00 pm	Judith Betts - COYC
11/11/2016	Email	Minerals and Waste Joint Plan - Publication Stage	YLCA
11/11/2016	Email	Environment Agency, Health and Safety Executive, Public Health England and the Oil and Gas Authority attend public event on oil	Environment Agency

14/11/2016	Email	UPDATE FROM THE NATIONAL ASSOCIATION OF LOCAL COUNCILS	YLCA
14/11/2016	Email	Plans List Week 34	Amy Brooks - COYC
14/11/2016	Email	Revised - Plans List Week 34	Amy Brooks - COYC
14/11/2016	Email	New Christmas shopping bus for Dunnington	EYMS
14/11/2016	Email	Snow Warden Training Advert	Kristina Davey
15/11/2016	Email	The Barns Manor Farm Elvington York	Amy Brooks - COYC
15/11/2016	Email	Fly posting.	Mark Warters
15/11/2016	Email	FW: Volunteer Snow Wardens	Michal Czekajlo - COYC
15/11/2016	Email	FOUR DAYS LEFT to tell PCC Julia Mulligan your priorities	NYP
15/11/2016	Email	Update from Julia Mulligan, Police and Crime Commissioner for North Yorkshire	NYP
15/11/2016	Email	Double Taxation Claim 2016-17	Neil Gibson - COYC
15/11/2016	Email	Agenda for Health and Wellbeing Board, Wednesday, 23rd November, 2016, 4.30 pm	Judith Betts - COYC
16/11/2016		1 Stamford Bridge Road - consultation	Amy Brooks - COYC
17/11/2016	Email	Holtby Traffic Issues.	Mark Warters
18/11/2016	Email	Minutes of PFA Meeting	Pamela Ward - PFA
21/11/2016	Email	Plans List Week 35	Amy Brooks - COYC
21/11/2016	Email	Fw: MUGA Update	Jenny Scholes
21/11/2016	Email	Fwd: Tyres - Dunnington Layby - Update	Mark Warters
23/11/2016	Email	Agenda for Area Planning Sub-Committee, Thursday, 1st December, 2016, 4.30 pm	Laura Clark
24/11/2016	Email	Dependent carers allowance for local councillors: Request to complete a survey	YLCA
28/11/2016	Email	Plans List Week 36	Amy Brooks - COYC
28/11/2016	Email	Appointment of a replacement representative to the City of York Council Standards Committee	YLCA
28/11/2016	Email	Re: Tyres and Trailer - Dunnington Layby	Mark Warters
28/11/2016	Email	Legitimate copying of planning applications - Blanket permission for councils in the York area	YLCA
29/11/2016	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Wednesday, 7th December, 2016, 4.00 pm	Judith Betts - COYC
30/11/2016	Email	Police update	NYP

- 8.3 Report Finance and Strategy group – Cllr A Brooks reported that the group had met earlier that day and discussed the Budget for 2017-18 and working group meetings. A suggestion was made that three of the groups would meet on a regular basis; Finance and Strategy (quarterly), Planning (monthly) and Cemetery (quarterly). No decisions would be made at these meetings, all decisions would continue to be made at the full Parish Council Meetings.

## 9 REVIEWS

- 9.1 Local projects – Cllr S Kay reported that three of the new benches have been put in place so far. The fencing at the allotments will be sorted in the New Year. Cllr J Brooks explained costings for any new bins and a suggestion was made that businesses be approached for sponsorship of any new bins. This will be placed on the agenda for the meeting to be held with businesses in the New Year.

- 9.2 PFA Update – Cllr J Farmer reported that a building survey is expected shortly, things are going well for December at the sports club and January is looking good also. The PFA sent thanks to the Parish Council for their support during the year.
- 9.3 Web site – Cllr A Dykes reported that the new website is progressing well.
- 9.4 In-Bloom – Cllr R Freer thanked all members of the In Bloom team who helped to put up the Xmas trees. A bin has gone missing near Derwent Lane and discussions are underway with COYC for its replacement.
- 9.5 Environment – Cllr L Turnbull reported that emails have been circulated in respect of the Good Gym Group. The York Community Recycling Fund deadline is 10/1/16 which was considered too early to be able to participate but the PC would like to be involved in any future rounds. Hassacarr may be interested and are looking for funding for some new fencing but more detail is required. The fencing costs for the Millenium Garden could be around £50-£70 and discussions took place at the In Bloom meeting in respect of the type of fencing. The PC discussed and would be happy for this amount to be spent. Cllr S Kay said that Yorkshire Water would like to do a survey on the land they own that could be included in the nature reserve but they would like the PC to pay for the survey and our legal fees. More discussion is required around this issue.
- 9.6 Cemetery – Cllr N Ford reported that the car park has been re-surfaced and thanks were given to Richard Tatham and the In Bloom team for their help. The noticeboard and signage need looking at as does the maintenance of the hedge on the East side. It was agreed that new entrance signs should be purchased.
- 9.7 Playpark – Cllr J Maggs reported that the two members have stepped down from the Friends group including the Chairman. Day to day management and fund raising is still going ahead and there is a positive bank balance of £2k. Volunteers are required to join the Friends group. Cllr J Farmer offered that the PFA would discuss this with the Playpark group.
- 9.8 Transport – Cllr J Maggs has passed the Common Road proposal to COYC and Cllr J Brooks is dealing with the mechanisms of how this would work. Cllr J Brooks is also looking to progress the new dropped kerbs. However it has increased in price since the initial quotation.
- 9.9 Emergency Plan – nothing new to report.
- Cllr J Errington reported that there had been an extraordinary meeting at the school of the school governors to consider whether they should become an academy and a unanimous decision was made to apply to become an academy.

## **10 PLANNING - Ongoing Applications**

- 10.1 Dunnington Lodge Cottage Elvington Lane Dunnington York YO19 5LT - Fell Cypress tree in a Conservation Area
- 10.2 Quality Clinical Reagents 15 Chessingham Park Dunnington York YO19 5SE - Variation of condition 2 of permitted application 15/00756/FUL to add first floor escape door and external metal staircase to rear
- 10.3 5 Water Lane Dunnington York YO19 5NW - Three storey side and rear extension and single storey front and rear extensions

- 10.4 Holme Lea Hull Road Dunnington York YO19 5LR - Installation of a hard surfaced access track to serve agricultural land off Hagg Lane
- 10.5 Telephone Box Opposite Station House Common Road Dunnington York - Removal of public payphone
- 10.6 20 Church Street Dunnington York YO19 5PW - Various tree works including the felling of 3no. trees

## **11 PLANNING - New Applications**

- 11.1 2 Hunters Close Dunnington York YO19 5QH – Single Storey front extension
- 11.2 The Barns Manor Farm Elvington Lane Dunnington York - Conversion of barns into 3no. dwellings and erection of garage following demolition of piggery buildings
- 11.3 1 Stamford Bridge Road Dunnington York YO19 5LL - Single storey rear extension incorporating conversion of existing garage into habitable accommodation

The PC have since received an application for an erection of a Dwelling at The Ridings 95 York St – discussin took place and the PC all happy to oppose.

## **12 PLANNING - Decisions (CoYC)**

- 12.1 29 Kerver Lane Dunnington York YO19 5SL - First floor side extension including front dormer – Approved
- 12.2 Kiln Cottage 13 Common Road Dunnington York YO19 5NG - Erection of 1no. dwelling (resubmission) - Refused

## **13 AOB**

A group in the village is coming together to ensure no people in the village are excluded or unsupported (called LINKS). They are trying to get people involved within the community to help themselves. The initiative is being carried out under the YOPA umbrella. Dunnington is one of the first areas to try this and the group would like the support of the PC. It was suggested the organisers attend a future PC meeting.

The chairman and other parish councillors met with the Scout and Guide leaders and there was agreement on how to move forward.

Next Meeting to be held Monday 9<sup>th</sup> January 2016 at St Nicholas Church