

Minutes of the Dunnington Parish Council meeting held on 11th June 2018

Present: Cllrs S Kay, A Brooks, A Dykes, J Brooks, L Turnbull, R Freer, A Smith and J Harrison
Clerk: J Bone

COYC Cllr Mark Warters attended the meeting

1 FORMALITIES

1.1 Apologies and reasons for non-attendance

Cllr J Farmer – Away

Cllr G Kay – Medical appointment

J Maggs – Family matters

Cllr N Ford did not attend and did not send apologies

1.2 Parish Council approval of Apologies and reasons for absence – All apologies received were approved

1.3 Previous Meeting Minutes (14/5/18) were approved and signed and dated by the Chairman

1.4 Declaration of Interest – Cllr S Kay Item 7

2 POLICE REPORT

2.1 No police report was received this month from NYP. Cllr A Smith has contacted NYP to arrange a meeting in respect of Operation Joypad and communication between the Parish Council and NYP.

Cllr A Dykes suggested the website could have a policing page – Discussion took place on this and the email received in respect of Community policing.

3 PUBLIC PARTICIPATION

No members of the public attended

4 BEEHIVES

A discussion took place and it was reported that the Environment Group and In Bloom did not support this initiative. It was decided not to proceed

5 ELECTION TO STANDARDS COMMITTEE

Discussion took place – no action

6 A1079 LAYBY

The Parish Council stated that if gates are installed at the Scrap box location then these should be the responsibility of the Scrap box. The Parish Council is supportive of Cllr Mark Warters' actions on the layby on the other side of the road and will wait to see what response there is from COYC

The issue of the gates at the layby on the A166 was raised as the owner of the gates has left the site but he is willing to sell the gates to the Parish Council – A discussion took place in respect of this proposal and the Parish Council decided they were happy in principle to purchase them – will be an item on July’s Agenda to make a final decision.

7 DUNNINGTON THROUGH THE AGES

Dunnington through the Ages are winding up due to lack of members and have asked the Parish Council to take over responsibility for the archive. There is £1070 in their bank account which they would transfer to the Parish Council. There is only one expense, £100 per annum for storage of documents. A discussion took place and the feeling was that the Parish Council would be happy in principle but assurances would be needed in the form of a letter that the cost of storage would not increase for at least five years.

A suggestion was made that thanks should be given to the existing members for all their hard work – The Chairman will action

8 DATA PROTECTION

Following the final passing of the recent legislation Parish Councils are not required to appoint a Data Protection Officer (DPO). After discussion the Parish Council agreed not to appoint a DPO for Dunnington.

9 LOCAL AND NEIGHBOURHOOD PLANS

9.1 Update on the Local Plan – Cllr J Brooks reported that the Local Plan has now been submitted and COYC are awaiting the inspector’s reaction. Three submissions relating to possible developments in Dunnington have been circulated to parish councillors– a discussion took place and it was decided to await further developments.

9.2 Update on the DPC Neighbourhood Plan – Cllr A Brooks reported that a meeting will take place on the 12th June 2018.

9.3 Housing allocation Neighbourhood Plan – Cllr A Brooks had nothing new to report

10 FINANCE AND CORRESPONDENCE

10.1 Full updated Accounts and Accruals to date for 2018/19 as below

<u>Investment Bond & Account</u>	£20,832.41	May-18
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<u>Premium Account Income</u>	£2,040.65	May-18
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<u>Current Account</u>	£65,257.50	May-18
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Current Account Income

Allotment rents	200.00
In Bloom	180.00
Cemetery memorial	115.00

£495.00

Current Account Expenditure

Water costs - allotments	14.12
DPC Expenses - Stamps, Envelopes, Ink cartridges, printing, paper, postage, HMRC tax	130.68
Salaries	459.60
Grass cutting	404.40
Scouts and Guides hut cleaning	140.00

£1,148.80

Forecast Current Account	£64,603.70
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Jun-18

Premium Account	£2,040.65
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Jun-18

Investment Bond 1 & 2	£20,832.41
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Jun-18

£87,476.76

Additional items were also paid – provision of dog bags £146.40, In bloom maintenance £47.82, Sports Club grant £3,000, Website costs £42 and Training costs £45. The Scouts and Guides hut cleaning was £100 and not £140 as shown above.

10.2 Correspondence – See list below of previously circulated correspondence.

Date		Subject	Sender
01/05/2018	Email	Fwd: IGF/6113 City of York Council	Ward Councillor
01/05/2018	Email	Re: 2018 highway weed control	Ward Councillor
01/05/2018	Email	Appeal for North Yorkshire communities to have their say on rural crime	PCC
01/05/2018	Email	Withdrawn Notice - 18/00480/FUL	COYC
02/05/2018	Email	Information Commissioner's statement on the General Data Protection Regulation	YLCA
02/05/2018	Email	East Riding Local Plan Newsletter	East Riding
02/05/2018	Email	YLCA Annual Review 2017/2018	YLCA
02/05/2018	Email	Re: Lay-bys on A1079	Ward Councillor
02/05/2018	Email	Agenda item - Protecting Public Houses	Ward Councillor
03/05/2018	Email	RE: Lay-bys on A1079	COYC
03/05/2018	Email	City of York Council - GDPR Survey	COYC
03/05/2018	Email	Latest news from the ICO	ICO
04/05/2018	Email	Re: Lay-bys on A1079	Ward Councillor
04/05/2018	Email	RE: YLCA Annual Review 2017/2018	YLCA

04/05/2018	Email	Consultation paper - Unauthorised development and encampments	YLCA
04/05/2018	Email	East Riding Local Plan Newsletter	East Riding
04/05/2018	Email	GDPR - What you should do NOW!	Mh-p
07/05/2018	Email	Intake Lane.	Ward Councillor
07/05/2018	Email	May Meeting.	Ward Councillor
07/05/2018	Email	Re: Contact form	Parishioner
08/05/2018	Email	NALC Chief Executive's Bulletin no. 18	YLCA
08/05/2018	Email	Plans List Week 6	COYC
09/05/2018	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 17th May, 2018, 2.00 pm	COYC
09/05/2018	Email	Decision The Surgery Petercroft Lane Dunnington	COYC
10/05/2018	Email	FW: Attached Image	COYC
10/05/2018	Email	Localism Act - Transparency Code	Website Provider
10/05/2018	Email	Re: RE: Litter Bin	Parishioner
11/05/2018	Email	Minutes for Health and Wellbeing Board, Wednesday, 9th May, 2018, 4.30 pm	COYC
11/05/2018	Email	Decision Newlands York Road Dunnington	COYC
14/05/2018	Email	Plans List Week 7	COYC
14/05/2018	Email	Update on the GDPR and the appointment of a Data Protection Officer	YLCA
14/05/2018	Email	Notification for councils who have loans with the Public Works Loans Board	YLCA
14/05/2018	Email	Revision to NALC'S Model Standing Orders	YLCA
14/05/2018	Email	Statement of Gambling Policy - Gambling Act 2005	COYC
14/05/2018	Email	#RuralCrimeSurvey We need your help	NYP
15/05/2018	Email	Family jailed for nearly 30 years for dealing heroin in York York Press	Ward Councillor
15/05/2018	Email	Road Verge Campaign Inspiring Stories Road Verge Campaign	Ward Councillor
15/05/2018	Email	Re: Verge damage.	Ward Councillor
15/05/2018	Email	YLCA Branches - Your Council Representatives	YLCA
15/05/2018	Email	YLCA OFFICE CLOSURE	YLCA
15/05/2018	Email	Re: GDPR - What you should do NOW!	Website Provider
15/05/2018	Email	21 Eastfield lane site visit	Unknown company
15/05/2018	Email	Re: Agenda for Health, Housing and Adult Social Care Policy and Scrutiny Committee, Wednesday, 23rd May, 2018, 5.30 pm	Ward Councillor
16/05/2018	Email	York teacher sacked for showing film Halloween wins £600k in damages Daily Mail Online	Ward Councillor
16/05/2018	Email	FW: Attached Image	COYC
16/05/2018	Email	18-00317-FUL decision notice.pdf	COYC
16/05/2018	Email	Re: Agenda for Health, Housing and Adult Social Care Policy and Scrutiny Committee, Wednesday, 23rd May, 2018, 5.30 pm	Cllr - COYC
16/05/2018	Email	Supplement: Agenda Supplement: Annex of Written Representations to the agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 17th May, 2018, 2.00 pm	COYC
17/05/2018	Email	Minutes of PFA Meeting Thursday May 9th 2018	PFA
17/05/2018	Email	18-00099-FUL decision notice.pdf	COYC

18/05/2018	Email	Webcasts of Council Meetings Webcasts of Council Meetings City of York Council	Ward Councillor
18/05/2018	Email	STRESS SURVEY – STUDENT UNDERTAKING THE SLCC COMMUNITY GOVERNANCE COURSE	YLCA
18/05/2018	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 17th May, 2018, 2.00 pm	COYC
18/05/2018	Email	Supplement: Agenda Supplement: Annex of Written Representations to the agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 17th May, 2018, 2.00 pm	COYC
21/05/2018	Email	Plans List Week 8	COYC
21/05/2018	Email	Share your views on Neighbourhood Policing in North Yorkshire	NYP
21/05/2018	Email	Verge Grass to Biomass – Peakhill Associates	Ward Councillor
22/05/2018	Email	Is this THE best way to tackle overgrown grass verges? - Lincolnshire Live	Ward Councillor
22/05/2018	Email	Fwd: Share your views on Neighbourhood Policing in North Yorkshire	Ward Councillor
22/05/2018	Email	Re: Road Verge Campaign Inspiring Stories Road Verge Campaign	COYC
22/05/2018	Email	RE: Verge Grass to Biomass – Peakhill Associates	COYC
23/05/2018	Email	Re: Verge Grass to Biomass – Peakhill Associates	Ward Councillor
23/05/2018	Email	Re: Verge damage.	Ward Councillor
23/05/2018	Email	SHAPING OUR FUTURE: NEW STRATEGIC PLAN OF THE NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC)	YLCA
23/05/2018	Email	Minutes for Decision Session - Executive Member for Transport and Planning, Thursday, 17th May, 2018, 2.00 pm	COYC
23/05/2018	Email	18/01018/FUL 3 Garden Flats Lane, Dunnington York YO19 5NB	COYC
23/05/2018	Email	Share your views on Neighbourhood Policing in North Yorkshire	NYP
23/05/2018	Email	Re. Meeting Wednesday, 17th October, 2018, 4.30 pm, Health and Wellbeing Board	COYC
23/05/2018	Email	Re. Meeting cancelled - 07/11/2018, 16:30, Health and Wellbeing Board	COYC
23/05/2018	Email	Re. Meeting Wednesday, 20th February, 2019, 4.30 pm, Health and Wellbeing Board	COYC
23/05/2018	Email	Re. Meeting Wednesday, 15th May, 2019, 4.30 pm, Health and Wellbeing Board	COYC
24/05/2018	Email	Re: Heslington road junction set to be improved	Ward Councillor
24/05/2018	Email	BALLOT TO SELECT TWO PARISH REPRESENTATIVES TO THE CITY OF YORK COUNCIL STANDARDS COMMITTEE	YLCA
24/05/2018	Email	GDPR and Email Accounts	Website Provider
24/05/2018	Email	York Branch Annual Meeting - Thursday, 7 June	YLCA
24/05/2018	Email	Change of location for meeting 20/02/2019, 16:30, Health and Wellbeing Board	COYC
24/05/2018	Email	Change of location for meeting 15/05/2019, 16:30, Health and Wellbeing Board	COYC

25/05/2018	Email	Minutes for Area Planning Sub-Committee, Thursday, 3rd May, 2018, 4.30 pm	COYC
25/05/2018	Email	Data Protection Act 2018 - Exemption from having to appoint a Data Protection Officer	YLCA
27/05/2018	Email	Fwd: Business Burglary - Common Rd, Dunnington.	Parishioner
28/05/2018	Email	Fwd: Agenda for Health, Housing and Adult Social Care Policy and Scrutiny Committee, Wednesday, 23rd May, 2018, 5.30 pm	COYC
28/05/2018	Email	Patients at Kimberlow Hill surgery left hanging on the phone York Press	Ward Councillor
28/05/2018	Email	Re: Patients at Kimberlow Hill surgery left hanging on the phone York Press	COYC
28/05/2018	Email	Re: Patients at Kimberlow Hill surgery left hanging on the phone York Press	Ward Councillor
28/05/2018	Email	Fw: Conservation Area Planning Infringement Dunnington?	Parishioner
29/05/2018	Email	Local Plan.	Ward Councillor
29/05/2018	Email	Plans List Week 9	COYC
29/05/2018	Email	Decision 5 Greenside Dunnington	COYC
29/05/2018	Email	Reviews and ratings - Unity Health - NHS Choices	Ward Councillor
30/05/2018	Email	RE: Verge Grass to Biomass	York Natural Environment Trust
30/05/2018	Email	RE: Verge Grass to Biomass	Ward Councillor
30/05/2018	Email	18/01013/FUL 58 Horsfield Way Dunnington York YO19 5RH	COYC
30/05/2018	Email	Agenda for Area Planning Sub-Committee, Thursday, 7th June, 2018, 4.30 pm	COYC
30/05/2018	Email	NALC Chief Executive's Bulletin no. 21: 25 May 2018	YLCA
30/05/2018	Email	GENERAL DATA PROTECTION REGULATION (GDPR) - TRAINING SEMINAR	YLCA
31/05/2018	Email	Re: Lay-bys on A1079	Ward Councillor
31/05/2018	Email	Operation Joypad - Dunnington - 30/05/2018	NYP
31/05/2018	Email	Warmfield cum Heath Parish Council - Charitable Trusts	YLCA
31/05/2018	Email	Decision 1 Derwent Estate Dunnington	COYC

10.3 Report Finance and Strategy group – Cllr A Brooks reported the group had not met

11 REVIEWS

11.1 Local projects – Cllr S Kay reported as follows

- Hassacarr – awaiting response from one remaining landowner. Only one has given a positive response to date. The four owners/ users of the lane have now been identified and are willing to contribute. The Parish Council is happy to contribute a proportionate amount. Simpsons to be approached as they own part of the lane. Need to now look at how to move forward and what the contributions should be.
- Allotment fencing – still work in progress.

- Street lighting on York Street– after discussion the Parish Council agreed the Chairman will advise COYC that the Parish Council wishes to stay involved in the process.
 - Parking Bay on York Street – Cllr J Brooks advised that if it is to go ahead it would most likely take all the remaining Ward money so no other projects could be considered. The Parish Council agreed in principle it should go ahead if the costs are reasonable.
- 11.2 PFA Update – Cllr J Farmer sent a report. A treasurer has now been found but they have vacancies for Trustees. The chairman will attend the AGM on 19th July 2018.
- 11.3 Web site – Cllr A Dykes reported that a meeting had been held earlier to review the website. Cllr Dykes gave an overview of the changes to be made.
- 11.4 In-Bloom – Cllr R Freer has been round the village and had some criticism of some of the grass cutting. The Chairman has written to the grass cutting provider. Baskets are ready to be put up in York Street. Some work has been carried out on the allotments but a number were not being looked after.
- 11.5 Environment – Cllr L Turnbull reported as follows
- A tree trail is being worked on
 - Cllr J Brooks will speak to the MP for the area re grass verges
 - Three of the new trees planted do not seem to be doing well – the supplier has been contacted and this will be monitored
 - In Autumn the Oak in the Millennium gardens will be looked at as it may need to be replaced
 - Wild chicory has been planted in various locations in the village
 - It has been reported that the footpaths on the green are being used as cycle paths
- 11.6 Cemetery – Cllr J Harrison had nothing new to report
- 11.7 Playpark – Cllr J Maggs sent a report that he has been contacted regarding setting up of a new Playpark committee and hopes to appoint a new chair and secretary soon. Cllr L Turnbull reported that there had been damage to the crow’s nest caused by a mower.
- 11.8 Transport – Cllr J Maggs sent a report that there are still the usual seasonal problems with foliage covering signs and there is still no sign of any test equipment being installed on Common Road to monitor traffic speed.
- 11.9 Ward Committee – Cllr J Brooks had nothing new to report
- 11.10 This Is Dunnington – Cllr A Dykes reported that a meeting had taken place and the brown signs were discussed at the entrance to the village. Cllr Dykes will find out more.
- 11.11 Scouts and Guides – Cllr A Dykes reported that the asbestos has been removed, still awaiting the soffits to be replaced, cleaning is to be carried out, Risk assessment still o/s. A meeting is to be arranged.
- 12 PLANNING - Ongoing Applications**
- 12.1 42 York Street Dunnington York YO19 5QS - Formation of new access and driveway to house (retrospective)

12.2 Common Farm Common Lane Dunnington York YO19 5LS - Erection of 2no. mono pitched open fronted storage buildings in existing storage yard (resubmission)

12.3 Haygarth Hull Road Dunnington York YO19 5LR - Erection of detached two storey dwelling following the demolition of existing dwelling

13 PLANNING - New Applications

13.1 3 Garden Flats Lane Dunnington York YO19 5NB – Raising of existing Roof Rear extension to provide living accommodation over two floors, single storey side extension and two no dormers to front (revised scheme)

13.2 58 Horsfield Way Dunnington York YO19 5RH - Single storey side and rear extension

14 PLANNING - Decisions (COYC)

14.1 Newlands York Road Dunnington York YO19 5LF - Installation of underground LPG Tank to front – Approved

14.2 3 Water Lane Dunnington York YO19 5NW - Two storey side and rear extension and single storey side and rear extensions – Approved

14.3 21 Eastfield Lane Dunnington York YO19 5ND - Two storey rear extension, single storey front extension and dormer to front – Refused

14.4 OS Field 0040 Stamford Bridge Road Dunnington York - Erection of stables and field shelter - Application withdrawn

14.5 5 Greenside Dunnington York YO19 5NJ - Single storey side and rear extensions – approved

14.6 1 Derwent Estate Dunnington York YO19 5QL - Erection of 1no. dwelling to side of 1 Derwent Estate, Dunnington - Refused

15 AOB

Next Meeting to be held Monday 9th July 2018 at St Nicholas Church