

Minutes of the Dunnington Parish Council meeting held on the 10th September 2018

Present: Cllrs S Kay, A Brooks, A Dykes, J Brooks, L Turnbull, J Maggs, J Farmer, A Smith and R Freer

Clerk: J Bone

COYC Mark Wartens attended the meeting. Gill Shaw attended to be co-opted as per Item 5

1 FORMALITIES

1.1 Apologies and reasons for non-attendance

Cllr J Harrison – Away

Cllr N Ford – Working

Cllr G Kay did not attend and did not send apologies

1.2 Parish Council approval of Apologies and reasons for absence

All Apologies received were approved by the Parish Council

1.3 Previous Meeting Minutes (9/7/18) were approved and signed with one amendment to item 2.1.

1.4 Declaration of Interest – Cllr A Brooks and Cllr J Brooks – Item 14.4

2 POLICE REPORT

2.1 The Police Report from NYP contains 13 incidents ranging in nature which was worrying. Suspicious activity occurring around the Takeaway on York Street in the evening has been reported to the police including car registrations. Cllr A Smith is meeting with Inspector Pointon on 13th and 27th of September. The Clerk was requested to send thanks to the police for their more detailed report. Website will be updated to include a police report.

3 PUBLIC PARTICIPATION

No members of the public attended

4 WEBSITE - COUNCILLOR PHOTOGRAPHS

Cllr A Dykes suggested that Councillors should have their photo placed on the website and if everyone who is agreeable could send a photo to Cllr Dykes or the Clerk who will forward them to our website manager. The Clerk will enquire as to the format that is required.

5 CO-OPT NEW PARISH COUNCILLOR

Gill Shaw was co-opted unanimously and signed the Declaration of Acceptance

6 WW1 COMMEMORATION

The Chairman S Kay explained the events that will take place in Dunnington. On Saturday 10th November there will be a coffee morning from 9.30 to 3.30 in the Reading Room followed by an evening of commemoration. The Reading Room will then be open on Sunday morning. Poppies are being knitted and the cross in the centre of Dunnington will be draped in poppies. In Bloom have agreed to do some flowers around the cross. Financial assistance has been requested to decorate the square with flags and bunting. This was agreed up to a maximum of £500. A notice will be posted in the Grapevine and on the Website.

7 TREE WORK

An application has been made to fell the dying red oak in the Millennium Gardens and replace it with a more suitable tree. A tree outside Julia's Garden will have a cable brace fitted plus some pruning to reduce the weight on some branches. A cherry tree at the Green requires pruning and damage has been done to another cherry tree beside the bus stop on Common Road.

8 REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

- 8.1 Review of Effectiveness of Internal Audit for 2017-18 has been carried out and was adopted and signed by the Chairman and the Clerk.

9 LOCAL AND NEIGHBOURHOOD PLANS

- 9.1 Update on the Local Plan – Cllr J Brooks reported on the Local Plan a problem being identified with the justification of the Green Belt. Overall housing numbers are still to be agreed. The papers should be out later in the week. Discussion took place on how this might effect Dunnington.
- 9.2 Update on the DPC Neighbourhood Plan – Cllr A Brooks reported that the NP is work in progress and that progress can be made once the Consultant has sent his report.
- 9.3 Housing allocation Neighbourhood Plan – Cllr A Brooks had nothing new to report

10 FINANCE AND CORRESPONDENCE

10.1 Full updated Accounts and Accruals to date for 2018/19 as follows

Investment Bond & Account	£ 20,832.41	Jul-18
Premium Account Income	£ 2,040.65	Jul-18
Premium account Interest	£ 1.02	Jul-18
Current Account	£ 54,608.97	Jul-18
Current Account Income		
In Bloom Donations	£ 175.00	
Cemetery interment and plot	£ 2,120.00	
	£ 2,295.00	
Current Account Expenditure		
Clerks expenses - DPC Land registry, stamps, envelopes, HMRC Payment	£ 163.97	
Salaries	£ 452.80	
Grass cutting	£ 404.40	
Maintenance in Bloom	£ 124.04	
Website costs - Conservation Map and hosting 3/10/18-2/10/18	£ 150.00	
Training costs - Clerk course	£ 115.00	
PKF Littlejohn LLP - Audit 2017-18	£ 240.00	
Purchase of dog bags	£ 146.40	
Salaries	£ 452.80	
Clerks Expenses - ink cartridges, HMRC Tax	£ 53.87	
Grass Cutting	£ 404.40	
Water Allotments	£ 6.77	
Website Costs	£ 231.00	
In Bloom Maintenance	£ 69.30	
	£ 1,364.54	
Forecast Current Account	£ 55,539.43	Sep-18
Premium Account	£ 2,041.67	Sep-18
Investment Bond 1 & 2	£ 20,832.41	Sep-18
	£ 78,413.51	

The Clerks expenses increased to £90.87 due to the purchase of a printer and paper. A cheque was issued for £1,827 for In Bloom Costs. Cheques were also received for donations from the fighting fund to Hassacarr and In Bloom for £1,438.39 and £2,858.85 respectively.

10.2 Correspondence – See list below of previously circulated correspondence.

01/07/2018	Email	Report Website Dunnington Parish Council - 2018, June	Website Provider
02/07/2018	Email	Crime and Asb fugures for June	NYP
02/07/2018	Email	Plans List Week 25.06.2018 - 29.06.2018	COYC
02/07/2018	Email	NALC Chief Executive's Bulletin, week ending 29 June 2018	YLCA
02/07/2018	Email	Request for information from Kik Deighton Parish Council - Power Supply	YLCA
02/07/2018	Email	Fwd: Leaving the Council	COYC
03/07/2018	Email	Re: Recycling - to 'preach' or to 'practise.	Ward Councillor
03/07/2018	Email	Thanksgiving service for the life of Barry Dodd CBE	YLCA
03/07/2018	Email	The Good Councillors Guide to Finance and Transparency 2018 and The Goods Councillor's Guide 2018	YLCA
03/07/2018	Email	Decision sheet for Decision Session - Economic Development and Community Engagement, Tuesday, 3rd July, 2018, 2.00 pm	COYC
03/07/2018	Email	Agenda for Health and Wellbeing Board, Wednesday, 11th July, 2018, 4.30 pm	COYC
04/07/2018	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 12th July, 2018, 2.00 pm	COYC
04/07/2018	Email	NALC Newsletter	YLCA
04/07/2018	Email	18-01018-FUL Decision Notice.pdf	COYC
06/07/2018	Email	Fwd: 2018 highway weed control	Ward Councillor
06/07/2018	Email	Neighbourhood Policing	NYP
06/07/2018	Email	NALC CHIEF EXECUTIVE'S BULLETIN, WEEK ENDING 6 JULY 2018	YLCA
09/07/2018	Email	Plans List Week 15	COYC
09/07/2018	Email	Request for information from Thornton le Dale Parish Council - Contractor for Village caretaker services	YLCA
10/07/2018	Email	The final insult?	Ward Councillor
10/07/2018	Email	We want to hear YOUR views on policing in YOUR neighbourhood	NYP
10/07/2018	Email	York Bus Forum Report - "Better than a Bus Station: A Transport Interchange for York"	YLCA
11/07/2018	Email	18/01423/FUL - Hog and Apple Limited, Unit 1, The Sycamore, Bore Tree Baulk, Dunnington - Consultation Email	COYC
11/07/2018	Email	White Rose Update July	YLCA
11/07/2018	Email	Supplement: Agenda Supplement - Annex of Written Representations to the agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 12th July, 2018, 2.00 pm	COYC
12/07/2018	Email	YLCA one-day Conference 2018	YLCA
13/07/2018	Email	RE: YLCA Training provision - July to November 2018	YLCA
13/07/2018	Email	Agenda for Decision Session - Executive Member for Economic Development and Community Engagement, Monday, 23rd July, 2018, 5.00 pm	COYC
13/07/2018	Email	Decision 23 Kerver Lane	COYC
13/07/2018	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 12th July, 2018, 2.00 pm	COYC
13/07/2018	Email	18-01013-FUL Decision Notice.pdf	COYC

13/07/2018	Email	YouTube	Ward Councillor
14/07/2018	Email	Fwd: Road verges are changing	Ward Councillor
14/07/2018	Email	FOI_130718.pdf	Ward Councillor
16/07/2018	Email	Majority of Britons think police have lost control of the streets Daily Mail Online	Ward Councillor
16/07/2018	Email	Plans List Week 16	COYC
16/07/2018	Email	18/01424/LBC - Unit 1, The Sycamores, Bore Tree Baulk - Consultation Email - Pt. 1	COYC
17/07/2018	Email	Fwd: UK Parliament: Little Interest in Grooming Gangs	Ward Councillor
17/07/2018	Email	Fwd: Osbaldwick Link Road.	Ward Councillor
18/07/2018	Email	Today's net migration figures Migration Watch UK	Ward Councillor
20/07/2018	Email	YouTube	Ward Councillor
20/07/2018	Email	Forgotten Corners	COYC
22/07/2018	Email	Flyposting.	Ward Councillor
22/07/2018	Email	Flyposting.	COYC
23/07/2018	Email	Flyposting.	COYC
23/07/2018	Email	NEO/NYP joint working.	Ward Councillor
23/07/2018	Email	NEO/NYP joint working.	COYC
23/07/2018	Email	Plans List Week 16.07.2018-20.07.2018	COYC
23/07/2018	Email	Consultation: Bye Laws on Sites of Special Scientific Interest (SSSI's)	YLCA
23/07/2018	Email	NALC Chief Executive's Bulletin week commencing 23.7.18	YLCA
23/07/2018	Email	An invitation from the National Association of Local Councils to attend their conference in October 2018	YLCA
24/07/2018	Email	New police control room launched to help reduce call waiting times York Press	Ward Councillor
24/07/2018	Email	RE: New police control room launched to help reduce call waiting times York Press	NYP
24/07/2018	Email	Re: New police control room launched to help reduce call waiting times York Press	Ward Councillor
24/07/2018	Email	RURAL BUSINESS SOLUTIONS – OMEGA SYSTEM	YLCA
24/07/2018	Email	Decision sheet for Decision Session - Executive Member for Economic Development and Community Engagement, Monday, 23rd July, 2018, 5.00 pm	COYC
24/07/2018	Email	Request for Information from Denholme Town Council - Solar powered artificial Christmas trees	YLCA
25/07/2018	Email	Minutes for Decision Session - Executive Member for Economic Development and Community Engagement, Monday, 23rd July, 2018, 5.00 pm	COYC
25/07/2018	Email	We have the answer to getting more visitors to your website	Website Provider
25/07/2018	Email	The Repair Shop	Ricochet
26/07/2018	Email	Fwd: Please oppose fast-tracking fracking	Ward Councillor
26/07/2018	Email	Re: White lining, Murton.	Ward Councillor
26/07/2018	Email	18/01233/FUL - 21 Eastfield Lane - Consultation Email - Parts 1 and 2	COYC
26/07/2018	Email	RE: White lining, Murton.	COYC
26/07/2018	Email	Compost giveaways	COYC
27/07/2018	Email	RE: New police control room launched to help reduce call waiting times York Press	NYP
28/07/2018	Email	Joseph Rowntree Charity Trust investigated for giving money to Teach na Failte INLA Daily Mail Online	Ward Councillor
28/07/2018	Email	Fwd: Labour MP Sarah Champion has been given beefed-up security after publicly condemning Asian child abuse gangs	Ward Councillor
29/07/2018	Email	Gypsy Horses.	Ward Councillor
30/07/2018	Email	RE: Gypsy Horses.	COYC
30/07/2018	Email	Plans List Week - 23.07.2018 – 27.07.2018	COYC

30/07/2018	Email	Re: Labour MP Sarah Champion has been given beefed-up security after publicly condemning Asian child abuse gangs	Ward Councillor
30/07/2018	Email	Fwd: CYC involvement with Joseph Rowntree organisations	Ward Councillor
30/07/2018	Email	NALC MODEL STANDING ORDERS (REVISED)	YLCA
30/07/2018	Email	18/01495/FUL - 11A Water Lane Dunnington York YO19 5NW - Consultation Email	COYC
30/07/2018	Email	Re. Meeting cancelled - 07/08/2018, 14:00, Decision Session - Executive Member for Economic Development and Community Engagement	COYC
01/08/2018	Email	Report Website Dunnington Parish Council - 2018, July	Website Provider
01/08/2018	Email	Tesla Solar Roof Tesla UK	Ward Councillor
01/08/2018	Email	Decision 16 Undercroft	COYC
01/08/2018	Email	Fwd: A166 signs	Ward Councillor
01/08/2018	Email	Agenda for Area Planning Sub-Committee, Thursday, 9th August, 2018, 4.30 pm	COYC
01/08/2018	Email	EMAIL REPLY 18/00934/FUL	COYC
02/08/2018	Email	Summer Update from Julia Mulligan - Police & Crime Commissioner for North Yorkshire	NYP
03/08/2018	Email	Local Plan.	Ward Councillor
03/08/2018	Email	Parish Council report July	NYP
05/08/2018	Email	I just signed this petition -- will you?	Ward Councillor
05/08/2018	Email	Re: Tesla Solar Roof Tesla UK	Ward Councillor
06/08/2018	Email	RE: Tesla Solar Roof Tesla UK	Councillor
06/08/2018	Email	NALC CHIEF EXECUTIVE'S BULLETIN, WEEK ENDING 3 AUGUST 2018	YLCA
06/08/2018	Email	NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC) – REVISED GDPR TOOLKIT	YLCA
06/08/2018	Email	Plans List Week 30.07.2018 - 03.08.2018	COYC
07/08/2018	Email	CYC fracking applications.	Ward Councillor
07/08/2018	Email	25 Garden Flats Lane, Dunnington.	Ward Councillor
07/08/2018	Email	Fwd: CYC fracking applications.	Ward Councillor
07/08/2018	Email	Fwd: Please oppose fast-tracking fracking	Ward Councillor
08/08/2018	Email	Volunteering opportunities with York Carers Centre	York Carers
08/08/2018	Email	Anti-Social Behaviour Survey	NYP
08/08/2018	Email	CONSULTATION: GREEN PAPER FOR ADULT SOCIAL CARE AND WELL-BEING	YLCA
08/08/2018	Email	GOVERNMENT SHALE GAS EXPLORATION AND PRODUCTION PLANNING CONSULTATIONS	YLCA
08/08/2018	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 16th August, 2018, 2.00 pm	COYC
09/08/2018	Email	WW1 Commemorations	COYC
10/08/2018	Email	Tranby Av/Hull Rd Roundabout.	Ward Councillor
10/08/2018	Email	letter to parish councillors	NYP
10/08/2018	Email	YLCA one-day Conference 2018	YLCA
10/08/2018	Email	letter to parish councillors	NYP
12/08/2018	Email	Re: Labour MP Sarah Champion has been given beefed-up security after publicly condemning Asian child abuse gangs	Ward Councillor
13/08/2018	Email	Fwd: Our council's fossil fuel investments	Ward Councillor
13/08/2018	Email	Plans List Week 06.08.2018 - 10.08.2018	COYC
13/08/2018	Email	OP COLLABORATE	NYP
14/08/2018	Email	HOUSE IN MULTIPLE OCCUPATION (" HMO ") « Local Government Law	Ward Councillor
14/08/2018	Email	police meetings	NYP
15/08/2018	Email	NALC Chief Executive's Bulletin	YLCA
15/08/2018	Email	2018 Yorkshire Marathon 14th October- Event Information	Run for All

16/08/2018	Email	Dunnington Conservation Area.	Ward Councillor
16/08/2018	Email	Request for information from Bramhope & Carlton Parish Council	YLCA
16/08/2018	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 16th August, 2018, 2.00 pm	COYC
16/08/2018	Email	Fwd: Damaged pavement.	Ward Councillor
17/08/2018	Email	Decision Orchard Cottage 21 Water Lane	COYC
17/08/2018	Email	Hundreds of councils snub WW1 troops by refusing to stump up £750 for statue honouring the dead Daily Mail Online	Ward Councillor
20/08/2018	Email	East Riding and Hull Joint Minerals Local Plan Submission to Secretary of State	East Riding
20/08/2018	Email	Fwd: YouTube	Ward Councillor
20/08/2018	Email	Re: Damaged pavement.	Ward Councillor
20/08/2018	Email	Plans List Week 13.08.2018 - 17.08.2018	COYC
20/08/2018	Email	INCREASE IN THE VERIFICATION FEE FOR THE CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION (Cilca)	YLCA
20/08/2018	Email	JOB VACANCY AT YLCA – LOCAL COUNCILS OFFICER	YLCA
20/08/2018	Email	White Rose Update August Edition	YLCA
21/08/2018	Email	York Disabled Workers Cooperative appeals for support York Press	Ward Councillor
20/08/2018	Email	18/01851/FUL - 25 Garden Flats Lane Dunnington York - Consultation Email	COYC
22/08/2018	Email	Re: NEO/NYP joint working.	Ward Councillor
22/08/2018	Email	RE: NEO/NYP joint working.	COYC
22/08/2018	Email	18/01460/FUL The Old Cottage 24 York Street Dunnington York YO19 5PN	COYC
23/08/2018	Email	Migration is 'behind 82% of UK's population growth' Daily Mail Online	Ward Councillor
24/08/2018	Email	IMG_8212.jpg	Ward Councillor
24/08/2018	Email	Decision 21 Eastfield Lane Dunnington	COYC
24/08/2018	Email	Fwd: Standards Complaint	Ward Councillor
24/08/2018	Email	NATIONAL ASSOCIATION OF LOCAL COUNCILS – UPDATE TO THE GENERAL DATA PROTECTION REGULATION TOOLKIT	YLCA
24/08/2018	Email	NALC CHIEF EXECUTIVE'S BULLETIN, WEEK ENDED FRIDAY 24 AUGUST 2018	YLCA
24/08/2018	Email	Demolition of 25 HGarden Flats Lane	Parishioner
24/08/2018	Email	Demolition of 25 HGarden Flats Lane	Ward Councillor
25/08/2018	Email	Twitter	Ward Councillor
28/08/2018	Email	Re. Meeting cancelled - 04/09/2018, 14:00, Decision Session - Executive Member for Economic Development and Community Engagement	COYC
28/08/2018	Email	Plans List Week 20.08.2018 – 24.08.2018	COYC
28/08/2018	Email	Damage pavement	Parishioner
29/08/2018	Email	Damage pavement	Ward Councillor
29/08/2018	Email	18/01851/FUL	Ward Councillor
29/08/2018	Email	ACAS WEBINAR – MANAGING A FAIR DISCIPLINARY PROCESS	YLCA
29/08/2018	Email	Agenda for Area Planning Sub-Committee, Thursday, 6th September, 2018, 4.30 pm	COYC
29/08/2018	Email	Decision 11A Water Lane Dunnington	COYC
30/08/2018	Email	Our New Website Launched	Website Provider
31/08/2018	Email	You Tube	Ward Councillor
31/08/2018	Email	Request for information from Monk Fryston Parish Council - Contractors for repair of tarmac path	YLCA
31/08/2018	Email	Request for information from Filey Town Council - IT hardware for members	YLCA
31/08/2018	Email		

10.3 Report Finance and Strategy group – Cllr A Brooks had nothing new to report

11 REVIEWS

11.1 Local projects

- Hassacarr – Cllr A Dykes reported that a meeting had been held with all parties concerned and that Yorkshire Water had agreed to supply the material and a local farmer will carry out the work. The Parish Council and a resident will hire a roller and a quote is being obtained for fixing the existing gate. It was a very positive meeting.
- Allotments fencing is completed.
- Street lighting – nothing new to report
- Telephone kiosk – Cllr A Dykes is still working on this and hopes to complete a sale in the future
- PC Assets – Cllr A Dykes has met with a solicitor in respect of formally registering and changing the names on the Register. Costs estimated at £1000. PC agreed ok to progress
- Dog play area- Cllr A Dykes will revisit as more information is now to hand.

11.2 PFA Update – Cllr J Farmer reported that all is going well, Cricket having a good season, police advised of further ASB. New access system should be in place by end of September. Rabbit holes on the playing pitches are causing a risk and health and safety concerns.

11.3 Web site – Cllr A Dykes reported that the number of visits are still reasonable. The website group have just completed a review and the website has been updated with all changes. Hopefully any changes/additions to these should be completed by the end of the month. The Chairman mentioned that due to the overall costs for the website it must factor in the budget process for next year.

11.4 In-Bloom – Cllr R Freer reported fly tipping at the back of the shed at the allotments. Fencing is complete and looks good. Daffodils have been ordered to be planted in October. Youths have been seen climbing on the horse on Manor Drive. A discussion took place on bricking up the windows at the allotment shed.

The seat at the top of Common Road – will be replaced over the winter.

Consideration should be given to how Julia's Garden will be maintained as it is proving to be a lot of work.

Consideration should be given to having a path from Common Road to Julia's Garden as at the moment only have one from Greenside. There was a concern that we should not be putting further paving on the green.

Cllr Turnbull requested permission for volunteers to varnish the bench around the tree in the cemetery – after discussion it was agreed.

11.5 Environment – Cllr L Turnbull reported as follows

There has been more parking on the Green, Cllr Turnbull will draft a letter to residents to try to stop this.

A first draft of the Tree Trail document was circulated. A discussion took place in respect of costs.

The website now has a trees page.

11.6 Cemetery – The Clerk reported that one new plot has been purchased

- 11.7 Playpark – Cllr J Maggs reported it has been a busy summer. A new committee has been formed. It was noted that more volunteers are visiting to pick up litter and help care for the area. The ROSPA report will be carried out at the end of the month.
- 11.8 Transport – Cllr J Maggs reported that the reason for the cats eyes removal on the A166 was due to resurfacing.
- 11.9 Ward Committee – Cllr J Brooks reported that time is running out for the work on York Street to be carried out.
- 11.10 This Is Dunnington – Cllr A Dykes had nothing new to report
- 11.11 Scouts and Guides – Cllr A Dykes reported that plans have been received for a new kitchen.

12 PLANNING - Ongoing Applications

- 12.1 42 York Street Dunnington York YO19 5QS - Formation of new access and driveway to house (retrospective)
- 12.2 Common Farm Common Lane Dunnington York YO19 5LS - Erection of 2no. mono pitched open fronted storage buildings in existing storage yard (resubmission)
- 12.3 Hog And Apple Limited Unit 1 The Sycamores Bore Tree Baulk Dunnington - Change of use of existing industrial units to 4 no. apartments to include demolition of unit E and erection of replacement residential unit together with associated works.
- 12.4 Hog And Apple Limited Unit 1 The Sycamores Bore Tree Baulk Dunnington - Internal and external works in connection with change of use of industrial units to 4 no. apartments with associated works including demolition of Unit E

13 PLANNING - New Applications

- 13.1 The Old Cottage 24 York Street Dunnington York YO19 5PN - Single storey rear extension and re-roofing of existing ground floor roof.
- 13.2 36 Water Lane Dunnington York YO19 5NS - Single storey side and rear extension.

14 PLANNING - Decisions (COYC)

- 14.1 58 Horsfield Way Dunnington York YO19 5RH - Single storey side and rear extension – Approved
- 14.2 3 Garden Flats Lane Dunnington York YO19 5NB – Raising of existing Roof Rear extension to provide living accommodation over two floors, single storey side extension and two no dormers to front (revised scheme) – Approved
- 14.3 16 Undercroft Dunnington York YO19 5RP - Conversion of existing garage into living accommodation and single storey rear extension to existing garage building – Approved
- 14.4 Orchard Cottage 21 Water Lane Dunnington York YO19 5NP - Single storey side extension, front porch and 2no. ground floor bay windows to front – Approved
- 14.5 25 Intake Lane Dunnington York YO19 5NX - Single storey rear extension - Approved

14.6 21 Eastfield Lane Dunnington York YO19 5ND - Front Dormer – Approved

14.7 11A Water Lane Dunnington York YO19 5NW - Single storey rear extension - Approved

The Planning Group met prior to the DPC meeting in respect of 25 Garden Flats Lane new planning proposal. It was decided to oppose the development.

15 AOB

Next Meeting to be held Monday 8th October 2018 at St Nicholas Church

Signed.....Dated.....