

Minutes of the Dunnington Parish Council Meeting held on 13th July 2015

Present: Cllrs S Kay, R Freer, D Martin, A Brooks, J Brooks, J Maggs, J Harrison, L Turnbull, J Farmer and J Errington

Clerk: J Bone

1 FORMALITIES

- 1.1 Apologies – Cllr L Black, N Ford and G Kay
- 1.2 Previous Meeting Minutes (8/6/15). – The Minutes were agreed with one addition to page 22 in respect of 6.4. It was suggested the sixth paragraph should read ‘A discussion took place in respect of a payment to Stuart Jacques who it has been established does not receive a payment from In-Bloom for the Millenium garden’
- 1.3 Declaration of Interest – None

2 POLICE REPORT

- 2.1 The following Police report was received from North Yorkshire Police. It covers all crimes & anti social behaviour between **1st June and 30th June.**

In **JUNE 2015** we had the following incidents reported:

2 X **CRIMINAL DAMAGE**- BT building window smashed.

Boswells Crossing Depot- Grafiti

1 X **Anti-Social Behaviour Personal**- Neighbour Issues.

1 X **Anti-Social Behaviour Nuisance**- Vehicles parked playing loud music, issues- Group spoken to and moved on.

3 X **BURGLARY**- Boswells Crossing Depot- No Items Taken.

Petrol Station- Atm taken

Commercial premises- Westfields JCB stolen linked to Atm.

If you have any incidents to report please contact North Yorkshire Police on **Tel 101** no matter how minor. This way we can have a clearer picture of crime & anti social behaviour within the Parish.

Please remind residents to lock doors and windows during the day/night to prevent any burglaries.

What is dotpeen- please follow our Twitter page for more information or contact NYP on the e-mail address below

If you need to make contact with any of the above you can contact via **101** and when prompted just ask for the officer by name or collar number, or alternative you can email snayorknorth@northyorkshire.pnn.police.uk

Kind Regards.

Andy Smith PCSO 5520

Laura Harper PCSO 5655

Discussion took place and it was decided more feedback was required for the anti-social behavior incident – loud music being played. Cllr L Black will be asked to follow up.

There have been reports in the York Press of an alleged serious incident on the A 1079 (sexual assault). The PC would like more detail.

3 PUBLIC PARTICIPATION

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes - No members of the public attended

4 ALCOHOL BAN – PLAYPARK

- 4.1 Discussion of Proposal to apply for an Alcohol Ban – Cllr J Maggs – Discussion took place as to the need for an alcohol ban in the play park. It was decided the PC would like to follow this through – Cllr J Maggs will investigate how this can be put into place.

5 ALLOTMENTS

- 5.1 Allotments Management Committee – after the visit by the Chairman, S Kay, Cllr R Freer and the Clerk J Bone to the allotments it was decided that it would be a good idea to form an allotment committee. Trevor Foreman has agreed to chair the committee. There are several allotment holders who are doing additional work to keep the allotments tidy.

It was noted that the sheep had escaped from the bottom field again. A letter will be sent to the owner of the field G Kay.

The Clerk was asked to follow up the request for ‘No Dogs allowed’ signs.

The issue of the stop cock at the Allotments was raised as nobody knows where it is. The clerk will follow up with Yorkshire Water.

- 5.2 Fence Maintenance – The maintenance of the internal fences within the allotments needs to be reviewed to ensure its robustness. The Clerk should ask the Management Committee if anything needs to be done immediately and ask them to consider a longer term maintenance plan.

6 MATTHEW HILL PLOT

Creation of Wild Flower Meadow – discussion took place as to the creation of a wild flower meadow on the Matthew Hill plot as it had become overgrown. Cllr J Farmer confirmed the grass has now been cut and it will continue to be cut over the summer. The Chairman thanked the PFA.

7 ADOPTION OF STANDING ORDERS, FINANCIAL REGULATIONS, RISK REGISTER AND ASSET REGISTER

The Chairman proposed the Standing Orders, Financial Regulations and Asset Register be adopted as they stand and dated as of 13th July 2015 – All agreed

It was agreed the Risk Register was also adopted but is an ongoing document and Cllr A Brooks said there would be some further detailed work done by the Finance and Strategy Group

8 MEMBERSHIP OF YLCA

Discussion on Proposal to join YLCA – A discussion took place as to the benefits which would help the Clerk, give the PC security that processes were correct and provide training for the Clerk and new Councillors, but it was also mentioned this could create more work for the Clerk. It was decided to subscribe for a year and review after that.

9 LOCAL AND NEIGHBOURHOOD PLANS

- 9.1 Update on the Local Plan – Cllr J Brooks – There are two main issues to be dealt with at the moment, firstly Demand which will determine the number of houses to be built and then when that is decided the locations will be chosen. Cllr Brooks said that the aim is to get on with the process as soon as possible. An update will be available when the Local Plan Group meet.
- 9.2 Update on the DPC Neighbourhood Plan – Cllr D Martin – As no new decisions had been made on the Local Plan by York City Council in relation to housing numbers and sites there was nothing that realistically could be done on the Neighbourhood Plan until the City came up with a demand figure and then when a viable number is known the locations will be decided. Cllr Martin noted that it was now clear that the Local Plan will always overrule the Neighbourhood Plan.
Cllr Martin passed round the flooding leaflet which is to be distributed.
Cllr Martin also read a Planning Decision letter from COYC Planning Department that made it clear they still were not prepared to adopt a positive stance on tackling Dunnington’s surface water flooding problem
- 9.3 A discussion took place as to the viability of a Housing survey. Cllr S Kay suggested approaching experts who do this to ensure it is not a wasted exercise. Action – the Chairman to speak to people who have more expertise in this area.
- 9.4 Housing allocations and Neighbourhood Plans – Cllr A Brooks – The Copmanthorpe submission is awaited and once they submit it may provide some useful indications to how the City Council will approach the relationship between Local and Neighbourhood Plans.

10 FINANCE AND CORRESPONDENCE

- 10.1 Full updated Accounts and Accruals to date for 2015/16
Accounts as follows

Investment Bond & Account	£20,502.86	Jun 8th
Premium Account Income	£2,037.50	Jun 8th
Premium account Interest	£0.27	Jun 8th
Current Account	£41,180.99	Jun 8th

Current Account Income

Cemetery - Boam/Madge Interment	200.00
Allotments - cheque	10.00
Allotments - cash	45.00
Allotments - cheque	10.00

£265.00

Current Account Expenditure

Trueman and Partners	71.06
Mike White (In Bloom costs)	189.75
Julie Bone Salary	279.99
Dunnington Reading Rooms - Room hire DIB	200.00
Liz Turnbull Hi Vis vests DIB	93.60
D Safhill Audit	40.00
Acer Garden Services	254.51
Douglass Holliday - Invoice soil and petty cash In Bloom	390.00
Spectrum Signs	30.00

£1,548.91

Forecast Current Account	£39,897.08
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Jul-13

Premium Account	£2,037.77
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Jul-13

Investment Bond 1 & 2	£20,502.86
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Jul-13

£62,437.71

The Chairman requested the Finance and Strategy Group should consider the PC funds investments.

The Clerk is to send the Parish Budget to Spend file to the F&S Group.

Double taxation is to be reviewed by the City Council but it was not known as yet how that will affect Dunnington Parish Council

10.2 Correspondence – See list below of previously circulated correspondence.

Date		Subject	Sender
01/06/2015	E mail	Plans List Week 9	Amy Brooks - Week 9
01/06/2015	E mail	To whom it may concern	UK Firework Company
01/06/2015	E mail	Rail strikes called off	Public Sector Online
01/06/2015	E mail	Weekly e mail News	Rural Services Network
01/06/2015	E mail	New European Safety Standard for Outdoor Fitness Equipment	Mark Gornall

02/06/2015	E mail	Community awards	Clair Hetherington
02/06/2015	E mail	Council Tax Support Grant	Sarah Kirby
02/06/2015	E mail	Rural Opportunities Bulletin	Rural Services Network
03/06/2015	E mail	Your Council App - Encouraging Community Engagement	Boud.com
03/06/2015	E mail	mart and Connected Workplace Webinars	Public Sector online
03/06/2015	E mail	Summer holiday Knights sessions	York City Knights
03/06/2015	E mail	Agenda for Area Planning Sub-Committee, Thursday, 11th June, 2015, 2.00 pm	Judith Betts - COYC
04/06/2015	E mail	25 Garden Flats Lane	Mark Warters
04/06/2015	E mail	10th June deadline for July Grapevine	Grapevine
04/06/2015	E mail	Change of contact	Jacquie Wilson - COYC
04/06/2015	E mail	Social care at risk as councils forced to cut another £1bn, says ADASS	Public Sector Online
04/06/2015	E mail	You're invited to the VIP session of Policing in North Yorkshire - York VIP invitation (12 Jun 2015)	NYP
04/06/2015	E mail	Policing in North Yorkshire - York VIP invitation (12 Jun 2015)	NYP
05/06/2015	E mail	Message from Insp Lee Pointon	NYP
08/06/2015	E mail	ASB Osbaldwick and Derwent Ward	Mark Warters
08/06/2015	E mail	Leading Procurement Strategy: Free Download	Public Sector Online
08/06/2015	E mail	Plans List Week 10	Amy Brooks - Week 9
08/06/2015	E mail	Local Plan Working Group	Mark Warters
08/06/2015	E mail	Weekly e mail News	Rural Services Network
09/06/2015	E mail	Riorities	Mark Warters
09/06/2015	E mail	Brighton and Hove City Council Harnesses the Power of Collaboration	Public Sector Online
09/06/2015	E mail	CITY OF YORK COUNCIL STANDARDS COMMITTEE: ELECTION OF THREE PARISH REPRESENTAT	COYC
10/06/2015	E mail	Rural Vulnerability Service - Fuel Poverty - June 2015	Rural Services Network
10/06/2015	E mail	Webinar: The adoption of e-invoicing at Islington Borough Council	Public Sector Online
10/06/2015	E mail	Health and Adult Social Care Policy and Scrutiny Committee 10th June.	P Doughty
10/06/2015	E mail	Your Council App - Encouraging Involvement in Decision-Making	Boud.com
11/06/2015	E mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 18th June	Laura Bootland - COYC
12/06/2015	E mail	Help us protect rural areas - give your views on policing and crime	NYP
12/06/2015	E mail	Weekly e mail News	Rural Services Network
15/06/2015	E mail	Plans List Week 11	Amy Brooks - Week 9
15/06/2015	E mail	Unrealistic expectations and political interference threaten safeguarding boards	Public Sector Online
16/06/2015	E mail	Parish Online – latest news, top tips and new tools	Parish Online
16/06/2015	E mail	Fwd: FoI 160.2015-16 [PROTECT PERSONAL]	Mark Warters
16/06/2015	E mail	20 MPH Zone	Mark Warters
16/06/2015	E mail	Your Council App - Understanding the Role of Local Councillors	Boud.com
17/06/2015	E mail	Rural Vulnerability Service - Rural Transport - June 2015	Rural Services Network
17/06/2015	E mail	RE: Stats for May 2015	Andrew Smith - NYP

18/06/2015	E mail	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 18t	Laura Bootland - COYC
19/06/2015	E mail	RE: Weed killing, road gullies	Mark Warters
22/06/2015	E mail	Weekly Email News Digest - Monday, 22 June, 2015	Rural Services Network
22/06/2015	E mail	Plans List Week 12	Amy Brooks - Week 9
22/06/2015	E mail	Re. Gypsy horse, Field Lane, Heslington nr Hull Rd roundabout.	Mark Warters
22/06/2015	E mail	Parish Map	Andrew Flecknor - COYC
22/06/2015	E mail	Green spaces face privatisation due to council cuts	Public Sector Online
23/06/2015	E mail	Bus shelter outside B&Q, Hull Rd, York	Mark Warters
24/06/2015	E mail	Decision 26 Church Lane	Gillian Mitchell - COYC
24/06/2015	E mail	Rural Economy Spotlight	Rural Services Network
24/06/2015	E mail	Parish Council - WE WILL REMEMBER THEM	Corida
24/06/2015	E mail	Sex Establishment Policy	Lesley Cooke - COYC
26/06/2015	E mail	Fwd: 15/01170/FUL - Huntlea - 3 Intake Lane - Consultation Email	Kevin O Connell - COYC
29/06/2015	E mail	Weekly Email News Digest - Monday, 29 June, 2015	Rural Services Network
29/06/2015	E mail	Plans List Week 13	Amy Brooks - Week 9
30/06/2015	E mail	Our York Summer Edition	Joe Ashton - COYC
01/07/2015	E mail	Rural Opportunities Bulletin	Rural Services Network
01/07/2015	E mail	Is your playground Summer Ready	Soveriegn Play
01/07/2015	E mail	Agenda for Area Planning Sub-Committee, Thursday, 9th July, 2015, 4.30 pm	Louise Cooke - COYC
01/07/2015	E mail	Gateway to Your Archives workshop - Thursday 9th July 2015	Sarah Tester - COYC

10.3 Report Finance and Strategy group – Cllr A Brooks – nothing further to add than that already discussed in the meeting.

11 **REVIEWS**

11.1 Local projects – Cllr S Kay – Nothing to report, Cllr S Kay said any suggestions would be welcome.

11.2 PFA Update – Cllr J Farmer - The PFA and the Sports Club are doing well. The Sports Club paid a further £12k of the loan and £3k rent. The CCTV cameras have been put up around the actual club. Looking into getting them further afield to include Play Area. A new Secretary and Treasurer have been appointed

11.3 Web site – Cllr L Turnbull – Cllrs L Turnbull and Stuart Kay have not met with Nick Hemingway yet. Liz suggested some quick hits to update the site would be Photos/info about each councillor, information about each Sub- committees plus minutes of their meetings, list of facilities in the village and list of clubs and associations in the village.

11.4 In-Bloom – Cllr R Freer – Most of the work is done for the In Bloom judging this week. A big thank you must be given to York Probation Service as without their help the work would not have been completed to the standard it has reached. Russell Stone arranged for the edge to be done and a further donation is expected. Cllr L Turnbull reported that the front garden winners have been told who has won.

- 11.5 Environment – Cllr L Turnbull – The Environment group met for the second time on 6 July. An additional purpose was added to the remit, - **FOSTER AND SUPPORT THE NATURAL ENVIRONMENT**. This will be discussed in more detail at their next meeting in October. One of the group members, David Mayston will have a look at trees on The Green and at Undergate Field. Discussion took place regarding Trees and Cllr J Brooks was asked if she could obtain a copy of the last Tree inspection report as Liz had been advised the next inspection was due in 2016.
A proposal for a wild flower patch in Millennium Gardens was discussed and decided to look at for the future.
The bus stops in Common Road and at the top of Church Street do not have bus stop signs and it was requested that the transport group pick this up.

Cllr A Brooks mentioned the grass cutting and what a special job they are doing.

A complaint regarding a tree outside 15 Intake Lane has been received. It was confirmed that the tree is on DPC land and this will be referred to the Insurers.

- 11.5.1 Kerver Lane Borders and Costcutter advertising – Cllr J Errington – The issue was raised regarding the Kerver lane borders, some of which are trimmed back by the residents and others are not. The residents or the COYC are responsible so the residents should speak to COYC to ascertain what should happen. Costcutter have removed the advertising.
- 11.6 Cemetery – Cllr N Ford – Cllr S Kay reported that the Cemetery group had met and discussed Finance, the day to day operation, development of phase 2 and the location of the tree on the East side of the cemetery.
As a result fees will be increased in line with inflation and the notice board is not fit for purpose and so quotes will be obtained to replace it. Wording will be added to the application forms for the memorials to ensure they are fixed to standard regulations. The group were happy with the flow of income received and reserves are being set aside to deal with the long term maintenance that will be required. It was noted that the hedges within the cemetery are too low to allow privacy for mourners and so these will be allowed to grow.
The group intend to meet 3 times a year.
- 11.7 Playpark – Cllr J Maggs – the litter picking is ongoing but nothing untoward to report and the Park use is high. There is rot on the Dragon Swing and this will be replaced. Fundraiser raised £364 and 50% goes to the Play park. The Chairman S Kay thanked Cllr J Maggs for all his hard work.

12 PLANNING - Ongoing Applications

- 12.1 Simpson York Ltd Common Road Dunnington York YO19 5PD - Upgrading of existing equipment to allow installation of biomass boiler with associated steel frame and enclosure
- 12.2 25 Garden Flats Lane Dunnington York YO19 5NB - Variation of conditions 3 and 5 of permitted application 13/01960/OUT to amend location of proposed garage and increase height of proposed dwelling - *Comments from the PC at the outset strongly opposed and these comments still stand. This has been called in but is not going to Committee.*

- 12.3 Quality Clinical Reagents 15 Chessingham Park Dunnington York YO19 5SE – Two storey front and rear extensions
- 12.4 Land To The South Of 20 Garden Flats Lane Dunnington York - Erection of detached dwelling with integral garage (resubmission)
- 12.5 The Chestnuts 2 Pear Tree Lane Dunnington York YO19 5QF - Fell 4no. Poplars; pollard 2no. Poplars; reduce limbs of Ash tree protected by Tree Preservation Order No.: 1/1977
- 12.6 Prospect Farm Common Lane Dunnington York YO19 5LS - Erection of workshop (retrospective)
- 12.7 18 Manor Drive Dunnington York YO19 5QR - First floor side and single storey rear extensions and dormer to rear

13 PLANNING - New Applications

- 13.1 Huntlea 3 Intake Lane Dunnington York YO19 5NX - Erection of 1no. dwelling – *significant application which overlooks the Millenium Gardens. this will be opposed on various grounds including drainage and that it is a building in the back garden.*
- 13.2 3 Stamford Bridge Road Dunnington York YO19 5LL - Single storey rear extension

14 PLANNING - Decisions (CoYC)

- 14.1 26 Church Lane Dunnington York YO19 5PS - Single Storey rear extension

15 AOB

Cllr Freer mentioned the dog fouling on the nature reserve at Hassacar, the first job they do every day is to clear up the dog fouling which is unacceptable – a sign is required.

Cllr D Martin asked where the PC stand on the number 10 bus route problem (e mails from Cllr M Warters). Cllr J Brooks will look at latest e mail.

Cllr J Maggs has not heard back from Cllr Warters re the double yellow lines on Intake Lane.

Cllr S kay attended a meeting at Explore and this was interesting but thought it was unlikely the PC would want to share their archives. The PC needs to look at what is archived. The Clerk will meet with Cllr Kay to discuss this.

Scout and Guides AGM on 14th July 2015, Cllr J Brooks will attend.

Garden Flats Lane Drain area is overgrown – Cllr J Brooks will speak to COYC.

Street lights – no news.

There has been a complaint about the hedge next to the pub – Cllr S Kay will speak the Landlord

Next Meeting to be held Monday 14th September 2015 at St Nicholas Church