

Minutes of the Dunnington Parish Council meeting held on 12<sup>th</sup> February 2018

Present: Cllrs S Kay, A Brooks, L Black, A Dykes, J Brooks, J Maggs, R Freer, J Harrison and J Errington

Clerk: J Bone

COYC Cllr M Warters attended the meeting

**1 FORMALITIES**

1.1 Apologies and reasons for non-attendance

- Cllr J Farmer – Away
- Cllr L Turnbull – Family matters
- Cllr N Ford – Family matters

Cllr G Kay did not attend and did not send apologies

1.2 Parish Council approval of Apologies and reasons for absence – All apologies received were approved

1.3 Previous Meeting Minutes (8/1/18) were approved and signed and dated by the Chairman S Kay

1.4 Declaration of Interest - None

**2 POLICE REPORT**

2.1 Police Report was discussed and the following points noted

- Two Councillors attended a meeting for Parish Councils which it turned out had been cancelled. No invitation to a rescheduled meeting has been received
- There had been a serious incident in the village. Three people were arrested for trying to sell double glazing door to door in a very intimidating manner but no communication was received by the PC in respect of this incident.
- The Chairman S Kay will write to Inspector Lee Pointon and invite him to the Annual Parish Meeting.

**3 PUBLIC PARTICIPATION**

COYC Cllr Mark Warters attended and spoke in respect of police communication

**4 DATA PROTECTION**

New Regulations have been introduced and it looks like it will be mandatory to appoint a Data Protection officer. A discussion took place in respect of Data audit, PC emails and the need for personal emails to be separate from PC emails, personal information must be safe and secure. This issue will be ongoing and will again be discussed at the next PC meeting.

The Clerk will write to all Councillors to request their permission to use email addresses and to use personal information.

## 5 COMMON ROAD TELEPHONE KIOSK

After several requests no interest has been shown from the Parish in taking on what happens with the Common Road Telephone Kiosk so Cllr A Dykes will move forward with selling. The Clerk will set up a profile on EBay.

## 6 ANNUAL PARISH MEETING

Cllr A Dykes has prepared a draft agenda and the Chairman S Kay will put an advert in the Grapevine magazine. The meeting decided that Inspector Lee Pointon should be asked to speak - Cllr S Kay to deal.

## 7 STREET SIGNS

Cllr L Black has inspected all the street signs and said that some of the ladies in the village have volunteered to repair and update some of these. Cllr J Brooks will investigate if there are funds available for this. The meeting gave encouragement to this but stipulated no risks should be taken. Cllr L Black has a graffiti cleaning kit if needed.

## 8 LOCAL AND NEIGHBOURHOOD PLANS

8.1 Update on the Local Plan – Cllr J Brooks reported a meeting will take place on the 17<sup>th</sup> February when a decision will be taken on the next steps.

8.2 Update on the DPC Neighbourhood Plan – Cllr A Brooks reported that a meeting of the planning group had taken place before the PC meeting where requirements and the way forward were discussed. Regular meetings will take place before each PC meeting. The Chairman encouraged all to get involved. The Parish Council will apply for a grant from COYC.

8.3 Housing allocation Neighbourhood Plan – Cllr A Brooks had nothing new to report

## 9 FINANCE AND CORRESPONDENCE

9.1 Full updated Accounts and Accruals to date for 2017/18

Accounts were given as follows

<u>Investment Bond &amp; Account</u>	£20,762.76	Jan-18
<u>Premium Account Income</u>	£2,039.27	Jan-18
<u>Premium account Interest</u>	£0.36	Dec-17
<u>Current Account</u>	£55,371.55	Jan-18
<u>Current Account Income</u>		

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£0.00

**Current Account Expenditure**

Subscription -CCD	12.00
Clerks Salary - Feb 2018	324.46
Clerks expenses - HMRC tax, ink cartridges, envelopes	30.90
Room Hire - Sept - Dec	40.00
Dog bags purchase	146.40
Garage Rental	450.00
Grass cutting	404.40
Councillor Expenses - Emergency Plan	25.70

£1,433.86

**Forecast Current Account**

£53,937.69

Feb-16

**Premium Account**

£2,039.63

Feb-16

**Investment Bond 1 & 2**

£20,762.76

Feb-16

£76,740.08

9.2 Correspondence – See list below of previously circulated correspondence.

Date		Subject	Sender
01/01/2018	Email	Report Website Dunnington Parish Council - 2017, December	Website
01/01/2018	Email	Advent Fireworks.	Mark Warters
01/01/2018	Email	Site Visits.	Mark Warters
01/01/2018	Email	mw_mary.pdf	Mark Warters
02/01/2018	Email	Re: mw_mary.pdf (Meadlands Mews/Meadlands)	e wilson
02/01/2018	Email	Plans list week 27/12/2017	COYC
02/01/2018	Email	Re: mw_mary.pdf (Meadlands Mews/Meadlands)	M Horner
02/01/2018	Email	Invitation to Dunnington Library Stakeholder Consultation Workshop	COYC
02/01/2018	Email	Graffiti	Mark Warters
03/01/2018	Email	Fw: 17/02621/FUL 20 York Street, Dunnington, York, YO19 5PN	COYC
03/01/2018	Email	Agenda for Area Planning Sub-Committee, Thursday, 11th January, 2018, 4.30 pm	COYC
04/01/2018	Email	Details of an External Audit Training Webinar on 23 January 2018	YLCA

05/01/2018	Email	Re: Osbaldwick Link Road.	Mark Warters
06/01/2018	Email	Grafitti	Mark Warters
08/01/2018	Email	Parish List Week 42	COYC
08/01/2018	Email	RE: NALC Grants and funding bulletin	YLCA
08/01/2018	Email	17_02382_FUL Decision Notice.pdf	COYC
08/01/2018	Email	Dunnington Parish Council - NALC Grants and Funding Bulletin (OUR REF: JAN 29)	YLCA
09/01/2018	Email	Grafitti	Mark Warters
09/01/2018	Email	NALC Chief Executive's Bulletin No 1: 1-5 January 2018	YLCA
09/01/2018	Email	Department of Communities and Local Government - Consultation on a review of Park Homes Legislation	YLCA
09/01/2018	Email	Request for Information from Warmfield cum Heath Parish Council - Youth Shelters	YLCA
10/01/2018	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 18th January, 2018, 2.00 pm	COYC
10/01/2018	Email	75 York Street	COYC
11/01/2018	Email	Barratt David Wilson Sustainability 2017	Barrats
11/01/2018	Email	Planning Seminars	YLCA
12/01/2018	Email	York Balloon Walk	Bloodwalk
12/01/2018	Email	Time is running out to have your say on police funding	NYP
12/01/2018	Email	Improve your internet security free with Quad9	MH-p
12/01/2018	Email	Planning Seminars	YLCA
13/01/2018	Email	Petercroft Lane	Contact Form
13/01/2018	Email	Plans List Week 43	COYC
15/01/2018	Email	Decision 75 York Street	COYC
15/01/2018	Email	Decision Prospect House 29 Common Road	COYC
15/01/2018	Email	Agenda for Local Plan Working Group on Tuesday, 23rd January, 2018, 6.00 pm	Mark Warters
15/01/2018	Email	Litter Bin	D Maughan
16/01/2018	Email	Agenda for Health and Wellbeing Board, Wednesday, 24th January, 2018, 4.30 pm	COYC
16/01/2018	Email	More gloom as latest York Draft Local Plan unveiled   Steve Galloway	Mark Warters
16/01/2018	Email	Re: City of York Council Local Plan.	Mark Warters
17/01/2018	Email	Request for Information from Wetherby Town Council - Outsourcing Health and Safety Administrative Tasks	YLCA
17/01/2018	Email	Community Panel	NYP
17/01/2018	Email	NALC Chief Executive's Bulletin 2: 12 January 2018	YLCA
17/01/2018	Email	DEMENTIA FRIENDLY COUNCILS	YLCA
18/01/2018	Email	18/00041/FULM - Manor Farm Elvington Lane Dunnington - Consultation Email	COYC
18/01/2018	Email	18/00040/FUL - Manor Farm Elvington Lane - Consultation Email	COYC
18/01/2018	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 18th January, 2018, 2.00 pm	COYC
18/01/2018	Email	Verge damage	Mark Warters
18/01/2018	Email	Fwd: Osbaldwick & Derwent Ward Committee Meeting	Mark Warters
18/01/2018	Email	Fwd: FT/6854 Our Ref: LNSS-R456467) Response from Yorkshire Water	Mark Warters
19/01/2018	Email	Share petition · Andy McNab: Give a home to SAS hero Bob · Change.org	Mark Warters
19/01/2018	Email	Environment Agency York Newsletter	Environment Agency
19/01/2018	Email	York Branch Meeting - Thursday, 1 February 2018	YLCA
19/01/2018	Email	Decision 2 Kendal Close Dunnington	COYC

19/01/2018	Email	CITY OF YORK EMAIL REPLY 17/02246/FUL	COYC
22/01/2018	Email	Icy Pavements on School Routes	Parishioner
22/01/2018	Email	Plans List Week 44	COYC
22/01/2018	Email	NALC CHIEF EXECUTIVE'S BULLETIN, NO 3: 19 JANUARY 2018	YLCA
22/01/2018	Email	Icy Pavements on School Routes	Parishioner
22/01/2018	Email	Correction - Plans List Week 43	COYC
22/01/2018	Email	Icy paths in Dunnington	Parishioner
23/01/2018	Email	Gritting around Dunnington Primary	Parishioner
23/01/2018	Email	Decision 6 Greenside Close Dunnington	COYC
23/01/2018	Email	CITY OF YORK EMAIL REPLY 17/02744/FUL	COYC
23/01/2018	Email	Re: (Our Ref: LNSS-AV3CFG2) Response from Yorkshire Water	Mark Warters
24/01/2018	Email	18/00072/FUL The Poplars, 46 York Street, Dunnington, York, YO19 5QE	COYC
24/01/2018	Email	Community Panel	NYP
24/01/2018	Email	Consultation closes at Midnight on Sunday	NYP
24/01/2018	Email	Re: Gritting at Dunnington School	Mark Warters
24/01/2018	Email	RE: Gritting at Dunnington School	COYC
25/01/2018	Email	RE: Gritting at Dunnington School	COYC
25/01/2018	Email	18/00116/TCA - St Nicholas Church Church Street Dunnington - Consultation Email	COYC
25/01/2018	Email	Executive, 25 January 2018 - YouTube	Mark Warters
26/01/2018	Email	Monthly Reports	NYP
26/01/2018	Email	Big Things- Parish Councils we need you	Big Things
29/01/2018	Email	Plans List Week 45	COYC
29/01/2018	Email	18/00131/FUL - Common Farm Common Lane Dunnington - Consultation Email	COYC
29/01/2018	Email	National Association of Local Councils Chief Executive's Bulletin 4: 26 January 2018	YLCA
29/01/2018	Email	Re. Meeting cancelled - 06/02/2018, 14:00, Decision Session - Economic Development and Community Engagement	COYC
29/01/2018	Email	Re: RE: Litter Bin	Parishioner
30/01/2018	Email	Plans List Week 45 (Corrected version, replaces list issued Mon 29/01/18)	COYC
30/01/2018	Email	CITY OF YORK EMAIL REPLY 17/02754/FUL	COYC
30/01/2018	Email	Revised Plans 10 Stockhill Close	COYC
30/01/2018	Email	CITY OF YORK EMAIL REPLY 17/02755/FUL	COYC
30/01/2018	Email	Revised Plans 9 Eastfield Lane	COYC
30/01/2018	Email	Agenda for Area Planning Sub-Committee, Wednesday, 7th February, 2018, 4.30 pm	COYC

Cllr S Kay has had a number of discussions with Residents and corresponded with COYC in respect of the icy conditions and dangers this has produced - various pieces of correspondence were received. It has been agreed to provide another salt bin which will be paid for with Ward Money. A number of volunteers have come forward to grit outside the school.

9.3 Report Finance and Strategy group – Cllr A Brooks – meeting will take place before net PC meeting

## 10 REVIEWS

10.1 Local projects – Cllr S Kay had nothing new to report

- 10.2 PFA Update – Cllr J Farmer sent a report to say things going well and risk reports and data protection is to be progressed.
- 10.3 Web site – Cllr A Dykes reported that website visits are back up to previous levels before the Xmas period. A review will take place after the first 12 months. The Clerk will speak to Mh-p in respect of where they are with SSL and the mobile issue.
- 10.4 In-Bloom – Cllr R Freer reported that more verges are being damaged in the village. A £50 donation has been received. At the last meeting a suggestion was made that alternative arrangements be looked at for storage but Cllr Freer felt that the existing arrangements were adequate and all are very happy with existing storage – the PC agreed not to pursue alternatives.
- 10.5 Environment – Cllr S Kay reported on two issues that Cllr L Turnbull sent – firstly that dog bags are not being disposed of and are being left. A suggestion was made to put up signs. The meeting suggested buying bags which instructed their proper disposal. A no fishing sign has been suggested for Hassacarr – the meeting agreed to this.
- 10.6 Cemetery – Cllr J Harrison had nothing new to report
- 10.7 Playpark – Cllr J Maggs reported that all repairs had been carried out under the Warranty agreement. The recent volunteer has agreed to help and there is hope that more volunteers will come forward.
- 10.8 Transport – A discussion took place on the new speed limit (30 mph and signs). The PC's position is unchanged. The PC had a discussion as to if representation should be made and the result was – To make representations – 6, not to make representation – 1, Abstention – 2. Outcome - The chairman will make representations at the transport decision session meeting.
- 10.9 Emergency Plan – Cllr L Black reported that the Emergency plan training had gone well and Cllr L Turnbull was thanked for all the hard work she has done to make this a success.
- 10.10 Ward Committee – Cllr J Brooks reported that a meeting will be held in Dunnington, the date yet to be arranged. There is an existing application from Scouts and Guides which will be approved after which they can go ahead with the work.
- 10.11 This Is Dunnington – Cllr A Dykes brought a flyer produced by This is Dunnington. Pub on A1079 Windmill and Turnpike has now closed so the village is now down to one pub. Community Asset designation was discussed and it was agreed that there was a need to meet with the owner of the Cross Keys the oneremaining pub.
- 10.12 Scouts and Guides – Cllr A Dykes reported that once Ward Grant approved the necessary work can be started. It was agreed that the other planned work could also now start.

## **11 PLANNING - Ongoing Applications**

- 11.1 Land To The South Of Keepers Cottage Intake Lane Dunnington York - Erection of entrance gates, 2no. agricultural stores and shooting platform (retrospective)
- 11.2 42 York Street Dunnington York YO19 5QS - Formation of new access and driveway to house (retrospective)
- 11.3 20 York Street Dunnington York YO19 5PN - Installation of french doors to rear.

11.4 9 Eastfield Lane Dunnington York YO19 5NE - Two storey side extension

11.5 10 Stockhill Close Dunnington York YO19 5NF - Two storey side extension

11.6 12 Church Street Dunnington York YO19 5PW - Replacement windows to front

## **12 PLANNING - New Applications**

12.1 Manor Farm Elvington Lane Dunnington York YO19 5LT - Erection of replacement agricultural building for general storage and occasional sheep housing

12.2 Manor Farm Elvington Lane Dunnington York YO19 5LT - Erection of replacement agricultural building for storage of grain, fertilizer and machinery

12.3 The Poplars 46 York Street Dunnington York YO19 5QE - Erection of detached double garage and log store following the removal of existing shed

12.4 St Nicholas Church Church Street Dunnington York YO19 5PW - Remove branch from Silver Birch tree in a Conservation Area

12.5 Common Farm Common Lane Dunnington York YO19 5LS - Erection of 2no. mono pitched open fronted storage buildings in existing storage yard (resubmission)

## **13 PLANNING - Decisions (CoYC)**

13.1 2 Kendal Close Dunnington York YO19 5PG - Alterations to existing house to include installation of rooflight to rear, alterations to existing windows, removing of existing cladding and rendering of front elevation - Approved

13.2 Prospect House 29 Common Road Dunnington York YO19 5NG - Conversion of outbuildings into residential accommodation ancillary to the existing dwelling – Approved

13.3 3 Garden Flats Lane Dunnington York YO19 5NB - Raising of existing roof, rear extension to provide living accommodation over two floors, single storey side extension and 2no. dormers to front – Householder Approval

13.4 6 Greenside Close Dunnington York YO19 5PF - Single storey side and rear extensions – Approved

A discussion took place in respect of 95 York St. COYC planning committee had decided to refuse this application but this has now been overturned on appeal by an inspector. The PC will need to read the judgement on this to understand why it has been overturned.

## **14 AOB**

Next Meeting to be held Monday 12<sup>th</sup> March 2018 at St Nicholas Church

- Dunnington Community Events group have applied for a premises licence for Eastfield Lane – a discussion took place and the overwhelming sense of the meeting was that there was a very major concern on the open ended nature of the application and the effect it might have on parishioners.

- Cllr L Black has vacated her position as Councillor for the PC. She was thanked for all her hard work over the years.