

Minutes of the Dunnington Parish Council Meeting held on 13<sup>th</sup> November 2017

Present: Cllrs S Kay, J Harrison, L Turnbull, R Freer, L Black, A Dykes, J Maggs, N Ford, A Brooks, J Brooks, J Errington, J Farmer and G Kay

Clerk: J Bone

COYC Cllr Mark Warters attended the meeting

**1 FORMALITIES**

- 1.1 Apologies - All Councillors attended
- 1.2 Parish Council approval of Apologies and reasons for absence – None required
- 1.3 Previous Meeting Minutes (9/10/17) were approved by the PC and signed and dated by the Chairman.
- 1.4 Declaration of Interest – N Ford and A Dykes item 13.1

**2 POLICE REPORT**

- 2.1 Police Report – The report sent by North Yorkshire police was discussed and it was commented that there were more than usual number of crimes reported in the village but there was limited detail once again. It was noted that there will be dedicated patrols in the village which the Parish Council appreciate and it was decided the Clerk will send a letter to express thanks that these patrols will take place.

**3 PUBLIC PARTICIPATION**

Two members of the public attended to make objections to item 14.4.

The Council brought forward the discussion in respect of 14.4 and after a discussion it was decided that the Parish Council would object on a number of planning grounds to the development.

York City Councillor Mark Warters also spoke and mentioned that a number of residents have invited the acting Chief Executive of COYC to look at the development at 25 Garden Flats Lane. She has agreed to the meeting. The representative from the Parish Council will be Cllr A Brooks.

- 4 **LOCAL PLAN CONSULTATION** – The Chairman reported that a meeting had been held for residents in the Tower Room. Around 20 people attended. The Parish Council's comments on the Local Plan have been submitted. It was requested by a resident that any future meetings on the Local Plan should be advertised more prominently.
- 5 **ALLOTMENTS FENCING** – A quote has been received for a new fence but after discussion it was decided to obtain further quotes and to include costs for a phased approach to fence the whole area. The clerk will check how many quotes should be obtained.
- 6 **HASSACAR** – Yorkshire Water have now signed the lease agreement. The Land must now be registered. The Clerk will look into registering it with the Land Registry.

- 7 YORK STREET ELECTRICAL WORK** – The Chairman Stuart Kay met with National Power in respect of the replacement of the substation on York Street. He requested that it should be sited as far back from the road as possible. National Power will also install underground cabling along York Street to its junction with Common Road. It is hoped the work will be carried out March/April 2018. This should make the electrical supply to the village more resilient.
- 8 STREET LIGHTING** – At some date in the future the electricity poles will be taken down in York Street and as the street lights are attached to the poles these will require replacement. The Chairman asked if it was felt that we should be pressing for more lights along York Street and asked for suggestions of the types of lights we would like to see. It was likely that anything other than standard replacements would have to be paid for out of Parish or Ward funds. A discussion took place on PC involvement if any and the decision was made to consider further and discuss further at the next meeting.
- 9 DUNNINGTON PARISH TRAIL** – Cllr A Dykes had quotes for two boards and design and asked if the Parish Council wished to pursue them given the costs. A discussion took place and the meeting felt that Cllr Dykes should look into other possible funding sources and come back to the meeting when he had further information .
- 10 LOCAL AND NEIGHBOURHOOD PLANS**
- 10.1 Update on the DPC Neighbourhood Plan – No further updates at this time
- 10.2 Housing allocation Neighbourhood Plan – No further updates at this time
- 11 FINANCE AND CORRESPONDENCE**
- 11.1 Full updated Accounts and Accruals to date for 2017/18 as follows

<b>Investment Bond &amp; Account</b>	<b>£20,762.76</b>	<b>Oct-17</b>
<b>Premium Account Income</b>	<b>£2,039.27</b>	<b>Oct-17</b>
<b>Current Account</b>	<b>£68,866.79</b>	<b>Oct-17</b>
<b>Current Account Income</b>		
<b>In Bloom donation (cheques)</b>	<b>30.00</b>	
	<b>£30.00</b>	
<b>Current Account Expenditure</b>		
<b>Dog Bags</b>	<b>146.40</b>	
<b>Clerks Salary</b>	<b>324.46</b>	
<b>Clerk- Expenses - ink cartridge, SIGN - No Smoking, HMRC Tax, ROSPA report invoice annual inspection</b>	<b>179.21</b>	
<b>Grass cutting - October</b>	<b>404.40</b>	
<b>Maintenance Lawn Mowers</b>	<b>21.34</b>	
<b>Water costs - allotments and Cemetery</b>	<b>39.38</b>	
<b>Advertising - Local Magazine</b>	<b>198.00</b>	
	<b>£1,313.19</b>	
<b>Forecast Current Account</b>	<b>£67,583.60</b>	<b>Nov-17</b>
<b>Premium Account</b>	<b>£2,039.27</b>	<b>Nov-17</b>
<b>Investment Bond 1 &amp; 2</b>	<b>£20,762.76</b>	<b>Nov-17</b>
	<b>£90,385.63</b>	

Two further cheques have been received for the cemetery totalling £1,150. £5,000 will be given to the school towards the cost of the MUGA.

The Chairman has prepared a Draft Budget for 2018-19 which the Finance Group will consider and bring to the next meeting.

11.2 Correspondence – See list below of previously circulated correspondence.

Date		Subject	Sender
02/10/2017	Email	Plans List Week 29	Amy Brooks - COYC
02/10/2017	Email	17/02246/FUL - 2 Kendal Close - Consultation Email	Amy Brooks - COYC
03/10/2017	Email	Standards investigation 'fallout'	Mark Warters

04/10/2017	Email	Re: Three released after drugs raid (From York Press)	Mark Warters
06/10/2017	Email	Re: Highways estimates for all outstanding schemes.	Mark Warters
06/10/2017	Email	Request for Information - Project Management Services/Companies	YLCA
06/10/2017	Email	Re: Osbaldwick Link Road.	Mark Warters
09/10/2017	Email	Plans List Week 30	Amy Brooks - COYC
09/10/2017	Email	YLCA Request for Information - Emergency 'Call-Out' Policy	YLCA
09/10/2017	Email	Re: Yorkshire Marathon Pre Event Information	Mark Warters
09/10/2017	Email	YLCA Information - Don't forget: by law, minimum employer pension contribution rates increase in April 2018	YLCA
09/10/2017	Email	National Association of Local Councils - Chief Executive's Bulletin 35 - 6 October 2017	YLCA
09/10/2017	Email	A166	Mark Warters
10/10/2017	Email	RE: Highways estimates for all outstanding schemes.	Cindy Benton - COYC
12/10/2017	Email	YLCA Request for Information - Lighting market stalls after dark	YLCA
13/10/2017	Email	Re: Standards investigation 'fallout'	Mark Warters
16/10/2017	Email	Plans List Week 31	Amy Brooks - COYC
16/10/2017	Email	National Association of Local Councils - Chief Executive's Bulletin 36 - 13 October 2017	YLCA
16/10/2017	Email	Upgraded YLCA website	YLCA
16/10/2017	Email	Please find decision notice attached 17 02025 FUL.pdf	Anne Curtis - COYC
16/10/2017	Email	Re: Grimme York, Dunnington	Mark Warters
16/10/2017	Email	Fwd: The Boulevard, Hull Rd. Foss Studios, Lawrence Street.	Mark Warters
17/10/2017	Email	Fwd: 25 Garden Flats Lane - New Build	Mark Warters
17/10/2017	Email	Re: Eid Parents Letter.doc	Mark Warters
17/10/2017	Email	Re: Garden Flats Lane Tree Protection	Mark Warters
17/10/2017	Email	GENERAL DATA PROTECTION REGULATIONS - PAYMENT OF FEES TO THE INFORMATION COMMISSIONER'S OFFICE (ICO)	YLCA
19/10/2017	Email	17/02338/FUL - 5 Orchard Cottages - Consultation Email	Amy Brooks - COYC
19/10/2017	Email	Request for information from Bedale Town Council - Lighting and Fire and General Risk Assessments	YLCA
20/10/2017	Email	YLCA Membership Subscription Fees 2018/2019	YLCA
20/10/2017	Email	DATES FOR YOUR DIARY AND TO SEND OUT	PFA
20/10/2017	Email	Dog Bins	Parishioner - Contact form
22/10/2017	Email	Zebra Crossings Hull Rd.	Mark Warters
22/10/2017	Email	Favourites	Mark Warters
22/10/2017	Email	RE: Zebra Crossings Hull Rd.	Clr I Gillies
22/10/2017	Email	Zebra Crossings Hull Rd.	Mark Warters
22/10/2017	Email	York pub doomed by council in-fighting – now campaigners demand another vote • YorkMix	Mark Warters
23/10/2017	Email	NALC Chief Executive's Bulletin 37 - 20 October 2017	YLCA
23/10/2017	Email	Plans List Week 32	Sue Feetenby - COYC

23/10/2017	Email	Decision Ness Hall Ltd Unit 8 Derwent Valley Industrial Estate Dunnington	Gill Mitchell - COYC
23/10/2017	Email	Fw: Parish Consultation - Caravannah, 9 Commom Road - 17/02528/TCA	Sue Feetenby - COYC
23/10/2017	Email	Dog Bins	Parishioner - Contact form
23/10/2017	Email	Favourites	Mary weastell
24/10/2017	Email	Favourites	Mark Warters
26/10/2017	Email	Favourites	Mark Warters
26/10/2017	Email	17/02512/FUL - 8 Derwent Estate - Consultation Email	Amy Brooks - COYC
26/10/2017	Email	Favourites	Mary weastell
28/10/2017	Email	Council, 26 October 2017 - YouTube	Mark Warters
28/10/2017	Email	Re: Three released after drugs raid (From York Press)	Mark Warters
29/10/2017	Email	Parish Council Report	NYP
30/10/2017	Email	Plans List Week 33	Sue Feetenby - COYC
30/10/2017	Email	Fw: Parish Consultation - 1 Lime Tree Mews - 17/02555/TPO	Sue Feetenby - COYC
31/10/2017	Email	Agenda for Health and Wellbeing Board, Wednesday, 8th November, 2017, 4.30 pm	Angela Bielby - COYC

11.3 Report Finance and Strategy group – Cllr A Brooks had nothing new to report

## 12 REVIEWS

12.1 Local projects – Cllr S Kay reported on the following:

- Land at Intake Lane which the PC is considering selling – We are awaiting the report on the valuation from the Surveyors which the prospective buyer has agreed to pay for
- Cllr A Dykes is looking to try and ascertain the ownership of Hassacarr Lane
- A working group has been set up to fully document the ownership of all PC Land (Cllrs A Dykes and L Turnbull)
- LINKS – The Chairman has spoken to the other groups active in this area and she is hopeful that the previous issues can now be resolved.
- The allotments are beginning to have increased running costs and so it is proposed that the annual fee is raised and a bond requested for any new applicants. Any such increase will require a year's notice – this will be discussed further at the next meeting

12.2 PFA Update – Cllr J Farmer reported that the PFA is under some pressure with all the demands around risk assessment/data protection/fire risk with so few volunteers. However, sporting sections doing well although they also do not have large committees now. There will be a raffle for the Play Park at the Xmas Party on the 22<sup>nd</sup> December. There was a further discussion on the lack of Play Park volunteers and the consequences if none were forthcoming.

12.3 Web site – Cllr A Dykes reported that the site visits remain constant. The mobile internet access problem is to be raised again with the website provider

12.4 In-Bloom – Cllr R Freer reported that the daffodils have been planted on the village green. Xmas Tree have been ordered and one donation of £25 has been given already towards the cost of the trees.

- 12.5 Environment – Cllr L Turnbull reported as follows
- No smoking sign has been purchased and is to be put up in the bus stop
  - A smoking ashtray should be considered for outside the bus stop
  - The new trees for the green will be planted on 29<sup>th</sup> November
  - The environment group will meet again in January 2018
  - Cllr Turnbull has received a complaint about the hedge in Eastfield Lane. A discussion took place as to who owns the hedge. Cllr Brooks will investigate whose responsibility it is.
- 12.6 Cemetery – Cllr J Harrison reported that planning on the next phase had begun.
- 12.7 Playpark – Cllr J Maggs reported that the ROSPA inspection was carried out with only a small amount of rot found in one of the supports. This will be repaired or replaced.
- 12.8 Transport – Cllr J Maggs had nothing new to report but Cllr N Ford brought to the attention of the PC that a petrol tanker that has been seen passing through the village. It was suggested that if the petrol tanker was seen again it should be reported to the company involved.
- 12.9 Emergency Plan – Cllr L Black had nothing new to report. A meeting will be held in January 2018.
- 12.10 Ward Committee – Cllr J Brooks reported there are still funds available. Still no news on the Highways Layby costing. Cllr J Brooks thought there may be something in previous minutes in respect of the Layby.
- 12.11 This Is Dunnington – Cllr A Dykes reported that TID have now got the feedback to the survey which will be delivered to the PC at a future meeting.
- 12.12 Scouts and Guides – Cllr A Dykes reported that three Parish Councillors met with the Scout and Guide Group. The way forward was agreed in principle. A risk and electrical assessments are to be carried out. The removal of asbestos was discussed and it was decided in principle that the PC are happy to pay for it. However before a final decision is taken the PC asked to see the results of the asbestos report at the Sports Club.

### **13 PLANNING**

It was agreed that all planning applications which involved trees would be referred to the environment group.

#### **Ongoing Applications**

- 13.1 Land To The South Of Keepers Cottage Intake Lane Dunnington York - Erection of entrance gates, 2no. agricultural stores and shooting platform (retrospective).
- 13.2 92 Cedar Glade Dunnington York YO19 5PJ - Reduce Oak by 50% protected by Tree Preservation Order No: 2/1975
- 13.3 Penny Petroleum Petrol Station Hull Road Dunnington York - Installation of 1no. rapid electric vehicle charging station with associated equipment

13.4 2 Kendal Close Dunnington York YO19 5PG - Alterations to existing house to include installation of rooflight to rear, alterations to existing windows, removing of existing cladding and rendering of front elevation.

**14 PLANNING - New Applications**

14.1 3 Garden Flats Lane Dunnington York YO19 5NB - Raising of existing roof, rear extension to provide living accommodation over two floors, single storey side extension and 2no. dormers to front

14.2 Caravannah 9 Common Road Dunnington York YO19 5NG - Reduce 2no. Leylandii by 40%; fell Ash; reduce overhanging branch from plum; fell 2no. Fir trees; prune Willow; fell 2no. Conifers; fell Cherry tree in a Conservation Area. I

14.3 5 Orchard Cottages Dunnington York YO19 5LX - Single storey rear extension

14.4 8 Derwent Estate Dunnington York YO19 5QL - Two storey side extension, single storey rear extension and canopy extension to front. (see 3 above)

14.5 1 Lime Tree Mews Dunnington York YO19 5SD - Remove epicormic growth from Lime tree protected by Tree Preservation Order 3G11/1987

**15 PLANNING - Decisions (CoYC)**

15.1 8 The Green Dunnington York YO19 5NU - Single storey side extension and conversion of existing garage into living accommodation including raising of ridge height - Approved

15.2 7 Greencroft Lane Dunnington York YO19 5NL - Dormer windows to front and rear and 2no. rooflights to rear – Householder Approval

15.3 Ness Hall Ltd Unit 8 Derwent Valley Industrial Estate Dunnington York - Erection of substation/switch room – Approved

AOB

The Chairman advised the PC that in previous years a wreath was purchased for the Poppy Appeal but this year they have asked for a donation. The PC agreed to a £25 donation.

The work to tidy up the millennium garden has not yet been done.

Signed.....Dated.....