

Minutes of the Dunnington Parish Council meeting held on 8th September 2014

Present Cllr S Kay (Chairman), Cllrs D Martin, C Grant, J Errington, J Farmer, R Freer and N Ford
Clerk J Bone

1. Formalities

- 1.1 Apologies – Cllrs A Brooks, J Brooks, L Black, G Kay
- 1.2 Declaration of Interest - None
- 1.3 Previous Meeting Minutes (14/7/14) – Proposed Cllr S Kay, seconded Cllr R Freer

1.4 Matters arising from previous Minutes:

Cllr J Brooks to follow up situation with CoYC if residents in one village street have permission to extend their gardens onto what is understood to be CoYC land. COYC Officer A Kendall has been to looking into whether due process had been followed.

The discussion regarding the PFA was deferred to the October meeting

2. Police Report

- 2.1 Police Report - A police report had not been received therefore the Chairman asked the clerk to request that if NYP are not able to attend could they ensure that a police report would be sent in time to be discussed at the meeting.
The Chairman reported that there had been incidents in the Parish regarding the horse and cart and a cycle had been stolen
Cllr R Freer also reported that he had spoken to NYP regarding the damage to signs and it seems they are aware of whom the culprit may be and they are to speak to them.
There have been two instances of For Sale signs being moved.

3. Plusnet Marathon

Charlie Tatman and Lisa Ashcroft attended to make a presentation on the marathon to be held on the 12th October 2014.

Suggestions were requested regarding parking and any opportunities for Dunnington to benefit from the marathon itself.

There had been problems with litter last year but the cleansing will be more robust this year after the event.

The suggestion was that a bus would be provided every 15 minutes from 10.45 to 14.50 but this could be flexible.

The estimate is that there could be around 500 – 600 spectators and the facilities will include toilets and a catering van for tea and coffee only.

A request was made for any volunteers to help for marshalling, supporting spectators, or providing drinks.

The Chairman suggested there may be a few groups who may be able to help, such as the Dunnington Fayre, Cllr C Grant and the PFA. It was also suggested that they contact the Parish Magazine and the clerk agreed to send them the e mail address to contact the editor.

Cllr Grant offered to assist and be the point of contact within the Parish.

4. **Public Participation**

Dunnington Fayre attended to put forward the case for Stone bench to put in the children's play area.

5. **Request from Dunnington Fayre Committee to put a stone seat in the Children's Activity Park Area**

A presentation on the thinking behind the proposal was made by Deborah Meekin on behalf of the Dunnington Fayre Committee who explained that the title of the project was now a Friendship Bench.

In introducing the PC discussion the Chairman noted that all Parish Councillors were fully sympathetic to the very sad loss of such a young boy that had led to the proposal and the significant efforts that Oscar and his family had made in raising funding for his charity. However the PC had to consider the proposal on its merits.

He also noted that discussion of the proposal had already taken place with Play England, the City Council and there was a planned discussion with RoSPA to discuss safety parameters being organised by Peter Mulligan.

In discussion the following points were identified as needing further consideration before a decision could be made:

1. There is a well established PC practice for instituting new memorials on PC land with many already installed on the Green and at the Sports Club .etc.

2. The Stone Bench proposal was a move away from the current policy of only allowing seats in the form of conventional wood benches with appropriate plaques in line with well established national practices that support existing PC practice. The Stone Bench proposal (wherever located) appears to be advocating a one off policy exception.

4. It was considered that the proposed policy change needs to be considered very carefully as the PC has previously refused memorial related proposals outside the current practice in comparable tragic circumstances.

5. In regard to locating the proposed stone bench in the Play Park there are specific safety requirements that are not recognised by the proposal and the PC has long standing written legal advice that in relation to children minimising unnecessary risk must always be the paramount responsibility.

6. It was noted that legal action had been taken in the past in relation to a previous play park incident.

7. The Stone Bench in the Play Park idea is in effect proposing that PC members should accept un-insurable personal liabilities in the event of an accident.

8. It was suggested that a less problematic proposal might be a better way forward (such as play equipment) and that it was regrettable that the PC had not been consulted in advance of work commencing.

Councillor Martin had previously been asked by the chairman to review of all the relevant parameters relating to the proposal. He proposed he be allowed to complete this work, including the RoSPA discussion and including the points above, so that the PC could consider all the relevant issues and agree changes (if any) to future policy, so hopefully the PC could reach a measured conclusion.

6. **Parish Councillor Vacancy**

A further vacancy has arisen due to the resignation of Cllr S Walsh. Thanks were expressed for all of the work Cllr S Walsh has done in his time as a councillor. The Chairman suggested that the PC should now consider co-opting a new councillor as no requests for an election have been received.

7. **Local and Neighbourhood Plans**

7.1 Update on the Local Plan – Cllr S Kay – Cllr Kay reported that the report is due to be published this week and encouraged all Councillors to look at it once it is available.

7.2 Update on the DPC Neighbourhood Plan – Cllr D Martin – see below

7.3 Housing Allocation Neighbourhood Plan – Cllr D Martin – see below

Cllr Martin reported that the final version of the Local Plan was expected to be published on the 12 September and that due to the enormous amount of effort that had been absorbed by the Traveller site proposal time was now of an essence to get the NP finalised and this presented many practical problems.

Cllr Martin, in the absence of Cllr Andrew Brooks who was on holiday, introduced Cllr Brooks paper on the PCs approach to Additional Housing in the Village, noting he had collaborated on its production and it represented a mutually agreed paper that needed to be discussed by the PC in order to provide some guidance on finalising the NP so it could enter the referendum process.

The paper notes that the NP is legally not allowed to be used as a mechanism for trying to obstruct the principles of the Local Plan (LP) when it is adopted. A key point is that before the LP is adopted an adopted NP becomes a document that must be recognised in the formulation of the LP.

Essentially the paper was about what view the Parish Council should take in finalising the NP proposals in regard to developments anticipated to be in the final version of the LP, in regard to their development sequence, form and timescale and what planning arguments should be used to justify any proposals.

The discussion recognised that:

There was no clear Parish consensus on planning grounds as to which sites should take priority over others, the dominant Parish view probably being no development at all and if any development then not in my back yard but somebody else's. The PC recognised this was the LP debate and not a valid position in terms of NP.

Developers were likely to view Dunnington as a development hot spot and therefore as suitable for immediate development, but the NP should argue for any development to be phased over the whole life of the LP.

The NP should argue that development should be closely related to the existing development form of the Parish, using much of the data available from the Parish's response to the LP as justification.

It was agreed the NP should recognise that various planning arguments were relevant to different sites and if possible the NP should refer to these in its formulation. It was agreed that in the first instance Cllrs. Martin and A Brooks would try to incorporate these in the NP for subsequent approval by the PC.

Cllr. Martin reported that he had put a full specification for consultancy support for our NP out to competitive tender to 14 consultants, and 8 had made bids of variable quality many at a higher fee rate than had been anticipated or he thought reasonable. Rates would need to be discussed with the grant awarding body before we could consider awarding a contract.

After lengthy delays at CoYC a meeting had been arranged for the 18 September with CoYC to discuss progressing the NP. CoYC approval being necessary in regard to the process followed.

8 **Finance and Correspondence**

8.1 Full updated Accounts and Accruals to date for 2014/15
These were agreed as below

Investment Bond & Account	£20,358.68	Jul 14th
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Premium Account Income	£2,036.75	Jul 14th
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Current Account	£41,833.38	Jul 14th
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Current Account Income

Cemetery plot	400.00
Cemetery memorial	95.00
Cemetery Internment	200.00

Various Allotment cheques Rent	280.00
Various Allotment cheques Rent	130.00
Damar Farms - rent cemetery land	100.00
Donation - In Bloom cheque	100.00
Various allotment cash Rents	70.03
Allotments – cash	96.97
Cemetery - Memorial	190.00
In Bloom donation	25.00

£1,687.00

Current Account Expenditure

Aggregate Recycling (UK) Ltd	300.00
Fitzpatrick Woolmer	180.00
Trueman & Partners	38.95
Trueman & Partners	32.40
J W Myers	192.00
Dunnington Reading Rooms	22.00
Alf Deuchars – Expenses	96.97
I & A Woodliffe - Grass cutting	1104.00
Trueman and Partners	113.90
Trueman and Partners	124.98
Cheque returned not signed in accordance with mandate	-1104.00
I & A Woodliffe - Grass cutting (Re-issued)	1104.00
Trueman and Partners	189.91
MP Foster Expenses	370.88
Yorkshirer Water - Cemetery	7.29
Yorkshire Water - allotments	13.42
J Bone Salary (8/8/14 -7/9/14)	240.00

£3,026.70

Forecast Current Account	£40,493.68	Sep 8th
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Premium Account	£2,036.75	Sep 8th
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Investment Bond 1 & 2	£20,358.68	Sep 8th
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£62,889.11

The Chairman Cllr S Kay asked the Clerk to prepare separate Cemetery accounts as we do for Dunnington in Bloom. The clerk agreed to do this before the next meeting.

The Chairman also said that the budget for next year requires attention. Cllr A Brooks will be looking at this but all Budget groups will be requested to provide details of what they will require.

Cllr D Martin mentioned that he had attended a COYC meeting where next year's budgets were discussed and it was likely that there would be cuts to budgets.

8.2 Correspondence – see list below of previously circulated correspondence

Date		Subject	Sender
04/07/2014	E mail	Draft York Local Plan - Draft Housing Allocation H31- Eastfield Lane, Dunnington	Paul Butler
04/07/2014	E mail	Plans List Week 13	COYC - Amy Brooks
04/07/2014	E mail	Appletree House – decision	COYC - Gill Mitchell
08/07/2014	E mail	Agenda for Health and Wellbeing Board, Wednesday, 16th July, 2014, 4.30 pm	Judith Betts
09/07/2014	E mail	New Dunnington Slimming World Group	Francesca Rutledge
09/07/2014	E mail	Celebrating 50 years of Britain in Bloom!	Royal Horticultural Society
09/07/2014	E mail	'AUTHORISED' ADVERTISING SIGNS ON HULL ROAD	Mark Warters
09/07/2014	E mail	Conservation Work	Alf Deuchars
09/07/2014	E mail	14/01533/FUL - Windmill Farm - email consultation	COYC - Diane Wilkinson
13/07/2014	E mail	Police Report	NYP - Laura Harper
14/07/2014	E mail	Plans List Week 12	COYC - Amy Brooks
14/07/2014	E mail	Plans list Week 14	COYC - Amy Brooks
15/07/2014	E mail	14/01393/TCA 46 York Street Dunnington	COYC - Verlie Riley
16/07/2014	E mail	Decision 16 York Street Dunnington	COYC - Gill Mitchell
16/07/2014	E mail	Trespass of sheep onto the allotments	Irene Watson
18/07/2014	E mail	East Riding Local Plan - Strategy Document and Allocations Document Main Modifications Consultation	Victoria Merritt
21/07/2014	E mail	Plans list Week 15	COYC - Amy Brooks
28/07/2014	E mail	Plans List Week 16	COYC - Amy Brooks
28/07/2014	E mail	Plusnet Yorkshire Marathon 2014	Lisa Ashcroft - Run for All
28/07/2014	E mail	Welcome Signs	Plantscape
28/07/2014	E mail	Energy companies bid for fracking licences	Cognitive Publishing
29/07/2014	E mail	Agenda for Area Planning Sub-Committee, Thursday, 7th August, 2014, 2.00 pm	Judith Betts
29/07/2014	E mail	Littering Offences	Mark Warters
29/07/2014	E mail	Enforcement Notices – Litter	Mark Warters
30/07/2014	E mail	Agenda for Decision Session - Cabinet Member for Transport, Thursday, 7th August, 2014, 5.30 pm	COYC - Laura Bootland
30/07/2014	E mail	Newsletter #1 - Rural Broadband Update 30/07/2014	COYC -Rhian Davies
31/07/2014	E mail	Littering Offences	COYC - Paul Morrisson
01/08/2014	E mail	14/01372/FUL - 5 Eastfield Lane	COYC - Diane Wilkinson
01/08/2014	E mail	14/01071/FUL - 26 Church Lane	COYC - Diane Wilkinson
02/08/2014	E mail	Dunnington Fayre	Dunnington Fayre
03/08/2014	E mail	Dunnington Fayre	Josette Farmer
04/08/2014	E mail	Plans list Week 17	COYC - Amy Brooks
04/08/2014	E mail	14/01780/FUL - Unit 6 - Hassacarr Close - Consultation Email	COYC - Amy Brooks
04/08/2014	E mail	Scrutiny query relating to PCN income from road safety camera car	Mark Warters

05/08/2014	E mail	Planning Decision Notice - 20 Common Road (ref: 14/01378/FUL)	COYC - Sue Feetenby
05/08/2014	E mail	Planning Decision Notice - 20 Common Road (ref: 14/01378/FUL)	COYC - Sue Feetenby
06/08/2014	E mail	Decision The Barn Hull Road	COYC - Gill Mitchell
06/08/2014	E mail	East Riding Local Plan Newsletter Summer 2014	Victoria Merritt
07/08/2014	E mail	Decision sheet for Decision Session - Cabinet Member for Transport, Thursday, 7th August, 2014, 5.30 pm	COYC - Laura Bootland
08/08/2014	E mail	Plusnet Yorkshire Marathon 2014	Lisa Ashcroft - Run for All
08/08/2014	E mail	Dunnington Fayre	Josette Farmer
08/08/2014	E mail	Subsidised tree planting opportunity with TCV	Sophie Badrick
09/08/2014	E mail	North Yorkshire Police - Make your home BurglarProof with new app	NYP - Laura Harper
09/08/2014	E mail	Stone seat	Jenny Lewis
09/08/2014	E mail	Plans list Week 18	COYC - Amy Brooks
11/08/2014	E mail	14/01855/FUL - 16 Derwent Estate - Consultation Email	COYC - Amy Brooks
11/08/2014	E mail	Parish Online News - STATS19 and PRoW	Parish Online
11/08/2014	E mail	Stephen Walsh	Stuart Kay
12/08/2014	E mail	Fwd: World War 1 Centenary Commemoration	Becky - Insignia Ltd
12/08/2014	E mail	Stone seat	Jenny Lewis
13/08/2014	E mail	B&C Shelter Solutions	Wayne Ormrod - bc energy solutions
13/08/2014	E mail	Tasks done in Dunnington	James Boam
18/08/2014	E mail	Plans List Week 19	COYC - Amy Brooks
18/08/2014	E mail	Decision Dunnington Lodge Nursing home	COYC - Gill Mitchell
19/08/2014	E mail	Decision Windmill Farm	COYC - Sharon Jackson
19/08/2014	E mail	Plusnet Yorkshire Marathon 2014	Charlie Tatman - run for all
24/08/2014	E mail	Stone seat	Stuart Kay

The Chairman reported that there was a long list of Correspondence and mentioned there had also been a complaint from a Parishioner regarding the positioning of the headstones in Dunnington Cemetery. A response had been sent and he had asked the Cemetery committee to make sure the documentation was clear in this matter.

8.3 Report Finance and Strategy Group – Cllr S Kay

The Finance and Strategy Group met and most of the discussion had been in respect of the request from Dunnington Fayre to put a stone seat in the children's play area.

9. Reviews

9.1 Local Projects – Cllr S Kay

Nothing to report. Cllr D Martin mentioned that Local spaces was to be raised at a meeting on 17/9/14.

9.2 PFA Update – Cllr J Farmer

There were positives and negatives for the Open Days held on Thursday and Sunday. The response from the village was poor in that only a handful of people turned up to see what the organisation is about. The Sporting Sections put on good displays as did the PFA and the Sports Club. Unfortunately it

appeared that the village, after all the leaflets and adverts were not really interested.

On a brighter note the few people who did turn up were interested in helping so the hope was there would be some new volunteers. There is a new treasurer and secretary, vice chair still vacant. There is no option but for Cllr J Farmer to carry on otherwise the whole thing could collapse. The Club general is doing very well at the moment and financially very stable.

The Sports Club is busy and the sections have very good junior numbers which is one of the reasons that the Playing Field is run to encourage young people to participate in sport.

Documents regarding the PC contribution and a Business Case for some new roofing has been passed on for the Strategy Group and it is hoped that after meeting in October the PFA can ensure the village facility continues and the two parties can work amicably together.

9.3 Web site Cllr C Grant

She has met with the Reading Room and Hassacarr groups and she has draft proposals of what would be required.

9.4 In Bloom – Cllr R Freer – Cllr Freer reported that there have been many complimentary comments regarding how nice the village looks. The results of Britain in Bloom will be available on 16th October. The Chairman of Yorkshire in Bloom invited three people to go to their dinner in York – 3 will attend.

There are two large heaps of rubbish in Horsfield Way and Cedar Glade. Russell Stone visited and is to look into removal of this rubbish. He was also shown the Willow tree that was vandalised and has now died and he was of the opinion nothing could be done about its removal. After discussion this will be referred to Cllr J Brooks.

Next fundraising event will be in the Reading Rooms and to date 8 of the 10 tables have been sold.

Cllr S Kay reported that the PC had been asked if they would pay for Cath and Roy Freer to attend the dinner for Britain in Bloom and he after discussion with the Finance and Strategy had agreed to pay in recognition of all their hard work.

9.5 Environment – Cllr C Grant – The Hassacarr activity day was a great success Two of the signs that had been created by the children in the village have gone missing. One was found thrown into the bushes. It was thought this should be reported to North Yorkshire Police.

9.6 Cemetery – Alf Deuchars - Alf Deuchars sent a report as follows:

The new layout grass in the Cemetery is well established and ready for use from October.

All the cemetery grounds are in excellent condition

The notice board has been repaired and will be filled with new information by October.

The new meadow area over the hedge has been cut down in readiness for next Season.

10 PLANNING - Ongoing Applications

- 10.1 4 Church Lane, Dunnington, YO19 5PS – Application for a single storey side extensions and dormer to front.
- 10.2 Land to the South of 20 Garden Flats Lane, Dunnington – Erection of a detached dwelling.
- 10.3 Land to the North of Twinam Court, Intake Lane, Dunnington – Erection of 5no dwellings with associated parking and access – resubmission

11 PLANNING - New Applications

- 11.1 Unit 6 Hassacarr Close, Dunnington York – change of use of existing units from office to storage
- 11.2 16 Derwent Estate, Dunnington, York – Single storey side extension

12 PLANNING - Decisions (CoYC)

- 12.1 26 Church Lane, Dunnington – Single storey side extension - Granted
- 12.2 16 York Street, Dunnington – Two storey rear extension and pitched roof to existing extension - Granted
- 12.3 5 Eastfield Lane, Dunnington York YO19 5NE – Two story side and single storey front and rear extensions – Granted
- 12.4 Windmill farm, 9 York Street, Dunnington – Creation of Driveway – Householder Refusal
- 12.5 Dunnington Lodge nursing home, 32 Church Street Dunnington – Change of use of nursing home to residential dwelling – Granted
- 12.6 Beechway, 20 Common Road, Dunnington – 2 storey side extension – Granted
- 12.7 The Barn 20 Hull Road Dunnington York – erection of detached Garage with 2m boundary wall – resubmission - Granted

Twinam Court is ongoing, there have been a number of objections

AOB

A letter is required to make a complaint – the clerk will look first to see if a previous letter has been sent.

An e mail has been sent to say a parish review by COYC will be starting soon

Two new notice boards have been donated by COYC for the Residents Association, **but there had been** no discussion with the Parish Council.

Cllr R Freer mentioned the Oak Tree in Millennium Garden is dying. He will arrange for someone to look at it.

Cllr S Kay mentioned that some of the electricity poles in Church Street are coming down and the wires will be going underground. Some other form of street lighting will be going up but it is unclear what they will look like. This will happen at the end of the year.