

## Minutes of the Dunnington Parish Council Meeting held on 14<sup>th</sup> March 2016

Present: Cllrs S Kay, J Brooks, A Brooks, R Freer, L Turnbull, J Maggs, N Ford, G Kay and J Harrison

Clerk: J Bone

### **1 FORMALITIES**

- 1.1 Apologies – Cllrs L Black, J Farmer and J Errington
- 1.2 Previous Meeting Minutes (8/02/16) –Minutes were approved and signed by the Chairman as correct
- 1.3 Declaration of Interest – Cllr G Kay item 11.1

### **2 POLICE REPORT**

- 2.1 Police Report – North Yorkshire Police have informed DPC that a report will no longer be provided in the usual format. NYP have pointed the DPC in the direction of an MOJ website which holds information of all crimes committed/reported for the UK. This website is unfortunately 3 months out of date. A discussion took place as to obtaining this information and it was decided a letter would be sent to NYP. Cllr L Turnbull to draft.  
Cllr J Maggs has discovered cylinder type objects in the Playpark, this was reported to NYP who said it was a possibility this was laughing gas and they were very concerned especially if it was used by somebody who was also driving a vehicle.  
Cllr J Maggs will follow up with the police.

- 3 **PUBLIC PARTICIPATION** – One member of the public attended (Peter Broadley –chairman of Holtby Parish Council) as he wished to update the DPC on his intentions to sell food on the layby on the A166 which has been approved by CYC. DPC were not aware of this and it will be taken up with CYC as it was believed that Noddle Hill layby falls within the DPC boundaries and therefore the Parish Council should have been informed to enable comment to be made.

### **4 ANNUAL MEETING**

- 4.1 Agenda and circulation of leaflets – Flyer is to be circulated, meeting to be held Tuesday 22<sup>nd</sup> March in the Reading Rooms at 7.30. Clerk will post the flyer on the website.

### **5 DOG BAG DISPENSER**

- 5.1 Discuss request for additional dog bag dispenser – Cllr Turnbull has obtained a cost of £97 for new dispenser – PC agreed to go ahead and purchase

### **6 INSURANCE**

- 6.1 Zurich Insurance premium PC approval – Premium of £697.93 approved by the PC. The insurance was obtained on a three year basis and this end in 2017 when further quotes will be obtained

### **7 EMERGENCY PLAN**

- 7.1 Progress of the Emergency Plan – Cllr L Turnbull reported on behalf of Cllr L Black who was not present and asked that any suggestions/comments be sent to by 15/4/16.  
Discussion highlighted the importance of a Plan in light of the recent explosion in Haxby.

8 **TWINAM TRUST** – The Parochial Church Council have agreed they can accept the transfer of responsibility of the trust to them – DPC formally agreed the transfer should go ahead.

9 **LOCAL AND NEIGHBOURHOOD PLANS**

9.1 Update on the Local Plan – Cllr J Brooks – Nothing further to report. This is work in progress

9.2 Update on the DPC Neighbourhood Plan – Cllr S Kay – Nothing further to report - will await the progress of the Local plan

9.3 Housing allocation Neighbourhood Plan – Cllr A Brooks – Nothing further to report

10 **FINANCE AND CORRESPONDENCE**

10.1 Full updated Accounts and Accruals to date for 2015/16 were reported as below

<u>Investment Bond &amp; Account</u>	£20,502.86	Feb-16
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<u>Premium Account Income</u>	£2,038.52	Feb-16
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<u>Current Account</u>	£52,714.14	Feb-16
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Current Account Income

Ward Grant Lawnmower	549.00
Ward Grant Noticeboard	1200.00
Refund for overpayment Boretree	42.00
Cemetery memorial	95.00
Cemetery Interment	200.00
Cemetery - Memorial	95.00
COIF Charities Interest	31.28

£2,212.28
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Current Account Expenditure

Julie Bone - purchases: memory stick, notice board Hassacarr order, ink cartridge and stamps	1022.98
JRB Enterprise Dog gloves	165.00
J Bone Salary (8/2/16 - 7/3/16)	279.99
York City Council - Rental	450.00
Yorkshire Water - Cemetery	6.31
Yorkshire water -allotments	7.03
Yorkshire water -allotments	25.68
Acer Garden Services - Grass cutting	305.41
Zurich insurance	697.93
Spectrum Signs - printing leaflets	305.00

£3,265.33
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<b>Forecast Current Account</b>	<b>£51,661.09</b>
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**Mar-16**

<b>Premium Account</b>	<b>£2,038.77</b>
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**Mar-16**

<b>Investment Bond 1 &amp; 2</b>	<b>£20,502.86</b>
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**Mar-16**

**£74,202.72**

There have been two further income items for £100 – Dunnington in Bloom donation and £200 for the cemetery. Also the invoice for the cleaning of the war memorial was paid for £768. A VAT claim has also been requested for £1827.04.

## 10.2 Correspondence – See list below of previously circulated correspondence.

01/02/2016	E mail	Flyposting.	Mark Warters
01/02/2016	E mail	plans List Week 45	Amy Brookes - COYC
01/02/2016	E mail	Meeting cancelled - 09/02/2016, 13:30, Decision Session - Economic Development and Community	Laura Bootland - COYC
01/02/2016	E mail	Rural News Special - 'Disastrous' government grant proposals must be rethought	Rural Services
02/02/2016	E mail	Rural News Special - Government faces 'major revolt' over rural funding	Rural Services
02/02/2016	E mail	Recycling collections.	Mark Warters
03/02/2016	E mail	The Boulevard, Hull Rd. Foss Studios, Lawrence Street.	Mark Warters
03/02/2016	E mail	York Open Data: Section 106 Agreements	Joe Ashton - COYC
03/02/2016	E mail	FNK Ward report January 2016	Marie Hampshire - NYP
03/02/2016	E mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 11th February, 2016,	Judith Betts - COYC
05/02/2016	E mail	Funding is available for website design	Parish Council Websites
17/02/2016	E mail	Kiln Cottage 13 Common Road - consultation e mail	Hazel Williams - COYC
05/02/2016	E mail	12 Hunters Wood Way - consultation e mail	Amy Brookes - COYC
05/02/2016	E mail	FW: Community Safety services fund. [NOT PROTECTIVELY]	Michal Czekajlo
05/02/2016	E mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 11th February, 2016,	Judith Betts - COYC
07/02/2016	E mail	Flyposting	Mark Warters
08/02/2016	E mail	Plans List Week 46	Amy Brookes - COYC
08/02/2016	E mail	Notes of York Parish Council Liaison Group	Joe Ashton - COYC
08/02/2016	E mail	Flyposting.	Sam Watling
08/02/2016	E mail	Dog fouling campaign.	Mark Warters
08/02/2016	E mail	The Chestnuts 2 Pear Tree Lane - Consultation letter	Amy Brookes - COYC
09/02/2016	E mail	31 Springbank Avenue - Consultation letter	Amy Brookes - COYC
09/02/2016	E mail	Dog fouling campaign.	Cll D Carr
09/02/2016	E mail	Dog fouling campaign.	Mark Warters
09/02/2016	E mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 11th February, 2016,	Judith Betts - COYC
10/02/2016	E mail	Rural Vulnerability Service - Rural Transport - February 2016	Rural Services

10/02/2016	E mail	Gulley drain clearing.	Mark Warters
12/02/2016	E mail	SMALLER AUTHORITIES TRANSPARENCY FUND	YLCA
12/02/2016	E mail	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 11th February, 2016,	Judith Betts - COYC
12/02/2016	E mail	Taxi Licensing Policy	Lesley Cooke - COYC
15/02/2016	E mail	Council tax, educational exemption 2015/16	Mark Warters
16/02/2016	E mail	Plans List Week 47	Amy Brookes - COYC
16/02/2016	E mail	Council tax, educational exemption 2015/16	Ian Floyd - COYC
16/02/2016	E mail	PKF LITTLEJOHN LLP – LOCAL COUNCIL AUDIT, YEAR ENDED MARCH 2016	YLCA
16/02/2016	E mail	Clean for the Queen	Joe Ashton - COYC
16/02/2016	E mail	REVISED MODEL FINANCIAL REGULATIONS 2016	YLCA
16/02/2016	E mail	NALC'S FUNDING AND GRANTS BULLETIN	YLCA
17/02/2016	E mail	NATIONAL ASSOCIATION OF LOCAL COUNCILS – DIGITAL COUNCILS EVENT, 18 MAY 2016	YLCA
17/02/2016	E mail	A PETITION TO GIVE LOCAL COUNCILS THE RIGHT TO APPEAL PLANNING DECISIONS	YLCA
18/02/2016	E mail	Neighbourhood Enforcement Team	Mark Warters
19/02/2016	E mail	Letter to council (the clerk)	York Law School
21/02/2016	E mail	Flyposting	Mark Warters
22/02/2016	E mail	Plans List Week 48	Amy Brookes - COYC
22/02/2016	E mail	Weekly Email News Digest - Monday, 22 February, 2016	Rural Services
22/02/2016	E mail	Fudnraising	Fundraising (defribulator)
23/02/2016	E mail	25 Garden Flats Lane - Consultation Letter	Hazel Williams - COYC
24/02/2016	E mail	Rural Spotlight on Young People	Rural Services
24/02/2016	E mail	FW: Clean for the Queen	Michal Czekajlo
24/02/2016	E mail	BALLOT TO SELECT A REPLACEMENT PARISH REPRESENTATIVE TO THE CITY OF YORK COUNCIL	YLCA
24/02/2016	E mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 3rd March, 2016, 2.00 pm	Judith Betts - COYC
24/02/2016	E mail	Your application for defibrillator funding	Michal Czekajlo
26/02/2016	E mail	The economic impact of sport	Events in Sport
26/02/2016	E mail	Agenda for Health and Wellbeing Board, Wednesday, 9th March, 2016, 4.30 pm	Judith Betts - COYC
26/02/2016	E mail	Decision Land to the South of 20 garden Flats Lane	Gillian Mitchell - COYC
26/02/2016	E mail	Decision Quality Clinical Reagents 15 Chessingham Park	Gillian Mitchell - COYC
28/02/2016	E mail	Re: The Boulevard, Hull Rd. Foss Studios, Lawrence Street.	Mark Warters
29/02/2016	E mail	Weekly Email News Digest - Monday, 29 February, 2016	Rural Services
29/02/2016	E mail	Plans List Week 49	Amy Brookes - COYC
29/02/2016	E mail	Agenda for Decision Session - Economic Development and Community Engagement (Deputy Leader), Tuesday,	Laura Bootland - COYC
	Scanned file	Commemorative Coinc - HM Queen 90th Birthday	Tower Mint Ltd
29/02/2016	E mail	: 16/00355/FUL - 7 Eastfield Lane - Consultation Letter	Amy Brookes - COYC

Correspondence received regarding the commemorative coin for HM the Queen 90<sup>th</sup> Birthday – a discussion took place as to if or how many the PC would order. Cllr S Kay to discuss with the School.

The Chairman highlighted the by election that will take place to fill the vacant place on the Parish Council. This will take place on 31/3/16.

- 10.3 Report Finance and Strategy group – Cllr A Brooks advised meeting took place to mainly discuss the S106 possible allocations. Discussion took place as to what possible allocations could be made.

## **11 REVIEWS**

- 11.1 Local projects – Cllr S Kay reported that the War Memorial has been cleaned and whilst doing this it was found that the base is not in good condition but has been patched up and should not require attention for around 5 years. A review needs to be carried out on a regular basis every few years.

There has been a request regarding the WWII Notice board in St Nicholas Church as it is in need of restoration. The PC were unsure who owns this but will look back in the old Minutes to see if these can provide this information.

Cllr N Ford has been down to the allotments to look at the fencing issue. It was agreed the PC would replace the front fence and quotes are to be obtained. The Chairman will write again to the owner of the adjacent field to ask him to control his animals.

An inspection will be carried out at the allotments

- 11.2 PFA Update – Cllr J Farmer sent an update as follows

All continues to go well, only problem was glass found on the football pitch which was reported to the police. Budget meeting with sections to take place in April.

- 11.3 Web site – Cllr L Turnbull has contacted various companies for quotes for a new website.

- 11.4 In-Bloom – Cllr R Freer has attended a meeting in respect of the Horticultural show who would like to carry on where the Village show ended. Cllr Freer agreed to help and has contacted the school who are keen to take part. The suggestion has been made to do a potato in a bucket and paintings.

The In Bloom group took part in the Clean for the Queen litter pick up. There was an appalling amount of litter. Russel Stone of CYC sent vans to pick up the bags collected and Cllr Freer spoke to him about the A1079 layby and agreed the In Bloom group would clear this and vans would once again be sent to collect the bags.

The probation service will be clearing one of the allotments (3b) as this is in a bad state.

The Chairman has agreed with In Bloom that they will no longer cut some areas of the village and Acer Garden Services have now been asked to cut some additional areas. They have also been asked to deal with the mole problem in the village.

- 11.5 Environment – Cllr L Turnbull reported the next meeting is in April. There is a Wild Flower initiative meeting to be held in the Reading Rooms on 30/3/16.

- 11.6 Cemetery – Cllr N Ford reported that the tree has now been moved and a bench has been ordered. A quote has also been requested for a stone base around the tree.

Car Park surface is fine at the moment but the woodwork needs some updating and the Caretaker Richard Tatham has agreed to do this.

- 11.7 Playpark – Cllr J Maggs reported that a successful fundraiser has taken place which made £200 net profit. There will be a meeting in the Sports club Thursday 17<sup>th</sup> March to discuss finances. Cllr J Maggs asked the PC to e mail him any information on S106 grants

- 11.8 Transport – Cllr J Maggs reported two new signs have been fitted on Common Lane, speed signs are now working but the tree at the back of the Vets is overgrown and obscuring one of the signs .

## **12 PLANNING - Ongoing Applications**

- 12.1 8 Petercroft Lane Dunnington York YO19 5NQ - Erection of dwelling to rear of 8 Petercroft Lane and replacement garage – To be called in

- 12.2 23 Kerver Lane Dunnington York YO19 5SL - Crown reduce and thin Oak tree protected by Tree Preservation Order.: 3/1992

- 12.3 Dunnington Lodge Cottage Elvington Lane Dunnington York YO19 5LT - Fell Cypress tree in a Conservation Area
- 12.4 Pumping Station Stamford Bridge Road Dunnington York - Proposed change of use from agricultural building to business (use class B1) under Schedule 2, Part 3, Class R of The Town and Country Planning (General Permitted Development) Order 2015
- 12.5 Proposed Agricultural Building Coneygarth Lane Dunnington York - Erection of agricultural building
- 12.6 Quality Clinical Reagents 15 Chessingham Park Dunnington York YO19 5SE - Variation of condition 2 of permitted application 15/00756/FUL to add first floor escape door and external metal staircase to rear
- 12.7 Proposed Agricultural Building Coneygarth Lane Dunnington York - Erection of agricultural building
- 12.8 Newlands, York Road, Dunnington York - Single storey side extension to form self contained annex accommodation
- 12.9 6 Deerstone Way Dunnington York YO19 5RB - Two storey side and rear extension

### **13 PLANNING - New Applications**

- 13.1 Kiln Cottage 13 Common Road Dunnington York YO19 5NG - Erection of 1no. dwelling (resubmission) – suggested should be called in
- 13.2 31 Springbank Avenue Dunnington York YO19 5PZ - Extension to existing rear dormer including additional pitch to existing roof
- 13.3 12 Hunters Wood Way Dunnington York YO19 5RA - Two storey side and single storey rear extensions
- 13.4 25 Garden Flats Lane Dunnington York YO19 5NB - Reserved matters application for approval of appearance, landscaping and scale for erection of detached dwelling and garage with room in roof to rear following previous approval of outline application 15/00442/OUT – suggested should be called in
- 13.5 39 Church Street Dunnington York YO19 5PP - Fell 2no. Silver Birch trees; prune Cherry tree in a Conservation Area
- 13.6 7 Eastfield Lane Dunnington York YO19 5NE - First floor side extension
- 13.7 39 Church Street Dunnington York YO19 5PP - Fell 2no. Silver Birch trees; prune Cherry tree in a Conservation Area
- 13.8 Bingley House Farm Hull Road Dunnington York YO19 5LA - Crown lift by 2.5m, reduce back from property by 3m Cedar tree; remove deadwood from Sycamore protected by Tree Preservation Order No.: CYC136

### **14 PLANNING - Decisions (CoYC)**

- 14.1 47 Church Street Dunnington York YO19 5PP - Alterations to existing garage including installation of solarpanels, replacement tiled roof and timber cladding to front - Approved
- 14.2 P V H Holdings Limited 9 Chessingham Park Dunnington York YO19 5SE - Single storey front extension to form entrance lobby and installation of new windows to rear with associated internal alterations – Approved
- 14.3 Land To The South Of 20 Garden Flats Lane Dunnington York - Erection of detached dwelling with integral garage (resubmission) – Approved
- 14.4 The Chestnuts 2 Pear Tree Lane Dunnington York YO19 5QF - Fell Ash tree protected by Tree Preservation Order No.: 1/1977 – Approved

### **AOB**

Cllr G Kay mentioned that the dyke on the footpath at the beyond the end of Petercroft Lane is flooding. This is a COYC issue and Cllr J Brooks will liaise with them  
Up to date Parish Boundary map requested.

Next Meeting to be held Monday 11th April 2016 at St Nicholas Church

