

Minutes of the Dunnington Parish Council meeting held on 12th March 2018

Present: Cllrs S Kay, A Brooks, A Dykes, J Brooks, N Ford, L Turnbull, J Maggs, J Harrison, G Kay and R Freer

Clerk: J Bone

Several member of the public attended and COYC Cllr Mark Walters.

1 FORMALITIES

1.1 Apologies and reasons for non-attendance

- Cllr J Farmer – Away
- Cllr J Errington - Away

1.2 The Parish Council approved all apologies

1.3 Previous Meeting Minutes (8/2/18) were approved and signed by the Chairman

1.4 Declaration of Interest as follows

- Cllrs S Kay and A Dykes – Item 5
- Cllr G Kay – Item 4

2 POLICE REPORT

2.1 The Police Report was discussed. North Yorkshire police sent an email on Sunday 11th March to say they would be in Dunnington between 5.30 and 6.25 that evening. It was too late to let the Parishioners know this was taking place.

3 PUBLIC PARTICIPATION

Five members of the public spoke to the meeting in respect of Item 5. Parishioners spoke both in support and in opposition to the Licence application for Eastfield Showfield.

4 EASTFIELD SHOWFIELD LICENCE APPLICATION

A discussion took place in respect of the licence application; the response the PC had given and the arguments from those who supported or opposed the application.

As well as the issues raised in the Parish Councils response the PC raised concerns in respect of the maximum number of people who could attend and the licencing of the serving of alcohol. The Parish Council considered:

- Did it wish to retain its previous response submission
- Did it wish to speak at the licencing meeting which will be held within 20 days
- Were there any amendments required to the submission

The Parish Council was content with its initial submission but taking into account the level of support in the village for the Fayre and the bonfire would seek a resolution which would let

the existing two events take place. The Parish Council may perhaps support a third event if they were approached in advance with full details. The Parish Council does not support the existing open ended application. The Parish Council also made it clear that their support for the two existing events depends on the proper overall management and on DCE ensuring that the adverse effect of the events on local residents was minimised as far as possible.

5 PARKING IN CHURCH STREET

The Parish Council has been approached by three residents in Church Street who wish to gain approval for a resident's only parking area outside their houses. After discussion the Parish Council decided that it would not support the application as it would not wish to set a precedent for other such parking restrictions in the village. The Parish Council also thought it may adversely affect the local businesses who are already concerned about the difficulty of parking in the centre of the village.

6 DATA PROTECTION

A discussion took place and this will be looked at again to ensure the regulations are met by the set date. To reduce the cost of compliance the Parish Council will also consider getting together with other Parish Councils to appoint the same person as our DPO.

7 ADOPTION OF UPDATED STATUTORY DOCUMENTATION

- Adoption of Standing Orders –
- Adoption of Financial Regulations –
- Adoption of Review of Effectiveness of Internal Audit 2016-17

All documents were adopted – Proposed by Cllr J Maggs, seconded by Cllr J Brooks

8 ANNUAL PARISH MEETING

Flyer has been printed and will be circulated on 20th March. All Parish Councillors who were able to help were asked to meet in the Reading Rooms at 9.30. Both Inspector Lee Pointon from North Yorkshire police and the Emergency team from COYC will speak at the meeting.

9 INSURANCE

The Insurance due on 1st April is on a three year contract. The cost for 2018/19 is approximately £600. The Clerk will progress.

10 COMMON ROAD TELEPHONE KIOSK

Murton have applied for Ward funding to buy the kiosk and the proposal in principle is to sell it to Murton for £1250. It was agreed that a bill of sale will be drawn up if Murton wish to go ahead with the purchase. They will be responsible for its safe removal.

11 PARISH ASSETS

Cllr A Dykes has investigated the status of all the Parish Council Land in respect of land registration and he will be in a position to report back when further details are received from HM Land Registry. A meeting will be held with some ex Parish Council chairmen to see if they can shed light on some outstanding matters.

12 LOCAL AND NEIGHBOURHOOD PLANS

- 12.1 Update on the Local Plan – Cllr J Brooks reported that the Local Plan is out for consultation which following responses and approval from COYC will be sent off to the Independent Inspector. The Parish Council will respond to the consultation.
- 12.2 Update on the DPC Neighbourhood Plan – Cllr A Brooks reported that a meeting took place and that a request for a grant is with COYC legal department. Discussions had taken place on consultants, funding and the report to the Annual Parish Meeting.
- 12.3 Housing allocation Neighbourhood Plan – Cllr A Brooks – nothing new to report

13 FINANCE AND CORRESPONDENCE

- 13.1 Full updated Accounts and Accruals to date for 2017/18 were reported as below

<u>Investment Bond & Account</u>	£20,762.76	Feb-18
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<u>Premium Account Income</u>	£2,039.63	Feb-18
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<u>Current Account</u>	£53,937.69	Feb-18
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Current Account Income

<u>In Bloom - Donation</u>	50.00
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£50.00

Current Account Expenditure

Water costs for Cemetery and Allotments	39.81
Clerks Expenses - Stamps, Envelopes, Land Registry and HMRC	53.08
Stopped Cheque - not received for Xmas Trees	-576.00
Reissued cheque for Xmas trees	576.00
Grass cutting	404.40
Clerks Salary	324.46
Room Hire - Jan - March	60.00

£881.75

<u>Forecast Current Account</u>	£53,105.94	Mar-18
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<u>Premium Account</u>	£2,039.63	Mar-18
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<u>Investment Bond 1 & 2</u>	£20,762.76	Mar-18
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£75,908.33

The Clerks expenses were further increased to a total of £75.68 for further land registry costs and Income of £110 received for the Cemetery.

13.2 Correspondence – See list below of previously circulated correspondence.

Date		Subject	Sender
01/02/2018	Email	Report Website Dunnington Parish Council - 2018, January	Website provider
01/02/2018	Email	Newsletter from Julia Mulligan, Police and Crime Commissioner for North Yorkshire	NYP
01/02/2018	Email	Request for Information from Lothersdale Parish Council - Funding for outdoor gym equipment	YLCA
02/02/2018	Email	Fwd: Council Tax.	Mark Warters
02/02/2018	Email	Transparency Fund – your last chance for Government funding!	YLCA
03/02/2018	Email	Fwd: City of York Council Local Plan.	Mark Warters
04/02/2018	Email	Planning.	Mark Warters
04/02/2018	Email	Migration Watch UK MW426 : Population	Mark Warters
05/02/2018	Email	Plans List Week 46	COYC
05/02/2018	Email	Chief Executive's Bulletin 5 - 3 February 2018	YLCA
06/02/2018	Email	Common Road Dunnington speed management scheme	COYC
06/02/2018	Email	17/03079/FUL	COYC
07/02/2018	Email	Speed data - 'before'	COYC
07/02/2018	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 15th February, 2018, 2.00 pm	COYC
07/02/2018	Email	Decision 20 York Street Dunnington	COYC
07/02/2018	Email	Fwd: Common Road Dunnington speed management scheme	Mark Warters
07/02/2018	Email	Re: Removal of HWRC charges among government's litter strategy proposals Resource Magazine	Mark Warters
08/02/2018	Email	RE: Common Road Dunnington speed management scheme	COYC
08/02/2018	Email	Re: Common Road Dunnington speed management scheme	Mark Warters
08/02/2018	Email	20mph Osbaldwick.	Mark Warters
09/02/2018	Email	Streets where more people died after 20mph limit came in Daily Mail Online	Mark Warters
09/02/2018	Email	Economic Development & Transport Policy & Scrutiny Committee, 18 January 2017 - YouTube	Mark Warters
09/02/2018	Email	Budget.	Mark Warters
09/02/2018	Email	Executive, 8 February 2018 - YouTube	Mark Warters
11/02/2018	Email	'We're being priced out of our city' – Campaign launched over 'horrifying' lack of affordable homes • YorkMix	Mark Warters
12/02/2018	Email	Adoption of the Lower Derwent Valley Supplementary Planning Document	COYC
12/02/2018	Email	Plans List Week 47	COYC
12/02/2018	Email	Contact form	Parishioner
13/02/2018	Email	Appeal Decision.pdf	Mark Warters

13/02/2018	Email	Re: Licensing Act 2003	Mark Warters
14/02/2018	Email	Re: 'We're being priced out of our city' – Campaign launched over 'horrifying' lack of affordable homes • YorkMix	Mark Warters
14/02/2018	Email	RE: Licensing Act 2003	COYC
14/02/2018	Email	Supplement: Agenda Supplement - Written Representations to the agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 15th February, 2018, 2.00 pm	COYC
15/02/2018	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 15th February, 2018, 2.00 pm	COYC
15/02/2018	Email	Re: Supplement: Agenda Supplement - Written Representations to the agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 15th February, 2018, 2.00 pm	COYC
15/02/2018	Email	A1079 Lay-by.	Mark Warters
15/02/2018	Email	Flyposting.	Mark Warters
15/02/2018	Email	Police parking problem is 'blighting our lives' say Northallerton residents The Northern Echo	Mark Warters
16/02/2018	Email	RE: A1079 Lay-by.	COYC
16/02/2018	Email	Decision 9 Eastfield Lane	COYC
16/02/2018	Email	Re: Fw: Re: Removal of HWRC charges among government's litter strategy proposals Resource Magazine	Murton PC
16/02/2018	Email	Fwd: Removal of HWRC charges among government's litter strategy proposals Resource Magazine	Mark Warters
16/02/2018	Email	Fwd: A1079 Lay-by.	Mark Warters
16/02/2018	Email	Re: 'We're being priced out of our city' – Campaign launched over 'horrifying' lack of affordable homes • YorkMix	Mark Warters
19/02/2018	Email	Re: 'We're being priced out of our city' – Campaign launched over 'horrifying' lack of affordable homes • YorkMix	COYC
19/02/2018	Email	REQUEST FOR INFORMATION FROM RICCALL PARISH COUNCIL - SKATE PARK MAINTENANCE AND RESURFACING CONTRACTORS	YLCA
19/02/2018	Email	NALC Survey	Website provider
19/02/2018	Email	Double Taxation Claims 2018-2019	COYC
19/02/2018	Email	Re: Verge damage.	Mark Warters
19/02/2018	Email	Webcasts of Decision Sessions - Executive Member for Transport and Planning Webcasts of Decision Sessions - Executive Member for Transport and Planning City of York Council	Mark Warters
20/02/2018	Email	Local plan	Mark Warters
20/02/2018	Email	Policing in the City of York	NYP
20/02/2018	Email	DEFRA Consultation on proposals to tackle crime and poor performance in the waste sector - NALC request for response from Local Councils	YLCA
20/02/2018	Email	Register Your Parish Council for #GBSpringClean	Keep Britain Tidy

21/02/2018	Email	City of York Local Plan – Publication Draft (February 2018) Consultation	COYC
21/02/2018	Email	Rise in vehicle crime, please be vigilant	NYP
22/02/2018	Email	Flyposting.	COYC
22/02/2018	Email	Net immigration rises to 244,000 a year Daily Mail Online	Mark Warters
23/02/2018	Email	Budget Council, 22 February 2018 - YouTube	Mark Warters
26/02/2018	Email	Plans List Week 49	COYC
26/02/2018	Email	York and North Yorkshire Play and Recreation Association conference	North Yorks PRA
26/02/2018	Email	Agenda for Decision Session - Economic Development and Community Engagement, Tuesday, 6th March, 2018, 2.00 pm	COYC
26/02/2018	Email	IMPORTANT MESSAGE: Stay Safe This Spring Clean	Keep Britain Tidy
26/02/2018	Email	Planning Seminar Events	YLCA
26/02/2018	Email	Decision St Nicholas Church Street	COYC
27/02/2018	Email	News and Updates: Changing lives, burial grounds, and rebellious sounds	Heritage Lottery
27/02/2018	Email	Agenda for Health and Wellbeing Board, Wednesday, 7th March, 2018, 4.30 pm	COYC
28/02/2018	Email	18/00317/FUL - 3 Water Lane - Consultation Email	COYC
28/02/2018	Email	Agenda for Area Planning Sub-Committee, Thursday, 8th March, 2018, 4.30 pm	COYC

13.3 Report Finance and Strategy group – Cllr A Brooks had nothing new to report

14 REVIEWS

14.1 Local projects – Cllr S Kay reported as follows:

- A quote for the allotments fencing was received and accepted and it was agreed this can be progressed.
- Hassaccar Lane – A meeting was held with some interested parties and further discussions will take place. The Parish Council is keen to hear how much other parties are prepared to contribute.

14.1.1 The Parish Council considered a request from Dunnington Community Events for a large Xmas Tree on the Green. A discussion took place and the general feeling was that more information was required on what was planned. It was agreed that we would not allow a tree to be planted on the Green but we may accept a tree which was erected each year for a limited period of time.

14.2 PFA Update – Cllr J Farmer had nothing new to report

14.3 Web site – Cllr A Dykes reported that mobile view is now working, usage similar to previous months and that a full review of the site will be carried out.

14.4 In-Bloom – Cllr R Freer reported that over the last year the whist drives in the reading Room had generated £1,000 for in Bloom. Cllr L Turnbull reported that new replacement barrels will be appearing around the village.

14.5 Environment – Cllr L Turnbull reported there will be a meeting on 21st March. A suggestion was put forward that the dog bags should be in bright colours to discourage people discarding them improperly.

14.6 Cemetery – Cllr J Harrison reported that in accordance with an earlier decision by the PC the Cemetery fees will increase from 1st April 2018 by RPI (4%) rounded up to the nearest £5. The Clerk will update the forms

14.7 Playpark – Cllr J Maggs reported that there is still a need for volunteers.

14.8 Transport – Cllr J Maggs reported that the 30mph signs have now been moved.

14.8.1 A discussion on a suggested Mirror at junction of Pear Tree Lane and York Road took place. COYC Cllr J Brooks informed the meeting that it is not COYC policy to put mirrors at road junctions.

14.9 Ward Committee – Cllr J Brooks reported there will be a meeting on 24th April 2018 in Dunnington. Ward Committee purchased some a new salt bin near the school and some additional sand. Thanks should be given to all the parents who helped to clear the paths around the school and to COYC who gritted the road.

14.10 This Is Dunnington – Cllr A Dykes reported that TID have had their annual meeting and each business has been tasked to generate business. The Facebook page seems to have been a success.

14.11 Scouts and Guides – Cllr A Dykes reported that the company who are to carry out the work on removing the asbestos require instructions from the Clerk to carry out the work. Ward committee grant for the new kitchen has been agreed.

15 PLANNING - Ongoing Applications

15.1 Land To The South Of Keepers Cottage Intake Lane Dunnington York - Erection of entrance gates, 2no. agricultural stores and shooting platform (retrospective). This has been refused but has gone to appeal.

15.2 42 York Street Dunnington York YO19 5QS - Formation of new access and driveway to house (retrospective)

15.3 10 Stockhill Close Dunnington York YO19 5NF - Two storey side extension

15.4 12 Church Street Dunnington York YO19 5PW - Replacement windows to front

15.5 Manor Farm Elvington Lane Dunnington York YO19 5LT - Erection of replacement agricultural building for general storage and occasional sheep housing

15.6 Manor Farm Elvington Lane Dunnington York YO19 5LT - Erection of replacement agricultural building for storage of grain, fertilizer and machinery

15.7 The Poplars 46 York Street Dunnington York YO19 5QE - Erection of detached double garage and log store following the removal of existing shed

15.8 The Poplars 46 York Street Dunnington York YO19 5QE - Erection of detached double garage and log store following the removal of existing shed

15.9 Common Farm Common Lane Dunnington York YO19 5LS - Erection of 2no. mono pitched open fronted storage buildings in existing storage yard (resubmission)

16 PLANNING - New Applications

16.1 1 Copperbeech Close Dunnington York YO19 5PY - Installation of ground floor window to side

16.2 21 Eastfield Lane Dunnington York YO19 5ND - Two storey rear extension, single storey front extension and dormer to front.

16.3 Haygarth Hull Road Dunnington York YO19 5LR - Erection of detached two storey dwelling following the demolition of existing dwelling – Full Parish Council discussion took place and given that the application was for the demolition of the existing house and its replacement by another similar sized house nearby the Parish Council will not object.

16.4 3 Water Lane Dunnington York YO19 5NW - Two storey side and rear extension and single storey side and rear extensions

16.5 1 Pear Tree Lane Dunnington York YO19 5QQ - Two storey side extension

17 PLANNING - Decisions (CoYC)

17.1 St Nicholas Church, Church Street Dunnington York YO19 5PW - Remove branch from Silver Birch tree in a Conservation Area – Approved

17.2 9 Eastfield Lane Dunnington York YO19 5NE - Two storey side extension – Approved

17.3 20 York Street Dunnington York YO19 5PN - Installation of french doors to rear - Approved

18 AOB

Next Meeting to be held Monday 9th April 2018 at St Nicholas Church.

An Emergency Plan poster for display in the village giving key contact information will be produced.