

Minutes of the Dunnington Parish Council Meeting held on 9th September 2019

Present: Cllrs G Shaw, A Dykes, J Brooks, A Smith, J Maggs, L Turnbull, S Hardwell, D Swallow
G Calvert, N Ford and G Kay

Clerk: J Bone

Also present were two Ward Councillors and two members of the public

1 FORMALITIES

1.1 Apologies and reasons for non-attendance

Cllr J Farmer

1.2 Parish Council approved apologies and reasons for non-attendance

1.3 Previous Meeting Minutes (8/7/19) were signed and dated by the Chairman.

1.4 Declaration of Interest

Cllr G Kay – Item 15.3

2 POLICE REPORT

2.1 Police Report was discussed and concern was shown by the PC in respect of one area of Dunnington which has frequent items on the report. Cllr A Smith will request further detail from North Yorks Police

3 PUBLIC PARTICIPATION

Two members of the public attended and spoke in respect of Item 15.3.

4 DOUBLE TAXATION

4.1 Parish Council discussed but decided that the Clerk will re-circulate the form and information of how to calculate and this will be discussed again in October. A request will be made to YLCA to add to their agenda for discussion and guidance.

5 REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

5.1 Adopted and signed and dated by the Chairman and the Clerk

6 CONTACT REQUEST – THE KEEP

Request from a Parishioner to become involved in the Keep activities were discussed. The PC decided that the school will be approached for discussion on involvement.

7 CEMETERY

7.1 PC discussed the need for some sort of outbuilding at the Cemetery. The PC agreed in principle this was a good idea.

8 ALLOTMENTS

8.1 Discussion took place and following decisions made

- Undertake an audit of each allotment to determine those with and without a bond that are unkempt either vacant or let.

- Write to those allotment holders advising charge for clearance if they are not able to do the work themselves and for those that have paid a bond use this to pay for the clearance of the allotments involved after advising the relevant plot holder.
- Provide Cllr G Kay details of those that require work in order that a costing for the work can be done.

9 BUS SHELTER A1079

- 9.1 PC discussed options for clearance of debris and payment for clearance and it was decided to approach COYC to take ownership.
- 9.2 PC to consider options for ownership and replacement of Bus Shelter – discussion took place and COYC will be approached in respect of ownership and replacement options

10 EMERGENCY PLAN

Cllr L Turnbull has almost completed the update and once all detail is received the new Plan will be circulated and published.

11 TOWER ROOM HIRE AGREEMENT

- 11.1 Tower Room form was agreed so will be signed and returned.

12 LOCAL AND NEIGHBOURHOOD PLANS

- 12.1 Update on the Local Plan – Nothing further will happen now until after Christmas period.
- 12.2 Update on the DPC Neighbourhood Plan/Housing Allocation – Cllr A Dykes reported that a full draft is now ready for the session in the Reading Rooms on 26th October 2019

13 FINANCE AND CORRESPONDENCE

- 13.1 Full updated Accounts and Accruals to date for 2019/20 as follows:

<u>Investment Bond & Account</u>	£ 20,929.64	Jul-19
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<u>Premium Account Income</u>	£ 2,044.73	Jul-19
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Premium account Interest	£ 1.02	Jul-19
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<u>Current Account</u>	£ 64,018.69	Jul-19
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Current Account Income

Ward grant	£ 300.00
Cemetery memorial inscription	£ 120.00
Cemetery memorial inscription	£ 80.00
Contribution to Hassacarr maintenance	£ 90.00
Cemetery interment	£ 235.00
Allotment rent	£ 15.00
Nieghbourhood Plan Grant	£ 3,675.00
In Bloom Donations	£ 520.00
Cemetery plot and interment	£ 1,340.00

£ 6,375.00

Current Account Expenditure

Planning consultation	£ 1,080.00
In Bloom Maintenance	£ 167.16
Tree work	£ 240.00
Joinery work allotment	£ 520.00
External Audit costs	£ 240.00
Salaries	£ 493.93
Admin expenses - Internet security	£ 22.99
Grass cutting , cemetery spray and tree work	£ 471.07
Dog Bags	£ 146.40
Website Hosting 2019-200	£ 108.00
Barrels and Compost	£ 256.76
Room hire In Bloom and PC	£ 160.00
Repairs to Bus stop	£ 80.00
Crisp packet bin	£ 381.35
Planning consultation	£ 1,830.00
Admin expenses - stamps and ink cartridges, paper, a4 binder, shredder	£ 65.44
Water costs Cemetery and allotments	£ 18.63
Allotments Maintenance	£ 120.00
Salaries	£ 493.93

£ 6,895.66

<u>Forecast Current Account</u>	£ 63,498.03
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<u>Premium Account</u>	£ 2,045.75	Sep-19
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<u>Investment Bond 1 & 2</u>	£ 20,929.64	Sep-19
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£ 86,473.42

Sep-19

Additional expense items: £1893 In Bloom costs, £60 Locks allotment shed.

13.2 Correspondence – list previously circulated – no further comments

13.3 Report Finance and Strategy group – Cllr A Dykes had nothing to report

14 REVIEWS

14.1 Local projects

Cllr A Dykes suggested replacement Noticeboards could be considered for the allotments and the Parish.

14.2 PFA Update – Cllr J Farmer sent an update

There was a very poor turn out for the AGM and it is disappointing that everyone appreciates the facility but not the work that all the volunteers do to keep it going. Cllr Farmer has said she will be resigning as Chair at the next AGM and plan to do a leaflet drop to try and get some more helpers

In terms of the Sports Club and Sporting Sections everything is going okay. Area been sprayed with thanks to Ward Grant Funding and fingers crossed the surfaces start to improve for football and cricket.

14.3 Communications – Cllr D Swallow reported on the usage of the website and suggested that profiles be introduced. The Communication group will bring this together but Councillors were encouraged to provide any detail and a photograph

14.4 In-Bloom - Cllr L Turnbull reported that the men's team are struggling for volunteers to help with grass cutting this year. A substantial donation has been received from a Parishioners funeral collection.

14.5 Environment – Cllr L Turnbull reported that the group meet again next month. If anyone has any questions about the revised remit for the group please contact Cllr Turnbull. Cllr N Ford raised the cutting of hedges on the A1079. Ward Councillor Mark Warters will raise this with COYC.

14.6 Cemetery – Cllr J Brooks/N Ford had nothing new to report but the Cemetery manager has raised the issue of contingency for cover if he was no longer available or was absent for a long period of time. The PC acknowledged that this requires consideration.

14.7 Playpark – Cllr J Maggs reported that it had been a busy summer. There are a number of maintenance jobs lined up to be paid from existing funds. Crisp packet bin needs professionally installing. Cllr J Maggs is to apply for Ward funding for maintenance to the Typhoon.

14.8 Transport – Cllr J Maggs reported on problems replacing the VAS. This will once again be taken up with COYC.

14.9 Ward Committee – Will meet at the end of October.

14.10 Scouts and Guides – Cllr A Dykes had nothing new to report

14.11 Parish Land – Cllr G Kay requested a map of all Parish Land. Cllr A Dykes will look in the archives.

15 PLANNING - Ongoing Applications

15.1 Common Farm Common Lane Dunnington York YO19 5LS - Erection of 2no. mono pitched open fronted storage buildings in existing storage yard (resubmission)

15.2 Coney Garth Farm Hull Road Dunnington York YO19 5LW - Outline application for the relocation of an existing dwelling (resubmission)

- 15.3 1 Church Street Dunnington York YO19 5PP - Erection of 3no. dwellings and extension to existing dwelling through barn conversion with associated works
- 15.4 4 Deerstone Way Dunnington York YO19 5RB - Single storey side and rear extension
- 15.5 Cedar House York Road Dunnington York YO19 5LF - Removal of condition 3 (agricultural occupancy restriction) of planning permission reference 8/03/396/PA dated 12 March 1993
- 15.6 10 Greencroft Court Dunnington York YO19 5NN - Erection of replacement detached garage to rear
- 15.7 Fernholme Common Lane Dunnington York YO19 5LS - First floor extension to raise roof height of house to create additional living accommodation at first floor.
- 15.8 Primecourse Ltd 16A York Street Dunnington York YO19 5PN - Change of use of shop (A1) to cafe (A3) (retrospective) and use of public highway for siting of 2no. picnic benches for cafe customers

16 PLANNING - New Applications

- 16.1 14 Hunters Close Dunnington York YO19 5QH - Single storey side extension to house, creation of new window with juliet balcony to first floor of rear elevation together with rooflights to side roofslopes in connection with creation of first floor living accommodation and single storey side and rear extension to existing detached garage.
- 16.2 Fishers Catering Ltd, Unit 4, Thorn Hill, Stamford Bridge Road, Dunnington - Change of use of existing industrial units to 2 no. dwellings (Use Class C3) together with rear extensions and associated works.
- 16.3 17 Intake Lane Dunnington York YO19 5NX - Installation of window in side elevation

17 PLANNING - Decisions (COYC)

- 17.1 6 Pear Tree Lane Dunnington York YO19 5QF - Fell Silver Birch tree protected by Tree Preservation Order no. 1/1977 - Approved
- 17.2 The Beeches 2A Pear Tree Lane Dunnington York YO19 5QF - Various pruning works to 5 no. trees protected by Tree Preservation Order no. 1/1977 – Approved
- 17.3 Bright Holme 3 Eastfield Lane Dunnington York YO19 5NE - Single storey front extension to extend existing garage and repositioning of front door from side to front elevation – Approved
- 17.4 4 Deerstone Way Dunnington York YO19 5RB - Single storey side and rear extension – Approved
- 17.5 18A Water Lane Dunnington York YO19 5NS - Single storey front extension – Approved
- 17.6 Certas Energy UK Ltd Shell Direct 3 Derwent Valley Industrial Estate Dunnington York - Erection of a single storey modular office building following the demolition of the existing building – Approved
- 17.7 12 Greenside Walk Dunnington York YO19 5RQ - Single storey rear extension to rear of existing bungalow, internal alterations and raising of existing flat roofs – Approved

18 WEBSITE

- 18.1 Further to the Public Bodies (Admissions to meetings) Act 1960 Dunnington PC to resolve the exclusion of the Press and Public’ - Resolved
- 18.2 The Parish Council to discuss website points previously taken up with the Website provider which the Website provider requested to be discussed at the full Parish Council meeting and agree a response – Discussion took place and responses agreed

18.3 The Parish Council to discuss other website points and decide a response – Discussion took place and responses agreed.

19 AOB

Next Meeting to be held Monday 14th October 2019 in the Tower Room, St Nicholas Church