

Minutes of the Dunnington Parish Council Meeting held on 12th October 2015

Present: Cllrs S Kay, R Freer, A Brooks, J Brooks, J Maggs, L Turnbull, J Errington, L Black and J Farmer

Clerk: J Bone.

1 FORMALITIES

- 1.1 Apologies – Cllrs D Martin, J Harrison, N Ford and G Kay.
It was reported that both Cllrs D Martin and J Harrison had been unwell for some time and all the Parish Councillors wished them well.
- 1.2 Previous Meeting Minutes (14/9/15) – Minutes were approved
- 1.3 Declaration of Interest - None

2 POLICE REPORT

2.1 Police Report – Police Report was submitted by PCSO A Smith as follows

The report provided is covering all crimes & anti social behaviour from the
1st September 2015 - 30th September 2015

ANTI- SOCIAL BEHAVIOUR- NUSAINCE.. ----- Total calls received: 2

- 1- THORNCROFT neighbour problems over a cat.
- 2- COMMON ROAD group causing disturbance believed a fight ongoing.

ANTI-SOCIAL BEHAVIOUR PERSONAL. ----- Total calls received: 0

CRIMINAL DAMAGE. ----- Total calls received: 3

- 1- THE READING ROOMS glass on front door smashed and door.
- 2- COMMON ROAD DUNNINGTON SPORTS CLUB vehicle keyed in car park.
- 3- COMMON ROAD DUNNINGTON SPORTS CLUB graffiti on squash court wall, pens broken in seating area and report of clothes missing from 06/10/15.

THEFT. ----- Total calls received: 0

BURGLARY. ----- Total calls received: 2

- 1- WEST COTTAGES- shed entered two cycles stolen and a strimmer.
- 2- DUNNINGTON LODGE- break in at York Maze two buildings entered power washers, leaf blowers, slush puppy machine and other items taken.

AUTOCRIME/SMV. ----- Total calls received: 0

TOTAL CALLS RECEIVED FOR MONTH: 7

The new layout of the report was well received and the Councillors asked that their appreciation be passed on to NYP by the Clerk.

A discussion took place on the incidents at the Sports club.

3 PUBLIC PARTICIPATION

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes – No members of the public attended.

4 CCLA

Utilisation of Income from the James Twinam Trust – Cllr S Kay explained the background to the Trust and that there was currently £4,745 held in the Trust. The income from the trust can only be used for the benefit of the poor of the Parish.

Cllr Kay made 3 proposals as follows

- Register the Trust with HMRC and leave with the administration with CCLA
- Income to be ring-fenced within the Parish Accounts
- A meeting should be held at least once a year on how the income should be distributed

The PC agreed to all the proposals.

5 YCLA

- 5.1 Update - Cllr S Kay – Cllr Kay reported that he had attended the YCLA meeting and reported back. All 31 Parishes are now members. Most of their work is to do with requests for assistance and they are involved in liaison with COYC.

The discussions at the meeting were on the Digital Transparency Fund, Workplace pensions and Auto Enrolment, Internal Audit Service and the S106 payments.

6 LOCAL AND NEIGHBOURHOOD PLANS

- 6.1 Update on the Local Plan – Cllr J Brooks – A meeting of the Local Plan working Group was held and the discussion was mainly around housing numbers. For the whole of City of York will be around 750 houses. However the backlog since 2012 has to be taken into account. This will take the numbers up to around 850 a year. There seemed to be a general agreement at the meeting that these numbers were a sound basis to go forward. It is too early to say what the effect on the Parish will be.
- 6.2 Update on the DPC Neighbourhood Plan – Cllr D Martin – Cllr D Martin could not attend the meeting but sent a report as follows
1. That in the absence of more information about the Local Plan process it is virtually impossible to prepare the Neighbourhood Plan further. Cllr Martin assured the meeting all previous work on the Neighbourhood Plan had been saved and backed up in an electronic format in his possession.
 2. He had written and circulated a draft of the proposed Parish Website entry on Dunnington surface water flooding. Councillors agreed to pass comments to Councillor Martin so he could finalise it.
 3. That once there is an entry regarding surface water flooding on the PC website, Cllrs Andrew and Jenny Brooks (they have offered) agreed to circulate the leaflet which is already printed.

4. He considered a fully minuted meeting was now needed with Steve Wragg York Councils chief flood officer in West offices so he could his officers in order to establish what has actually been done since his last presentation to the PC – the meeting was advised that Steve Wragg has accepted an invitation to attend the January meeting.
5. Dunnington needs to see Steve Wragg’s work plan for surface water drainage improvements in the Parish, preferably one with simple measures that will produce quick cost effective improvements?
6. Steve Wragg specifically promised a PC meeting that he would investigate why the drains on Greenside and particularly at the bottom of Cedar Glade do not seem to be working fully and report back. There is a large pipe in the field all the way behind these houses that empties into the big ditch that stands opposite the entrance to the sports club. During our big flood no water came out of it. The PC is unaware of any work having been done or feedback.
7. It is a fact of life when dealing with Local Authorities that things only get done when there is a plan, an agreed timescale and a budget. Councillor Martin proposed Dunnington PC offer CYC (say) £4,000 from the PC current year budget to incentivise the start of the production of this plan so the PC can press for progress reports – PC will look at this further before agreement

A discussion took place on Cllr D Martin’s report and further information will be obtained from Steve Wragg before any financial commitment is made.

6.3 Housing allocation Neighbourhood Plan – Cllr A Brooks – No more to add at this time

7 FINANCE AND CORRESPONDENCE

7.1 Full updated Accounts and Accruals to date for 2015/16
The accounts were discussed a follows

<u>Investment Bond & Account</u>	£20,502.86	Sep-14
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<u>Premium Account Income</u>	£2,038.02	Sep-14
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<u>Current Account</u>	£48,479.06	Sep-14
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Current Account Income

DIB Donation	25.00
Cemetery Memorial permit	95.00
Cemetery Plot/Interment	1050.00
Cemetery Memorail permit	95.00
Allotment Rent	10.00
Precept 2nd Instalment	7795.50

£9,070.50

Current Account Expenditure

Trueman and Partners	178.21
Julie Bone - expenses (stamps x 30), paper	33.50
PKF Littlejohn Audit costs	240.00
Julie Bone salary	279.99
Acer Garden Services	254.51

£986.21

Forecast Current Account	£56,563.35
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Oct-14

Premium Account	£2,038.27
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Oct-14

Investment Bond 1 & 2	£20,502.86
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Oct-14

£79,104.48

7.2 Correspondence – See list below of previously circulated correspondence.
Correspondence list discussed as follows

Date		Subject	Sender
01/09/2015	E mail	Plans List Week 23	Edward Bainbridge - COYC
01/09/2015	E mail	CCTV Camera Car	Christine Packer - COYC
01/09/2015	E mail	Weekly Email News Digest - Tuesday, 1 September, 2015	Rural Services Network
02/09/2015	E mail	CCTV Camera Car	Mark Warters
02/09/2015	E mail	Rural Opportunities Bulletin	Rural Services Network
02/09/2015	E mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 10th September,	Laura Bootland - COYC
03/09/2015	E mail	SPECIAL ALERT: 'Rural Policing Matters' Campaign	Rural Services Network
03/09/2015	E mail	Grapevine contributions deadline 9 September	Grapevine
03/09/2015	E mail	7 Days In York - SIXTH EDITION	Rina Raabis
03/09/2015	E mail	Charity Digital Study 2015 – exclusive preview	Alex Mc Millan
03/09/2015	E mail	'Rural Matters' - Rural Action Yorkshire's Annual Conference & AGM	Claire Hetherington
04/09/2015	E mail	Speed Management Programme 2015/16 - Common Rd, Dunnington	Ben Potter - COYC
04/09/2015	E mail	Request for Information - Passage of Travellers though the town of Mirfield	Nicola Moorcroft - YLCA
05/09/2015	E mail	PFA Minutes and Agenda	Pamela Ward
06/09/2015	E mail	e: Speed Management Programme 2015/16 - Derwent - Murton and Common Road, Dunnington	Mark Warters
07/09/2015	E mail	Weekly Email News Digest - Monday, 7 September, 2015	Rural Services Network

07/09/2015	E mail	Plans List Week 24	Amy Brookes - COYC
07/09/2015	E mail	Working Together Meeting: 16th September Agenda and Notes from 21st May	Joe Ashton - COYC
08/09/2015	E mail	Integrated care and public health and housing Exclusive opportunity for Public Sector Executive subscribers	Public Sector online
08/09/2015	E mail	Newsletter from Julia Mulligan, Police and Crime Commissioner for North Yorkshire	NYP
08/09/2015	E mail	RE: Speed Management Programme 2015/16 - Derwent - Murton and Common Road, Dunnington	Louise Robinson - COYC
08/09/2015	E mail	Re: RE: Speed Management Programme 2015/16 - Derwent - Murton and Common Road, Dunnington	Peter Broadley
08/09/2015	E mail	Re: Speed Management Programme 2015/16 - Derwent - Murton and Common Road, Dunnington	Mark Warters
09/09/2015	E mail	FW: York Surgery - Appointment only	Sheree Evans - NYP
09/09/2015	E mail	Rural Vulnerability Service - Fuel Poverty - September 2015	Rural Services Network
09/09/2015	E mail	RE: Speed Management Programme 2015/16 - Derwent - Murton and Common Road, Dunnington	Clr R Gillies
09/09/2015	E mail	RE: Speed Management Programme 2015/16 - Derwent - Murton and Common Road, Dunnington	Louise Robinson - COYC
09/09/2015	E mail	News from North Yorkshire Police	NYP
09/09/2015	E mail	RE: Speed Management Programme 2015/16 - Derwent - Murton and Common Road, Dunnington	Mark Warters
09/09/2015	E mail	RE: Speed Management Programme 2015/16 - Derwent - Murton and Common Road, Dunnington	Mark Warters
10/09/2015	E mail	Change of location for meeting 10/09/2015, 17:00, Decision Session - Executive Member for Transport and Planning	Jane Carr - COYC
10/09/2015	E mail	7 Days In York - SEVENTH EDITION	Rina Raabis
10/09/2015	E mail	Fwd: Granite setts/traffic calming/rumble strip	Mark Warters
11/09/2015	E mail	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 10th September,	Jane Carr - COYC
11/09/2015	E mail	September edition of the White Rose Update newsletter	YLCA
11/09/2015	E mail	Smaller Authorities Transparency Fund - Applications Open	YLCA
11/09/2015	E mail	YLCA Autumn Training Programme 2015	YLCA
13/09/2015	E mail	Automatic reply: July Figures [NOT PROTECTIVELY MARKED]	Andy Smith - NYP
14/09/2015	E mail	Plans List Week 25	Amy Brookes - COYC
15/09/2015	E mail	Fwd: Site visit, Sept. 11th.	Mark Warters
15/09/2015	E mail	Fwd: Site visit, Sept. 11th.	Louise Robinson - COYC
15/09/2015	E mail	Weekly Email News Digest - Tuesday, 15 September, 2015	Rural Services Network
15/09/2015	E mail	Requests for Information - Companies Providing Building Design and Specification Service	Nicola Moorcroft - YLCA

15/09/2015	E mail	Dunnington In Bloom	Helen Jarvis Ong
16/09/2015	E mail	Re: Cycle track, Dunnington	Mark Wartens
16/09/2015	E mail	Subsidised Tree planting opportunit	Gareth Dixon
16/09/2015	E mail	RE: Granite setts/traffic calming/rumble strip	Louise Robinson - COYC
16/09/2015	E mail	HELP THE NATIONAL ASSOCIATION IN ITS CAMPAIGN TO EXEMPT PUBLIC TOILETS FROM BUSINESS RATES	YLCA
16/09/2015	E mail	Ward Committees - Listening to Residents	Joe Ashton - COYC
16/09/2015	E mail	Rural Vulnerability Service - Rural Transport - September 2015	Rural Services Network
17/09/2015	E mail	7 Days In York - EIGHTH EDITION	Rina Raabis
17/09/2015	E mail	Re. Meeting cancelled - 15/10/2015, 17:00, Decision Session - Executive Member for Transport and Planning	Catherine Clarke - COYC
17/09/2015	E mail	Change of date for meeting 07/10/2015, 16:30, Area Planning Sub-Committee	Catherine Clarke - COYC
17/09/2015	E mail	COST AND INSTALLATION OF A DEFIBRILLATOR	YLCA
17/09/2015	E mail	Request for Information - Companies/Groups to Perform at 1940's Gala	YLCA
18/09/2015	E mail	YAGA Meeting: 7pm Wednesday 23 September 2015	Allan Charlesworth
18/09/2015	E mail	Re: YAGA Meeting: 7pm Wednesday 23 September 2015	Allan Charlesworth
18/09/2015	E mail	Re: YAGA Meeting: 7pm Wednesday 23 September 2015	Edie Jones
19/09/2015	E mail	Re: YAGA Meeting: 7pm Wednesday 23 September 2015	Frank Patterson
20/09/2015	E mail	Fw: Fwd: Fw: 15 Intake Lane, Dunnington	Terry Bellwood
21/09/2015	E mail	Weekly Email News Digest - Monday, 21 September, 2015	Rural Services Network
21/09/2015	E mail	Plans List Week 26	Amy Brookes - COYC
21/09/2015	E mail	York Branch Meeting Papers	YLCA
21/09/2015	E mail	Our City - September 2015	Joe Ashton - COYC
22/09/2015	E mail	RE: Yorkshire Marathon - Sunday 11th October - Parish Council Consultation	Lucy Elsender
23/09/2015	E mail	Planning Training Events	YLCA
24/09/2015	E mail	Free RSN Seminar - Tackling the Challenges of Ageing	YLCA
24/09/2015	E mail	LPWG Meeting 29 September	Allan Charlesworth
24/09/2015	E mail	7 Days In York Newsletter	Rina Raabis
24/09/2015	E mail	Derwent and Osbaldwick Ward Committee Meeting	Helen Jarvis Ong
25/09/2015	E mail	Your chance to vote in the North Yorkshire Police Public Choice Award	NYP
25/09/2015	E mail	Yorkshire Marathon	Miriam Pederson
28/09/2015	E mail	Weekly Email News Digest - Monday, 28 September, 2015	Rural Services Network
28/09/2015	E mail	Plans List Week 27	Amy Brookes - COYC
28/09/2015	E mail	WORLD WAR 1 COMMEMORATION PROJECT – CENTENARY FIELDS	YLCA
29/09/2015	E mail	Cemetery Mapping	YLCA
29/09/2015	E mail	Hassacarr LNR report - Local Authority delegating powers to Parish Council - approved at Exec Member for	Daniel Calvert
30/09/2015	E mail	Parish Online – latest news, top tips and new tools	Parish Online

01/10/2015	E mail	White Lining	Mike Durkin
01/10/2015	E mail	RE: Hassacarr LNR report - Local Authority delegating powers to Parish Council - approved at Exec Member for	Daniel Calvert
01/10/2015	E mail	7 days in York	Rina Raabis
01/10/2015	E mail	Grapevine Contributions by 12 October	Grapevine
01/10/2015	E mail	Reminder 'Rural Matters' - Rural Action Yorkshire's Annual Conference & AGM	Claire Hetherington

PC requested the Clerk contact the Plusnet Marathon organisers and request they attend to discuss any issues arising from this year's run.

7.3 Report Finance and Strategy group – Cllr A Brooks

The F&S Group met on 6th October and discussed the following

- Twinham Trust
- Dunnington in Bloom Accounts
- Ward Funding
- Double taxation
- Investments

The F&S reported that the finances are in a satisfactory state and the PC can look forward to stable year.

7.3.1 Proposal to refund Fighting fund monies – A discussion took place regarding returning the Fighting Fund to those who contributed. All administrative issues that might arise must be looked at before the refunds are considered.

8 REVIEWS

8.1 Local projects – Cllr S Kay – Cllr S Kay reported there has not been much progress with the projects. Enquiries have been made in respect of the notice board, the War memorial and the Cross but these need further consideration.

A discussion took place regarding the S106 monies and Ward Funds on the possible uses for the benefit of the Parish.

8.2 PFA Update – Cllr J Farmer – nothing to report

8.3 Web site – Cllr L Turnbull – the website was down for a week but is now restored.

8.4 In-Bloom – Cllr R Freer – A concert that had been planned has been cancelled as the band are no longer available.

There is to be a celebration in the Cross Keys for the In Bloom success to be held on Wednesday 14th October

8.5 Environment – Cllr L Turnbull – A meeting is to be held before the next PC meeting where a report will be given.

A discussion took place regarding Hassacar and it was noted that Natural England would like to be involved.

8.6 Cemetery – Cllr N Ford – An issue was reported regarding erecting a memorial, this is ongoing. Notice has been served on closure of the churchyard. PC asked the Clerk to look at the implications and rules.

8.7 Playpark – Cllr J Maggs – Typhoon has been decommissioned due to safety and cost of repair (£1,500). Various options are being looked at for items for the Playpark. The AGM is on 22nd October 2015.

The bin in the Playpark is considered to be a health hazard. Cllr J Brooks will discuss this with York Council.

Cllr J Farmer advised quotes have been looked at for CCTV and is awaiting to see if any funds will be available from the Police Fund.

- 8.8 Transport – Cllr J Errington – Cllr J Maggs passed round a discussion paper which covered the issues in the Parish, these included Speeding, Parking, Public Transport, Litter on the Roadside, Drivers using mobile phones, Learner drivers and sight lines. The PC were asked to take this away and report back to Cllr Maggs any ideas to deal with these issues.

A mini coach is parking in York Street – Cllrs J Brooks will discuss this with COYC.

9 PLANNING - Ongoing Applications

- 9.1 Simpson York Ltd Common Road Dunnington York YO19 5PD - Upgrading of existing equipment to allow installation of biomass boiler with associated steel frame and enclosure
- 9.2 25 Garden Flats Lane Dunnington York YO19 5NB - Variation of conditions 3 and 5 of permitted application 13/01960/OUT to amend location of proposed garage and increase height of proposed dwelling - PC to monitor the progress of this application carefully
- 9.3 Land To The South Of 20 Garden Flats Lane Dunnington York - Erection of detached dwelling with integral garage (resubmission)
- 9.4 12.6 18 Manor Drive Dunnington York YO19 5QR - First floor side and single storey rear extensions and dormer to rear
- 9.5 Huntlea 3 Intake Lane Dunnington York YO19 5NX - Erection of 1no. dwelling

10 PLANNING - New Applications

- 10.1 23 Kerver Lane Dunnington York YO19 5SL - Crown reduce and thin Oak tree protected by Tree Preservation Order.: 3/1992
- 10.2 4 Springbank Avenue Dunnington York YO19 5PZ - Single storey rear extension – plans and detail provided are inadequate, Cllr A Brooks will look into this
- 10.3 Kiln Cottage 13 Common Road Dunnington York YO19 5NG - Erection of 1no. dwelling – It was agreed that this would be opposed.
- 10.4 Shangrila 44 Church Lane Dunnington York YO19 5QA - Fell Conifer tree in a Conservation Area

11 PLANNING - Decisions (CoYC)

- 11.1 2 Coneycroft Dunnington York YO19 5RL - Single storey rear extension (amended scheme) – Approved

11.2 The Barn Hull Road Dunnington York YO19 5LR - Single storey rear extension - Approved

11.3 Thameside, 11 Kerver Lane Dunnington York YO19 5SL – Single story front extension - Approved

12 **AOB**

Next Meeting to be held Monday 9th November 2015 at St Nicholas Church – Cllr J Maggs gave his apologies